



Memorandum

Date: March 29, 2018

To: West Linn City Council, Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report – March 29, 2018

Schedule

- Waterfront Open Houses. Two Open Houses on the West Linn Waterfront Project will be held in the first week of April. The information is as follows:
 - April 3: Traffic Open House: 5-7 p.m. @ West Linn Library
 - April 5: Land Use Pattern Open House: 5-7 p.m. @ West Linn Library
- PW Accreditation Dinner. This event will be on April 10th at 6 p.m. at Bugatti's.
- 1st Quarter Town Hall. The date for this event is April 12 and will be held at the Police Department Community Room. The focus of this Town Hall will be information about the GO Bond.

Information Items

- Police Chief Recruitment. Yesterday, six candidates were interviewed and two will be invited back for a second round of interviews. The names of the two finalists will be announced next week. The second round of interviews will include a public reception to meet the candidates. We are targeting the week of April 16th for this final round of screening.
- 2018 Legislative Wrap-Up and Lobbying Contract. I met with Doug Riggs this week and he brought with him a wrap-up of the 2018 short session (copies in your mail boxes.) We also discussed the need to renew his contract and that we must go out for new proposals, per the City's purchasing rules. We also discussed ways to reduce his contract costs in the meanwhile.
- Smoke 4 Less Complaint. This week staff received several inquiries/complaints about the City Business License application for Smoke 4 Less going into the Cascade Summit Shopping Center. The complainants ask how the City could allow this type of business to locate in the shopping center. The Community Development Director is responding to these inquires and stating that the sale of tobacco, tobacco-related products, beer and wine are legal to sell in West Linn, therefore the City does not have the authority to deny a business license. He also suggests complainants contact the property owner, ROIC, with any thoughts about what type of retail uses are needed in the shopping center.

That's it for this week.

Eileen