



## Memorandum

Date: February 15, 2018

To: West Linn City Council, Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report – February 15, 2018

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### Schedule

- I am hearing that the Council Chamber will be quite full for the February 20<sup>th</sup> work session given the wide variety of interest in the meeting topics, especially the YAC Report. Parents of YAC members want to attend to hear their students give this presentation. We'll be prepared to provide extra seating.
- Due attendance by Council members at the National League of Cities Conference on March 12<sup>th</sup>, the March 5<sup>th</sup> and March 19<sup>th</sup> meetings will be special meetings to conduct City business.
- The April 16<sup>th</sup> joint meeting with the West Linn-Wilsonville School Board will take place after all. There will be four (of five) board members attending.
- On the 3<sup>rd</sup> Monday work sessions, the agenda will include a regular feature to discuss tracking items of interest or projects to Council members. This will create an opportunity for Council members to ensure everyone has common understanding of the status of projects and issues of interest to individual councilors.

### Information Items

- Harassment Allegation. Yesterday we made a press announcement that Councilor Martin is on a leave of absence from his council duties and that an investigation has begun.
- Police Department Staffing Update.
  - The application deadline for Police Chief is February 26<sup>th</sup>. On-site interviews will be held the week of March 26<sup>th</sup>. We will start working on details of the on-site interview process.
  - Tony Reeves was promoted from detective to sergeant, filling the vacancy created when Dave Kempas retired, Tony has been with the WLPD for 10 years serving the last 3 as a detective.
  - We are continuing our sergeant's process to find a second sergeant, to replace Mike Francis who went to Portland. We are looking at one internal and one external candidate for this position.
  - Sean Doran has started as a recruit officer. His last employment was with the Oakland Athletics (MLB) where he was a strength coach. He has a master's degree in exercise physiology, and is fitting in very well with department staff.
  - While she accepted the full time position some time ago, Stephanie Herro started on Monday. She also has a master's degree, and worked previously as a supervisor for the Clackamas County Behavioral Health Unit. She was a police officer in Wisconsin prior to her work in the mental

health field. Stephanie will be sworn in on March 1<sup>st</sup> at noon at a swearing in ceremony at the Police Department. Please come out for this event.

- Two recruit officers are meeting with Interim Chief Hennelly and Acting Lt. McKean next week with the potential of offering a conditional job offer. Upon acceptance of the offer, they will go through the background investigation process. This process typically takes a month or so.
- PGE Meeting re West Linn Paper Closure. On Thursday, Mayor Axelrod, Community Development Director John Williams and I met with representatives of PGE to share information on the status of the closure of West Linn Paper Co. Representatives included the new PGE liaison for West Linn, the chief engineer/project manager for the Sullivan Plant and the property manager assigned to the mill closure project. We learned there is slim hope that another mill could start up in that location, but the chances are better the site will be repurposed. Legal proceedings between West Linn Paper Co. and its creditors are coming to conclusion and PGE is in the early stages of evaluating consultant assistance for a site master plan. We all pledged to keep talking as things evolve and to ensure our respective planning processes are integrated, collaborative and mutually beneficial.
- Stafford IGA Update/Legal Representation. Your February 20<sup>th</sup> work session includes an update on the 3-cities IGA process. The only thing to add is that we are in the process of re-engaging attorney Jeff Condit to represent the City of West Linn, exclusively, in this process.
- Stafford Road Safety Audit. Last year, Clackamas County performed a formal Road Safety Audit on the 6.5 miles of Stafford Road between the cities of Wilsonville and Lake Oswego. The report was presented to the Stafford Hamlet and CPO this week. The report is available online at: <http://www.clackamas.us/drivetozero/documents/staffordrsa.pdf>. The report includes issues found on the roadway as a whole and at specific intersections, and various and optional proposals for how to possibly address those issues.
- Diversity Discussion at West Linn Library. The West Linn Alliance for Inclusive Community invites you to join us for a facilitated discussion of **Power, Privilege & Racial Diversity in Oregon** at 2 p.m. on Saturday, February 17 at the West Linn Public Library. This free program, led by Emily Drew, Associate Professor of Sociology at Willamette University, is part of the Oregon Humanities Conversation Project, which brings together Oregonians to talk — across differences, beliefs, and backgrounds — about important issues and ideas. For details see: <https://oregonhumanities.org/events/conversation-project-power-privilege-and-racial-diversity-in-oregon-9/>

That's it for this week.

Respectfully,

*Eileen*