



## Memorandum

Date: April 7, 2017

To: West Linn City Council, Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report for April 7, 2017

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### Schedule

- The Council Rules redlined at the April 3 Work Session have been placed on the website along with a clean copy of all the changes accepted.
- The April 10 agenda includes an Executive Session for a half hour to do a check-in on my performance, in follow up to this suggestion at my six-month review.
- The NW Regional City Manager's Conference is coming up, April 11-14, at the Inn at the Mountain in Welches. I will be attending this conference.
- Budget Committee. The first meeting of the Budget Committee is scheduled for Tuesday, April 25 at 6 p.m. We are now targeting to release the Proposed Budget for BD 2017-19 on April 17<sup>th</sup> instead of April 14<sup>th</sup> which is a City Hall closure day. The Council will receive their budget notebooks at the April 17<sup>th</sup> work session.
- PGE Tour. The tour of the Sullivan Plant on the waterfront is scheduled for the morning of May 19.

### Information Items

- Stafford Update. The agenda, staff report and background information for the April 12 Board of Commissioners Land Use Hearing is now available online at: <http://www.clackamas.us/planning/reserves.html>. (The file is too large to e-mail, 166 pages.) Click on the agenda and packet icons under the first public hearing. The County hearing is set for 6 p.m., Wednesday, April 12, in the 4<sup>th</sup> floor Board Hearing Room of the Public Services Building. It is likely the hearing will be continued until 9:30 a.m., Wednesday, April 19. Meanwhile, legal counsel for the three cities are working with Metro and County attorneys on proposed changes to the IGA that the cities would like to see.
- Staffing Updates. This week we received 19 applications for Finance Director. We're in the process of selecting finalists and will interview on April 18<sup>th</sup>. We also received notice of intent by the Clackamas County Police Officers Association (CCPOA) to take the Newberry termination matter to

arbitration. Yesterday was the Swearing In ceremony for new PD Officer Cody Tadlock and Reserve Officer Stephanie Barnhart-Herro. Municipal Judge Rhett Bernstein administered the oath of office. Both are very pleased to join our Police Department.

- Metro Committee on Racial Equality. Metro has announced it is forming this committee and recruiting members from the region. Regional partners, such as ourselves, have been asked to help advertise the recruitment. Courtney will be sending out the word about the committee formation through our usual outreach channels.
- Arts Commission Focus Group. Yesterday, the Arts Commission Focus Group meeting was held. Courtney attended the meeting and took notes. She is awaiting word from focus group participants about how they would like to proceed in making recommendations to the City Council.
- SHPO Grant Award for Willamette Walking Tour Map. In February, Jennifer Arnold in the Community Development Department, applied for a Certified Local Government (CLG) Grant from the State Historic Preservation Office (SHPO) to revamp the existing walking tour map of the Historic Willamette area. We just received word that West Linn was awarded the grant. It is for \$3,700 and we will match those funds with staff time.
- Community Grant Applications. We are in the process of receiving community grant applications for the next fiscal year. As usual, the citizen members of the Budget Committee will review these and make recommendations to the City Council.
- Recreational Immunity Legislation. SB 327, which would restore recreational immunity protections, passed out of committee this week with a unanimous vote.