City of West Linn

Memorandum

Date: October 20, 2016

To: West Linn City Council, Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report for October 20, 2016

Schedule

- Your next meeting is the November 7th work session. Councilor Perry will be calling in for this meeting.

- The holiday greeting will be recorded prior to the November 14 pre-meeting. The greeting is shown before the council meetings during the holiday season. Holiday or winter attire is encouraged.

Information Items

- October 17th Wind/Rain Storm. Public Works was out over the weekend for several hours to unplug street catch basins plugged with leaves. This included Highway 43 as ODOT staff were working elsewhere. We also had a few tree limbs break off. The worst of the storm was Monday with heavy rain causing random localized drainage problems around town and several claims of basement flooding. These claims are being forwarded to the City's insurance carrier for processing.

- Sunset School Status. The Land Use Board of Appeals has set the briefing schedule for the Sunset School Appeal:
    - Save Our Sunset Park will file the Petitioners' Brief on or before Tuesday, November 1, and
    - The City and the West Linn-Wilsonville School District will file briefs on or before Tuesday, November 22.

- Annexation Applications. The Council approved Ordinance 1651, which will apply to future applications. Regarding the two completed annexation applications which are pending while Ordinance 1651 has yet to take effect, direction is needed on how to process these applications: 1) without a citizen vote, or 2) to call for an advisory vote. The public hearing for these annexations will be on the Council's December 12th agenda and the Council will need to make a decision about the advisory vote at that time. For notice purposes, we are indicating that an advisory vote *may be* called. Logistically, we presume the Council will make these decisions at the hearing stage, in consideration of the facts of the annexation request. Also, when an advisory vote is called, we presume the cost of the election will continue to be borne by the applicant. This is current policy.

- Election Signage. Due to the tremendous amount of complaints on political signs being posted out of compliance with the City of West Linn sign code, the Police Department has added a second resource that will be patrolling the city on Thursday and Friday of this week. Signs which are clearly out of compliance *and* within the city will be removed. Signs within the jurisdiction of Clackamas County will not. The department will re-evaluate the situation on Monday.

- Robinwood Station. This week a Development Review Application was filed for a Conditional Use Permit for the Robinwood Station. The application needs the signature of the property owner which is the City of West Linn. The basis of the application is a "previously approved CUP in 1964" when the property was under Clackamas County jurisdiction and the proposed use was a fire station. A summary of this

project shows different direction (and an offer of $40,000 in grant funding, including a contribution of $10,000 from the Lake Oswego Tigard Water Partnership) to prepare a CUP for this project. This application does not appear to be complete which puts the City at risk of public criticism for improperly processing land use applications for its own facilities. I would like to discuss the status of Robinwood Station (and other city underutilized properties) when we provide an update on City Council goals at the November 7th work session.

- Hwy 43 Update. The Hwy 43 project received favorable support at the Clackamas Cities Coordinating Council meeting this week. Councilor Perry and our new legislative advocate, Doug Riggs, were in attendance. The public comment period is now open for projects being considered for Metro Regional Flexible Funds grants and we need the community to go to Metro's website and advocate for the project. Courtney is working to get the word out to the community through our various communication channels.