



Memorandum

Date: January 11, 2018

To: West Linn City Council, Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report – January 11, 2018

Schedule

- The January 22nd agenda shows an Executive Session at 5:30 to discuss litigation and a Special Meeting at 6:00 p.m. to appoint a member to the Mixed Use Zone Working Group, presentation from the City of Lake Oswego about a joint aquatics facility, GO bond measure discussion, and review of draft Council goals.

Information Items

- 2017 Year in Review. Thanks to the Citizen Engagement Coordinator, the In the Spotlight section of the City website now features *2017: Year in Review*. This is a compilation of the City's accomplishments in 2017. We have much to celebrate and build from!
- West Linn GO Bond Renewal. The polling results will be presented to the Council on Tuesday morning at 8:30 a.m. in the Council Chamber. Meanwhile the Agenda Calendar now reflects a series of work sessions to give you time to consider the results and make a final list of projects and bond amount. Approval of a resolution calling for the election is scheduled for February 12th.
- 2nd Quarter Financial Report. You should have received the 2nd Quarter financial report from the Finance Director last week. The report is for the second quarter of the first fiscal year of the 2018-2019 budget biennium. Lauren notes that property tax revenues arrived this quarter, but the Library District Levy revenues do not arrive until next quarter. Please also notice in the Council budget, we have expended 80% of the legal budget with only half the year up. I am working on a separate breakdown on what projects or activities we have paid to Jordan Ramis this year.
- Annexation Policy and Fees. You received an email from the Community Development Director this week about past Council discussion and decisions regarding annexation advisory votes and fees. You also received memoranda from the City Attorney discussing the City of Corvallis case.
- High School Parking/Joint Meeting with School District. Superintendent Kathy Ludwig and I are working on rescheduling the joint meeting between the City Council and School Board. You received a legal filing related to this matter and will meet on January 22nd to discuss it.
- Old City Hall Use Agreement. Yesterday we received confirmation that Clackamas County Tourism has decided to pursue a different building for the location of its offices. Fortunately, they are still coming to West Linn, but are no longer looking at the Old City Hall building. Yesterday staff met and

discussed various alternative options for the building in the wake of this news. I will prepare a separate memorandum to discuss these.

- Robinwood Use Agreement. I have not been able to make progress on working on a use agreement with the Friends of Robinwood Station, but we are also waiting to receive all the documentation asked for, particularly insurance certificates. This, specifically, is holding up WiFi activation there.
- Upper Midhill LUBA Appeal. We are anticipating a ruling from the Land Use Board of Appeals on January 23rd on this project.
- Cornwall Expedited Land Use Application. A final decision for the Cornwall development project is expected soon. Staff is in the process of identifying a hearing official for this case.

That's it for this week.

Respectfully,

Eileen