

## Memorandum

Date: October 13, 2016

To: West Linn City Council, Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report for October 13, 2016

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### Schedule

- An Executive Session was added to the 10/17/16 Council Meeting Agenda and the agenda order was moved around to accommodate the schedule of an applicant for the Committee for Citizen Involvement. So the Executive Session will begin at 4:30 pm and the interview will be at 5:30 pm.

### Information Items

- Clackamas Cities Association Dinner. The next dinner is scheduled for Tuesday, October 25, from 5:30 to 8:00 p.m. at Pioneer Center in Oregon City. The Oregon City Library project will be featured.
- Sunset School Status. The contractor continues to make significant progress at Sunset Primary School, including:
  - Storm water management facility liner installation continued
  - Backfilling within concrete foundation walls complete
  - Underground utilities in the building footprint nearly complete
  - Reinforcing steel (rebar) placement complete for the gym and office areas
  - Concrete floor slab pours occurred for the gym, music room, building support and office areas
  - Gravel placement in the building footprint continued in the south end of the classroom wing
  - Gravel placement for working area around site continued
  - Wall base plate installation started

Upcoming work includes:

- On site storm water lines to continue through October
- Storm water management facility installation
- Underground building utilities and rebar will continue in advance of concrete slab pours
- The next concrete slab pour is expected to occur by October 21, weather permitting
- Framing of walls is expected to begin by the end of October

Just a reminder that updates on the project can be found on the City's website.

- Winter Storms Ahead. As you may have heard, we are expected to receive high winds and rain over the weekend which could potentially wreak havoc. The South Fork Water Board will be implementing its severe weather protocols to ensure its facilities are protected from downed power lines and power outages. This is a good reminder that the public can find the City's emergency contact information at: <http://westlinnoregon.gov/communications/emergency-contacts>