



Memorandum

Date: August 17, 2018

To: West Linn City Council, City Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report – August 17, 2018

Schedule

- The next meeting of the City Council will be a work session on Tuesday, September 4 in the afternoon. The actual start time is TBD.
- Transit Update. Dwight Brashear from Wilsonville's SMART Transit System is confirmed to make a presentation about their program at your September 17th work session.
- I will be away from the office attending the national ICMA Annual Conference in Baltimore, MD September 21-26.

Information Items

- Robinwood Station/WLCP. FORS and WLCP have signed a MOU for WLCP to operate there this school year. I have also sent FORS a proposal to amend the 2011 MOU between the City and FORS. That MOU was signed by then City Manager Chris Jordan, so I am presuming I will execute the amendment. It stipulates that the premises will be used on an 'as is' basis and that FORS will indemnify the City against claims arising out of the use of the premises by FORS and WLCP. Modifying the MOU is the quickest way to address the legalities and let WLCP get operational. The amendment would expire in June 2019 with the idea the new 'standardized' use/lease agreement will be in place by then. As it relates to updating the facility use agreements, or creating new ones in the future, there are policy issues the Council should provide input on.
- 2018 GO Bond Update. Just a reminder that our bonds will be sold on Tuesday, August 21. Once the winning bid has been selected, our Financial Advisors will negotiate the payment terms with the winning bidder to make sure the City is in compliance with all legal requirements and the projected tax levy rate. We'll know then how much money we have to work with. Meanwhile, the advertisement for design services related to the bond funded 10th Street and Historic Willamette Main Street projects is on the City's bid website. In fact, ongoing updates for all active Public Works projects are available on the City's website project page.
- Dan Davis Recycling Facility/Recology Update. On August 20, S&H will officially take over operation of the Dan Davis Facility from Recology. Recology will continue to work on a few remaining punch list items but has addressed a majority of the items needed to be completed to facilitate the transition of operations. The facility accepts yard debris, branches, and wood waste.
- I-205 Project Update. Public Works engineering staff continues to work with ODOT on the I-205 project design. Utility conflicts are now being discussed as part of regularly scheduled design

meetings with ODOT and HDR, ODOT's consulting engineer. ODOT categorizes utility conflicts as "reimbursable" and "non-reimbursable". Reimbursable costs are generally paid for by ODOT while non-reimbursable costs are generally paid for by the utility (in this case the City of West Linn Water Fund). Based on preliminary projections, the City will need to pay around \$570,000 in utility relocation costs due to the project, unless the City can negotiate these costs to ODOT at the administrative/political level. Actual costs of relocation will be based on bid costs and are subject to change based on actual construction costs. This non-reimbursable cost will consume an entire year of capital budget allocation in the Water Fund resulting in no other investment in the city's water system that year. At this point, ODOT has not identified a construction funding source for the I-205 project so we don't know which fiscal year this cost will be incurred. Costs are assumed to not be incurred until at least FY 21-22 or later.

- High School Parking. The pavement marking on the bridges of West A Street and Broadway Street over I-205 is finished. Parking is now available on both structures. This adds 47 parking spaces on Broadway between the existing apartments near Highway 43 and the resident parking zone. It also adds 14 spaces on West A Street for a total of 61 new parking spaces.
- Newberry Arbitration. This week, the City's special legal counsel, Dian Rubanoff, submitted the City's argument to the arbitrator of his ruling on back wages issue. The union will also submit an argument on behalf of Mr. Newberry and the City will have the opportunity to rebut before the arbitrator considers all of this. Therefore, it will be several more weeks before anything further is known. We will continue to plan for a September executive session to brief the Council.
- West Linn Alliance for Inclusive Community Meeting. I met this week with Keisha Brewster and Carrie Gilbert of the WLAIC's government affairs subcommittee to discuss initiatives and activities they're planning for the upcoming year. In addition to planning three new community conversations and other community outreach efforts (e.g. concert in the park and farmer's market booths) they are exploring organizing a regional summit in conjunction with similar groups in other communities. I complimented them for such an ambitious effort and I volunteered the use of the City's communications mechanisms to help their efforts. They also informed me of their desire to examine the City's personnel policies to ensure that the City is mindful of race, equity and inclusion concerns. I welcomed this review and will continue this conversation with the help of HR Director Elissa Preston. I will also be attending their September meeting.
- WES Rates. This week, the County Administrator sent out the following word to the Oregon City City Manager, Tony Konkol: "I have heard from the city managers of the cities of West Linn, Gladstone, Milwaukie and Happy Valley regarding the question of incorporating the cost of individual city right-of-way fees into a uniform rate structure for WES wastewater treatment services. All four of these cities have expressed a preference to maintain the current differential rate structure. I very much appreciate each of you looking into this question and sharing your respective jurisdiction's perspectives. I will be sharing this information at our next WES Elected Officials Forum." My input was based on the report Councilor Perry provided at the last Council meeting.

That's it for the week.

Eileen