



Memorandum

Date: October 11, 2018

To: West Linn City Council, City Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report – October 11, 2018

Schedule Items

- The next work session on the GO Bond will be on November 5 and will involve the presentation of the webpage and the financial dashboard. The November meeting schedule is now adjusted as follows: Nov 5 work session, Nov 13 work session, Nov 15 work session, Nov 19 regular meeting.
- I will be out of state from November 15-18, 2018 attending the planning committee meeting for the 2019 ICMA Conference in Nashville, TN.

Information Items

- Right of Way Maintenance/Letter from RNA. In follow up to previous Council discussion and direction, the letter to all property owners (approximately 400) who have noxious vegetation in the ROW adjacent to their property was sent this week. Additionally, the maintenance policy notice went out in this week's e-newsletter, prior e-newsletters, the 2nd Quarter paper newsletter, and has been featured on the main page of the website (previously and currently.) This topic is the same one that was subject to the letter from Robinwood Neighborhood Association this week. I have invited the RNA President and incoming President to meet with staff and discuss the communication process about this change in policy.
- City Website Update. As reported last week, the template upgrade for the City of West Linn website is just about finished. The next step is to seek out citizens to 'test drive' it and determine how it can be made even more intuitive for the user. If you have any suggestions for citizens to consult, please let me know. Once this step is completed, we will present it to the Council.
- Staffing Updates. Chief Kruger is pleased to announce that Peter Mahuna will be joining the City of West Linn as Police Captain. Capt. Mahuna has worked for the Portland Police Bureau for the past 26 years, working in each Precinct, Traffic Division, Gang Enforcement, Tactical Operations, and as a sergeant in the Detective Division. As a Lieutenant Peter was assigned to the Personnel Division, focusing of minority recruitment. He currently holds the rank of Captain, commanding Portland's Drugs and Vice Division. Peter was born and raised on the Island of Maui in the State of Hawaii. He attended Pacific University in Forest Grove, Oregon where he earned a Bachelor's degree in social work. In other news, the recruitment for the Community Relations Coordinator is slow-going, but we've narrowed down the list to those who will receive a screening interview.

That's it for the week.

Eileen