



## Memorandum

Date: May 23, 2019

To: West Linn Mayor and City Council, City Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report – May 23, 2019

### Schedule Items

- City Manager Annual Evaluation Process:
  - 5/24 – Extended Citizen Comment Period closes
  - 5/31 – Citizen Comment Provided to Council and City Manager
  - 5/31 – City Manager Self-Evaluation and Blank Evaluation Form Provided to Council
  - 6/14 – Council evaluations returned to Council Facilitator for Compilation
  - 6/24 – Evaluation Session Held
- PGE Waterfront Plan Open House – May 30, 7 p.m. @ Willamette Primary School
- Willamette Falls Drive Open House – June 13, 6 to 8 p.m. @ Police Community Room
- Town Hall -- June 27, 7 p.m. @ ACC/Cedar Room

### Information Items

- CAG Resignations. As you know, we have resignations from the EDC and the SAB. The June 10 Council agenda will include an item for CAG appointments in the event there are any which the Mayor is ready to suggest and have the Council confirm.
- Portland Rose Festival Royalty. As you've heard, our very own Otto Nelson, King of the West Linn Library was named K-9 King of the 2019 Portland Rose Festival. Celebrations and recognitions are being planned.
- Community Grant Applications. This week the 2019 Community Grant applications were forwarded to the Citizens Budget Committee for review. A total of \$37,244 was requested for a budget of \$25,000. The committee will meet on June 12 to review the applications and make recommendations to the Council. The Council is scheduled to approve the awards on June 24.
- Locks Commission Testimony. This week Mayor Axelrod, in his capacity as Chair of the Willamette Falls Locks Commission testified before the Joint Committee on Transportation about the Locks project. While details are still being worked out about the logical organization to have ownership of the Locks, short and/or long term, the committee approved the bill (HB 3205) to move onto Ways and Means.

That's it for this week.

*Eileen*