



Memorandum

Date: June 6, 2019

To: West Linn Mayor and City Council, City Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report – June 6, 2019

Schedule Items

- City Manager Annual Evaluation Process:
 - 6/14 – Council evaluations returned to Council Facilitator for compilation
 - 6/24 – Evaluation Session held
- Oregon Governor's Commission on Senior Services Public Mtg., June 13, 9:30 to 4:00 p.m. @ ACC
- Citizen's Budget Committee, June 12, 5:30 to 8:30 p.m. @ City Hall, community grant applications
- Willamette Falls Drive Open House – June 13, 6 to 8 p.m. @ Police Community Room
- Town Hall – **NEW DATE** June 25, approx. 7:15 p.m. @ City Hall

Information Items

- Summer Reading Program. It was an exciting week at the Library all around with Summer Reading Program launch on Monday, June 3rd, which has already attracted over 600 sign ups. 176 adults and 430 youth have joined the program which features incentives for reading along with fun events all summer long for the youngest children through adults. Library staff have visited each primary school to promote the program and it's been rewarding to see many children urge their families to visit the library later that day to join.
- Touch A Truck. The third annual Touch A Truck took place on Sunday, June 2nd from 12-2 in the Les Schwab parking lot. This partnership between the Police and Library department brings together vehicles from throughout the city and county to allow children and their families to experience them up close and hands on. This was the biggest year yet, attracting over 450 participants. Library staff signed up 88 people for the Summer Reading Program and Clackamas Women's Services received nearly 100 pairs of youth shoe donations.
- WES Governance Process. This week Chris Story wrote to update interested parties with respect to the Oregon Consensus process regarding WES' governance that the parties have mutually agreed to embark upon. The amendment to the intergovernmental agreement between PSU (Oregon Consensus) and WES was approved earlier this month, expanding the scope of authorized work to cover the next phase of the proposed effort. While that legal process was underway, Oregon Consensus staff developed an initial agenda and work plan for six meetings, and a tentative schedule. Mr. Turner Odell from Oregon Consensus will be directly communicating with parties regarding some details for which he needs their input, and discuss scheduling. Now that the IGA is approved, WES can invoice the participating cities as previously agreed for a contribution to the cost of the Oregon Consensus process. West Linn's contribution is \$3,000. Invoices will be sent in July.

- Volunteer Recognition Event. I am just confirming direction that this event will be held in conjunction with the grand re-opening of Sunset Park.

That's it for this week.

Eileen