



Memorandum

Date: October 5, 2017

To: West Linn City Council, Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report – October 5, 2017

Schedule

- On October 16th the Council will have two separate joint meetings. The first is with the Economic Development Committee at 5:45 p.m. The second with the Planning Commission at 6:30 p.m. Both meetings will be in the Council Chambers.
- The West Linn Waterfront Open House is scheduled for October 24 from 5:00 to 7:00 p.m. at the Adult Community Center.

Information Items

- Emergency Preparedness Fair. The West Linn Emergency Preparedness Fair was held on September 28th from 4:30 to 8:30 p.m. and was very well attended and received by the community! Over 300 people came out for the event to learn about how to prepare for emergency events. What a successful conclusion to Emergency Preparedness month!
- West Linn GO Bond Renewal. A community survey about potential bond projects will be released on October 6th. The survey will close on October 20th. We are working on scheduling a meeting with the Citizens Budget Committee for October 30th to review the survey results and begin deliberating toward a list of recommended projects. The committee's work is expected to be finished by Thanksgiving. The list will be presented to the City Council in early December. The filing deadline for the May 2018 election ballot is in early March.
- West Linn Refuse Clean Up Day. On October 7th from 10 a.m. and 2 p.m. West Linn Refuse and Recycling will be hosting its Community Clean-up Event at Willamette Christian Church, 3153 Brandywine Dr. This event is available to residential customers of West Linn Refuse and Recycling and will allow customers to drop-off unwanted household items such as electronics, mattresses, exercise equipment and water heaters, there will also be document shredding available (five banker boxes per vehicle limit). **To accommodate as many households as possible no commercial trailer loads or box trucks will be permitted and only one trip per customer will be allowed.**
- WES Advisory Board. The Board of County Commissioners has formally approved the new Water Environment Services Advisory Committee (WESAC). The County is now recruiting to fill the 16 available positions, each of which carries a three-year term. The committee will provide input and make recommendations on surface water and wastewater issues to WES and the Board of County Commissioners. The advisory committee will be composed of individuals who represent the WES service

area's diverse community and economic development needs, businesses and industry sectors, river health affiliates, and broad customer base. Members selected will have experience and/or background in wastewater management, watershed health and restoration, economic development, and surface water. Members must reside or work within the WES service area, which includes the cities of Gladstone, Happy Valley, Johnson City, Milwaukie, Oregon City, West Linn, and the communities of unincorporated Clackamas County. The deadline for applications is October 20, 2017.

- Old City Hall/Police Building Use Agreement. Outreach has been made to six commercial real estate appraisers, including one direct outreach several weeks ago and a request for proposals emailed to five firms last week. So far, only one response has been received. The respondent quoted \$5,500 to conduct an appraisal which would take about 6 weeks to complete. The respondent commented that the parking around the building would immediately be an issue affecting its lease value. Meanwhile, we are in the process of setting up talks with Clackamas County Tourism staff about the terms of a use agreement.
- Mapleton/Kenthorpe Paving. Paving on Kenthorpe and Old River Road is complete, meaning the road is open to traffic again. Special thanks to Council members who assisted in driving the shuttle, hope you had fun doing so. Work will continue on driveways over the next few days.
- Library Update. The executive board members of the West Linn Library Foundation will be reaching out to the Friends West Linn Library in hopes of collaborating on plans for the future of the book store, and other ways that might be appropriate to help them. I will keep you posted on the status of these discussions. Also, the Library will be closed to the public on Monday, October 9 for a County-wide library all staff-training day. This is happened over the last few years on the day formerly known as Columbus Day.

That's it for this week.

Respectfully,

Eileen