



Memorandum

Date: December 20, 2017

To: West Linn City Council, Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report – December 21, 2017

Schedule

- There is a work session scheduled for Tuesday, January 2nd due to Monday being New Year's Day. The agenda includes a look into the first quarter of 2018 for Council meetings and agenda priorities.

Information Items

- West Linn GO Bond Renewal. The polling is underway and TPL/FM3 is scheduled to make a presentation on the polling results at your January 8th meeting. On January 2nd, I will seek further direction about work sessions needed to review the polling results and make a final decision on the bond project list in time for adoption of a resolution calling for the election on February 12th.
- Use Agreements for Robinwood Station and Old City Hall. I will be making a report on the status of these at your January 2nd work session.
- Police Chief Recruitment. Ralph Anderson and Associates (Sacramento) was selected to conduct the recruitment for the new Police Chief. Greg Nelson will be the Primary Contact and will be in town on January 3rd and 4th to interview various stakeholders in order to prepare a profile for the position. The time slot for the City Council is January 3rd from 11 to 12:15. Please save the date and time.
- Willamette Main Street Plan Next Steps. Now that the Willamette Main Street concept plan work is completed, the proposed improvements can be integrated into the Transportation System Plan (TSP) and associated street SDCs. To be included in the TSP, the plan will have to go through a formal land use hearing process of the TAB, Plan Commission, and City Council with public hearings and plan input by outside agencies (such as ODOT and TVF&R). In addition, general cost estimates will need to be produced to be included in the TSP and certain costs and tables in the TSP will likely need to be revised to incorporate the project much like the Highway 43 appendix to the TSP. Since this area is also in the Historic District, review by the HRB is required. Finally, modifications to the CDC will also likely be required in key tables and sections relative to this area for future developments/redevelopment. Based on the above, a consultant will likely be needed to process the TSP modification and Planning staff will need to move it through the formal hearing process.
- Tanner Ridge Subdivision Status. Public Works is finalizing approval of our review of the off-site improvements to Tanner Ridge subdivision. This includes completion of Parker Road in the curve near Tanner Creek Park and Rosemont Road from Salamo Road to Wild Rose Drive. Both of these streets will be under construction from January 2018 to May 2018. Project plans and details will be

posted to the city website after the project pre-construction meeting at the beginning of January. As a joint developer/city project, both sides of both roads will be completed with full sidewalks, bikeways, and road improvements. These improvements include the first installation of cycle tracks (on Rosemont Road) in the city. City staff will be coordinating public notification and outreach on the project.

- Youth Council Day in Salem. Youth Council Day is being hosted in Salem on Feb. 9 from 9 a.m. to 4 p.m. Courtney will be inviting, and encouraging, the West Linn Youth Advisory Council students to attend. We would also like to invite the Council to attend this inaugural event, which is being coordinated by the League of Oregon Cities, the City of Happy Valley and Willamette University. If you would like to attend, please let her know by Jan. 5 so she can provide the appropriate information to the event coordinators
- Citizen Advisory Group Recognition/Clackamas Cities Dinner. I'm seeking direction on the details for the recognition event for citizen advisory group members. The training for new members is, so far, scheduled for January 29th.

That's it for this week. I wish you a very Merry Christmas and Happy New Year!

Respectfully,

Eileen