



Memorandum

Date: June 13, 2019

To: West Linn Mayor and City Council, City Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report – June 13, 2019

Schedule Items

- City Manager Annual Evaluation Process:
 - 6/24 – Evaluation Session held, 4:00 p.m. @ City Hall (Executive Session)
- Post Office Status Meeting – June 25, 5:00 p.m. @ City Hall
- 2nd Quarter Town Hall – June 25, following the Post Office Meeting @ **City Hall (Corrected)**
- TVF&R Transfer of Command Ceremony – July 1, 3 p.m. @ Rolling Hills Community Church

Information Items

- **Music in the Park.** It's summer again, meaning we're gearing up for another successful Music in the Park series. You're once again invited to participate in the concert series making announcements, thanking sponsors, and introducing the band. The concerts begin Thursday, July 25th and are held each Thursday through August, 29. The concerts start at 6:30 p.m. If you're interested, contact Ken Warner and he'll get you signed up.
- **Parking at Fields Bridge Park.** Summer season also means parking concerns at popular parks like Fields Bridge. Chief Terry Kruger has been in contact with the Willamette Neighborhood Association in relation to their concerns with parking at the park, about what is legal and illegal parking. WLPD will enforce all parking violations and keep an extra eye out for violations. He relayed the Parks Department will work with baseball and softball league organizers and attempt to separate game start times to avoid overlaps as much as possible and look to not allow games at Willamette Park every weekend in an attempt to assist.
- **WES Fee Increase.** This week we received notice from Water Environment Services (WES) of a proposed rate adjustment to the wholesale sanitary sewer service monthly fee and the wholesale sanitary sewer system development charge (SDC) fee charged to WES customers in the city. The monthly service fee is proposed to increase from \$23.00 per month per equivalent dwelling unit (EDU) to \$23.75 per EDU. The SDC is proposed to increase from \$3,490 to \$7,850 per newly constructed EDU. These proposed rates were unanimously approved by the WES Budget Committee on June 3, and will be considered for adoption by the WES Board of Directors (County Commission) on June 27 after a public hearing.
- **Purchase of Blue Heron Paper Mill.** Willamette Week reported this week that the Grand Ronde Tribe intends to purchase the shuttered Blue Heron Paper Mill in Oregon City. According to the article, the acquisition would accomplish two important goals for the tribe: 1) it would give the Grand Ronde unfettered access to a culturally and historically significant fishing spot at Willamette Falls; and 2) would put the tribe in possession of waterfront real estate in the Metro area. The Grand Ronde has long sought to diversify its economic base, which is almost entirely dependent on

its casino. The article reports the tribe has no plans to build a casino there as it is heavily invested in Spirit Mountain, the state's top casino.

- **Loitering Concern.** Some of you have inquired about an individual 'loitering' on Hwy 43 near the WalMart Neighborhood Store. Chief Kruger reports the City has no loitering or panhandling offense on the books (nor does the State of Oregon.) The WLPD has also received numerous calls expressing concern over this individual and has made contact with this person on several occasions. Chief reports this is not a homeless individual, nor are there any criminal violations registered. This person is always freshly laundered, refuses services and does not ask for handouts, but does enjoy conversing with people. He has not posed a threat to anyone and states he will be in town for a short while, but prefers to hang out in West Linn which feels safer than Portland. If the Council is interested in exploring the City's options to enact additional code language to address certain unwanted behaviors, it is certainly an option. WLPD does not intend to initiate any action, other than to monitor the welfare of this individual as it would any other member of the public.
- **Stafford Infrastructure Feasibility Grant.** In the wake of the decision made via the 3-City IGA, the City of Tualatin has expressed interest in conducting a transportation study of the area to identify facility needs and potential costs. Discussion between staff of the three cities resulted in the decision to request extension of the Metro infrastructure feasibility assessment grant to June 30, 2020. This keeps the option open for elected officials to discuss the timing of conducting the study. Metro has not yet made a decision on the grant extension request.
- **Second PGE Waterfront Open House.** In our weekly newsflash, we announced plans of a second PGE Waterfront Plan open house for those unable to attend the first one on May 30. This second open house will be held on Thursday, June 20th at 7pm at the Adult Community Center. Nothing new will be presented at this open house, it will be the same format.
- **National Pollinator Week Activities.** The City will be celebrating National Pollinator Week as a newly recognized "Bee City, USA". Activities for the week start off June 17th at 3 p.m. for a kick-off party at Mary S. Young Park that will feature a pollinator passport program, building compostable newspaper pots to plant native pollinator species to take home, and sampling of honey from a local beekeeper. The fun continues with a contest to name the West Linn Bee Mascot starting June 17th followed by a "Bee Buzz" Garden Tour at Mary S. Young Park on June 19th at 11 a.m., and a Pollinator Week Family Fun Party on June 20th at 2:30 p.m. at the Adult Community Center where you can blend your own pollinator tea and participate in "Bee Tai Chi!"
- **Out of Office.** I will be away from the office (and out of state) the week of June 17th and taking earned management leave through the rest of the month. In all, I will be away from the office June 14, 17-21, and 25-28. I will be at work on June 24 and at the Special Meeting that night. Deputy City Manager John Williams will cover the June 17 work session. I will be back to work on Monday, July 1.

That's it for this week....and the next two.

Eileen