



## Memorandum

Date: June 15, 2017

To: West Linn City Council, Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report for June 15, 2017

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### Schedule

- The 2<sup>nd</sup> Quarter Town Hall is scheduled for Wednesday, June 28<sup>th</sup> at the Police Department.
- On June 29<sup>th</sup> a public outreach event has been scheduled to assist in project visioning for the Parks and Recreation Master Plan. All City advisory committees and board members are invited.

### Information Items

- Stafford IGA Signing Ceremony. Metro will approve the revised findings today without any new public hearing, but will delay voting on the IGA until next Thursday pursuant to a formal resolution. The IGA signing ceremony is scheduled for June 28 at 1:30 pm. at Clackamas County in the Commissioner's Meeting Room on the 4<sup>th</sup> floor. Refreshments will be served. RSVPs are being taken so please let us know if you plan to attend.
- City Manager's 1-Year Performance Review. Responses were due to the City Attorney's Office by June 12<sup>th</sup>. On June 23<sup>rd</sup>, the Council will receive the responses from the City Attorney and my self-evaluation. The evaluation session is scheduled for July 10<sup>th</sup>. A facilitator for this review has yet to be identified.
- 2017 LOC Conference. Registration is now open for the 92<sup>nd</sup> Annual Conference which will be held at the DoubleTree in Portland. This is the League's premier training event. Given its proximity, we are assuming no lodging is needed, but lodging opens on June 30<sup>th</sup> and attendees must already be registered for the conference. If you think you might want lodging, work with Kathy to get registered for the conference now.
- Model Council Rules. Please take note of this month's Local Focus magazine published by the League of Oregon Cities. It contains a number of features about effective Council-Staff relations. It also contains a feature announcing the League's new Model Rules of Procedure for Council Meetings.
- New Library Book Drop. West Linn Library Foundation & West Linn Library are excited to announce the second opening of the Robinwood Neighborhood outdoor Book drop. The Library Foundation has generously donated two outdoor book drops this year. The first was dedicated in January in the Willamette Neighborhood. It has already collected over 1,300 library materials. The second outdoor book drop in the Robinwood Neighborhood will be located in the parking lot of the

Emmanuel Presbyterian Church on Hwy. 43 at Cedar Oak Drive. The Church has graciously allowed the box to be installed in the Park & Ride lot. This second book drop is unique as it is a “drive up” book drop, allowing the driver to remain in the car to place the books in the drop box and safely exit the parking lot. A grand opening has been scheduled at 11 am on June 22<sup>nd</sup> at the Emmanuel Presbyterian Church Park and Ride lot (19200 Willamette Dr, West Linn, OR 97068)

- West Linn Waterfront Project. Engagement for West Linn's Waterfront Project began June 6, with the kick off Open House event. About 125 community members attended the event to share their ideas and vision for the future. All the comments provided at the event will be synthesized and later published for citizen viewing and comment.
- Bolton Reservoir Update. After nearly a year and a half of construction the Bolton Reservoir is now back online with the capacity to hold 4 million gallons of water. Backfill of the site has begun and overall construction is expected to be complete by November of this year.
- I-205 Paving Start Date. The I-205 Paving project is estimated to start on or about June 22<sup>nd</sup>.