



## Memorandum

Date: May 17, 2019

To: West Linn Mayor and City Council, City Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report – May 17, 2019

### Schedule Items

- May 20 Executive Session at 5:00pm has been added to the agenda to discuss labor relations.
- City Manager Annual Evaluation Process **Revised** Dates:
  - 5/24 – Citizen Comment Due
  - 5/31 – Citizen Comment Provided to Council and City Manager
  - 5/31 – City Manager Self-Evaluation and Blank Evaluation Form Provided to Council
  - 6/14 – Council evaluations returned to Council Facilitator for Compilation
  - 6/24 – Evaluation Session Held
- Clackamas Cities Dinner – May 23, 5:30 p.m. Arrowhead Golf Course (host City of Molalla)
- PGE Waterfront Plan Open House – May 30, 7 p.m. @ Willamette Primary School
- Willamette Falls Drive Open House – June 13, 6 to 8 p.m. @ Police Community Room
- Town Hall -- Based on Doodle Poll results, it will be – June 27 @ 7 p.m. Location: TBD (ACC or PD).

### Information Items

- I-205/Abernethy Bridge (HB 3209) Funding and the May Revenue Forecast. This week Mayor Axelrod and Commissioner Paul Savas testified before the Joint Committee on Transportation in Salem. Mayor Axelrod and City Lobbyist Doug Riggs both reported the hearing went very well. So well, in fact, the Oregonian reported this week the House Speaker, seeing the May Revenue Forecast, is interested in the State retaining half of the “kicker” proceeds to dedicate for transportation projects, including seismic retrofitting for the Abernethy Bridge. We will keep the Council updated as this idea evolves.
- Willamette Falls Drive/GO Bond Project. As noted, an Open House will be held at the West Linn Police Department on Thursday, June 13<sup>th</sup> from 6-8 p.m. to preview the proposed design plans for three streetscape improvement projects:
  - Historic Willamette Falls Drive (10<sup>th</sup> to 16<sup>th</sup> Streets): Features include sidewalks, protected bike facilities; improved street crossings, back-in parking, landscaping, plaza space.
  - 10<sup>th</sup> Street Interchange and Salamo Road Multi-Use Path: Protected bike and pedestrian corridor on 10<sup>th</sup> Street at the I-205 Interchange; Improvements to the intersection of 10<sup>th</sup> Street and Salamo/Blankenship; Two-way multiuse path on north side of Salamo Road between 10<sup>th</sup> Street and Barrington Drive.
  - Blankenship Road: Sidewalks and protected bike facilities between 10<sup>th</sup> Street and a future intersection 350' west of Tannler Drive (entrance to shopping center).
- SHPO Grant Award. Thanks to Jennifer Arnold and our Planning Department, the City has been awarded a Certified Local Government Grant from the State Historic Preservation Office for up to five pass-through grants. The total project budget is \$10,000 and SHPO awarded \$5,000 to the City with the match coming from the property owners applying for the pass-through grants. Essentially,

this money will allow the City to give small grants to property owners wanting to do upgrades to their historic district homes. The Historic Review Board will be working out how many grants and the window of opportunity to apply for them at its next meeting on May 21<sup>st</sup>. When the program details are worked out, staff will publicize the opportunity through post cards, newsletters, the website and other social media.

- **Street Widths Policy.** Council recently discussed whether a Transportation System Plan (TSP) amendment was needed to implement the street width policy change (using a minimum 28' cross section in most new subdivisions). Staff recommended not pursuing a separate TSP amendment because the policy memo issued April 24 achieves the same result with much less cost and process. Yet, the Council received citizen testimony suggesting otherwise. A TSP amendment requires public hearings at both the Planning Commission and City Council, plus notice to the State of Oregon and Metro; note that Metro may have concerns because the Regional Transportation Functional Plan requires cities' TSPs to allow streets to be less than 28' wide. Additionally, some existing neighborhoods may take issue with the changed character of wider streets without exception. If Council wishes to amend the TSP to reflect this policy change, staff recommends bundling it along with the next necessary TSP amendment, which will likely happen later this year to incorporate the Waterfront transportation alignment.
- **Street Lighting Conversion.** PGE has completed the latest LED street lighting retrofit project in West Linn. This latest round of conversion switched out 546 bronze HPS (high pressure sodium) fixtures with new bronze LED (light emitting diode) fixtures. This project completion ties directly to the Council Goal on Environmental Sustainability to "Incorporate environmentally sustainable practices in City activities and decision making, including reducing waste generation and energy consumption." Energy consumption will be reduced by more than half at these street lights. Annual cost of these fixtures will go down slightly as reductions in energy costs are partially offset by the capital cost of replacement. Currently over 60% of the city's street lights have been converted to LED! Public Works staff will continue to work with PGE on cost effective conversion of the remaining city fixtures as PGE programming permits and costs remain advantageous to the City.
- **Willson Street/Permit Parking Sign.** Some of you have been included in correspondence regarding this matter. Public Works Director Lance Calvert reports this is related to the Council approved VACATED right of way of unimproved Willson between West A Street and Broadway. This is now private property and the property owner requested we remove the signage from their private property. Broadway Street is still signed appropriately and all current public right of way/streets remain unchanged. Our Streets Supervisor, Jeff Randall, relayed this information to the person who called.
- **Blue Heron Ponds.** Clackamas County will be completing the sale of the pond property very soon. An update on this project and sale is scheduled for the Council's July 1 work session. Clackamas County/WES staff will attend to provide the update.
- **Clackamas County Land Use Hearing for New Sports Facility.** This week we received notice of a land use hearing in Clackamas County (Conditional Use Permit) for a youth sports facility: three (3) outdoor lighted sports fields suitable for soccer, baseball, football, lacrosse, etc., along with an indoor turf training field for use by a variety of indoor sports. Subject property is addressed as 1521/1542 SW Borland Road, is approximately 24 acres in size and contains two dilapidated homes which will be removed as part of this proposed development. The site is owned by SouthLake Church, adjacent to the north, though the proposed use will be separate. Zone designation for the site is RRF5-5, Rural Residential Farm Forest. The project applicant is Willamette United Soccer. The hearing is on June 20 at 9:00 a.m.

- TVF&R Sale of Surplus Property. TVF&R is preparing to surplus and sell the old triangular shaped Station 55 property on Rosemont Road outside City limits and has reached out to the City to see whether there is interest by the City in purchasing the property. According to Public Works and Parks, there is no utility or park system need for the property, so at the staff level, the answer to TVF&R is thanks, but no need. The property is suitable for a single family residence.



- City of West Linn City Organizational Chart. As part of the legal services discussion, there was a question about how the City's organizational chart would appear. My instructions to staff, so that the Budget could be sent off to the printer this week, was to still show a legal and risk management functional box in the chart with a notation of "Vacant/TBD," which can connote anything.
- EDC Resignations. We received two resignations from the Economic Development Committee this week. There are four applicants from the earlier appointment process and staff will reach out to see if any of those prior applicants are still interested.
- Metro 2020 Bond Survey. Metro is distributing a survey to help inform upcoming funding decisions about priority transportation investments and programs. It is important that West Linn residents provide input so projects that affect our area get incorporated into future regional bond measures or funding decisions. We hope that residents will select Highway 43 and I-205 as corridors they use and provide comment on the need for improved congestion relief and bike/pedestrian improvements along both corridors. The "I-205 corridor" includes potential improvements to side streets like Willamette Falls Drive and the I-205/Highway 43 Interchange Area so respondents should be sure to comment on the needs they see in these areas as well. We will be promoting this survey on City platforms, but please feel free to distribute this survey among your networks widely to ensure West Linn gets included in regional transportation funding decisions:  
<https://www.surveymonkey.com/r/GettingAroundGreaterPortland>

That's it for this week.

*Eileen*