



Memorandum

Date: May 30, 2019

To: West Linn Mayor and City Council, City Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report – May 30, 2019

Schedule Items

- City Manager Annual Evaluation Process:
 - 5/31 – Citizen Comment Provided to Council and City Manager
 - 5/31 – City Manager Self-Evaluation and Blank Evaluation Form Provided to Council
 - 6/14 – Council evaluations returned to Council Facilitator for Compilation
 - 6/24 – Evaluation Session Held
- Willamette Falls Drive Open House – June 13, 6 to 8 p.m. @ Police Community Room
- Town Hall -- June 27, 7 p.m. @ ACC/Cedar Room. Town Hall -- June 27, 7 p.m. @ ACC/Cedar Room –
Note: There is a question about whether to combine this event with a community meeting about the West Linn Post Office which is scheduled for June 25.

Information Items

- PGE's Green Future Impact Program. As directed, we submitted a bid to PGE on May 31 at 1:00 p.m. to participate in PGE's Green Future Impact Program. The City submitted a bid to have 55% of the City's 2018 total power usage provided through this program, the maximum allowable at this moment in time. For the time being, we will also continue to participate in the Renewable Portfolio Standard so that West Linn is participating as close to 100% as possible for now in PGE's renewable energy programs.
- PGE/Waterfront Master Plan Open House. We had a very well attended open house on Thursday, May 30 on the Waterfront Master Plan. PGE's public outreach staff was there in force talking about its efforts to develop ideas for the redevelopment of the waterfront area in collaboration with the City of West Linn. A lot of ideas were captured judging by the volume of sticky notes and dots!
- Stafford Update. In June of this year Clackamas County will submit an extension request to Metro for the \$170,000 grant awarded to Clackamas County in 2015 for infrastructure assessment work in the Stafford Basin. According to Clackamas County, the appeal process for the regional Urban and Rural Reserves system must be completed before the grant is awarded, and this is not expected until later in 2019 at the earliest. Once this occurs, Metro and the County would like to utilize these funds rather than continue to reserve them indefinitely. One possibility that has been discussed at the staff level is using these grant funds to study what safety and capacity improvements are possible on the main pinch point transportation facilities in Stafford other than I-205, such as Borland Road, Stafford Road, and Willamette Falls Drive, with an eye towards understanding what other improvements are needed before any development can be considered. Any such work would need to be discussed and approved by the Councils of the three cities.
- Name the Bee Contest. Alicia is working with Parks staff on the details of the naming contest. The dates have been set to coordinate kickoff with National Pollinator Week.

6/17-30: Submit names for consideration

7/2-14: Vote on the names

7/19: announce the winner and name of the West Linn Bee

Thank you for the prizing suggestion, we agree that it should be some type of pollinator plant. We can also include a pair of gardening gloves with the Bee City logo on them. If there are any other suggestions for making this contest a success please let Alicia know.

- Request for Information about PERS Impact. A legislative assistant to House Speaker Tina Kotek contacted me this week asking for additional information about the PERS statement we had supplied to the League of Oregon Cities. The request was what would be the effect to West Linn's budget if PERS rates only increased 1.5% this biennium, not the projected 5.7%. Also asked was how many FTE the savings equated to. We responded the effect would mean reducing currently projected deficit in BN 2022-2023 from \$2.1 million to \$1.4 million and representing 2-3 FTE.
- Out of Office. I will out of the office the week of June 17. John Williams will attend the June 17 work session in my place.

That's it for this short week.

Eileen