



Memorandum

Date: June 14, 2018

To: West Linn City Council, City Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report – June 14, 2018

Schedule

- The 2nd Quarter Town Hall is June 20 at the Police Community Room. The special feature for this town hall is a meet and greet with the new Police Chief.
- The ICMA Council-Manager Relations webinar is scheduled for June 21st from 10:00 to 11:30 PDT. So far, Mayor Axelrod, Council President Perry and Joe Hertzberg have expressed interest in viewing this webinar with me. This is an excellent opportunity for all Council to view this together and to continue to clarify roles under the council-manager form of government. If you have participated before, please consider doing so again.
- The June 25 Special Meeting will start with a pre-meeting work session at 12:00 p.m. Lunch will be provided. The special meeting will begin at 1:00 p.m. The rest of the work session items will be handled after the business meeting topics concluded. This is an afternoon meeting due to the 6:00 p.m. WES Advisory Committee meeting.
- Forest Grove/Grovelink Tour. The field visit to Forest Grove is set for Tuesday, July 24. The tour will begin at 3:00 pm. It will last between 30 minutes to 1 hour depending on which route is chosen. Mayor Truax has invited Council out to dinner after the tour at one of their local restaurants.

Information Items

- MCImetro (Verizon) Franchise. The attorneys are working out the few remaining details in the agreement. It will be posted to June 25 meeting packet as soon as it is available.
- High School Parking Issues.
 - Letter to School Board. On Monday, June 18, I am meeting with Superintendent Kathy Ludwig to review the draft letter. We'd like to do a final review to make sure the letter doesn't ask for information the district has already provided, so as to sharpen the focus and impact of it.
 - Prospective Petition. The third prospective petition regarding high school parking has been accepted as meeting the statutory requirements for an initiative petition. This means the petition will be approved for circulation. The Chief Petitioner must submit 2,829 signatures to qualify the measure for the ballot.
 - Motion for Summary Judgment. No word from the court yet on the motion filed.
 - Parking on I-205 Overpass. The City's request to ODOT has run into problems as the request has passed from the Region 1 Office to Salem. We will continue to push for this, but will likely need assistance from our state legislators.

- **Cost of Growth Study.** The draft notes of the Savanna Oaks NA meeting indicate Carole Connell made a report about this study. It indicates the cost for the new study would be considerably more than the \$3,500 estimate. Apparently, she has found that baseline assumptions have changed and some data sources are no longer comparable. She concludes this task will require the skills of an economist, extensive time, and likely a significant cost. She concludes she cannot properly perform the task and expresses appreciation to the many staff who provided input from the City of West Linn, the WLWV School District, and TVFR who answered so many questions and consulted with her on several occasions. She estimates she spent 40 hours of work to reach this conclusion.
- **Urban/Rural Reserve Appeal.** Following LCDC's written decision acknowledging the regional Urban and Rural Reserves, several parties have filed an appeal with the Court of Appeals. All of the appeals are contesting the designation of property in Multnomah County as rural reserve. There were no appeals from any Clackamas County parties. There is some debate as to whether the reserves designations are in effect while the appeal moves forward, but our legal counsel believes that our current planning work with Lake Oswego and Tualatin should proceed unaffected. We will keep you posted on the Court of Appeals process.
- **Letter to ODOT re I-205 Widening/Abernethy Bridge & Local Interchanges.** Doug Riggs, our legislative affairs liaison, has been working in the background with ODOT, Oregon City and Clackamas County, trying to get ODOT to appreciate the interconnectedness of this project with local interchanges and street systems, including our waterfront planning area. This too has been challenging (see earlier note re overpass parking.) He is working with his counterparts at Clackamas County and Oregon City on a letter to the ODOT Director Matt Garrett and Region 1 Manager Rian Windsheimer requesting collaboration. The letter would be signed by Commissioner Savas and Mayors Axelrod and Holliday.
- **Respectful Workplace Training.** This week we conducted a mandatory training on this topic, in accordance with legal requirements to train the workforce on anti-harassment policies. Naturally, we can't reach every employee in one session, so it was video recorded. In addition to the Council's work on a code of conduct, I am happy to make this video available to the Council, either individually or as a group activity.
- **Pre-School at Bolton Station.** There has been a lot of e-mail and appeals from the community, in support and against, investing in Bolton Station for city or non-profit use. I am working on gathering the information necessary to help the Council understand the land use, regulatory, legal and financial issues associated with using it for a pre-school in time for the Council's July 23rd work session on the bond project list.
- **Resignation of City Prosecutor.** Our City Prosecutor, Amy Lindgren, has submitted her resignation in order to take a new job as Municipal Judge for another city in the region. She will work through July. This is a contracted position with the City and the replacement will be secured through a Request for Proposals process.

That's it for this week.

Eileen