

Memorandum

Date: September 22, 2016

To: West Linn City Council, Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report for September 22, 2016

Schedule

- There will not be a Council meeting on September 26. Not all the CCI candidates were available, so the topics for this special work session were once again moved back to October 3rd.
- October 3rd work session agenda includes a discussion about funding for the Youth Advisory Council, a check in on the Municipal Fiber project, an update on White Oaks Savanna project, and review of the October 10 City Council Meeting Agenda.

Information Items

- Migration to New Servers. Two weekends ago, the City's IT staff migrated the City's email system to new servers. IT took advantage of the migration to go into the City's Outlook system and clean up old lists, reorganize them, and generally try to make the system operate more efficiently. Overall, the migration went very smoothly, but like any other technology change, there are some bugs to work out that have appeared and which IT staff are addressing as soon as they are reported. If you have experienced any quirks, let us know.
- Robert Moore Award. We are putting the finishing touches on the Robert Moore Award application materials for 2016. Please share this link with your friends and neighbors and encourage nominations for the award. <https://westlinnoregon.gov/citycouncil/robert-moore-award-nomination-form>. Dave Kruse (2015 award winner) and Alexana Kachirisky (2013 award winner) are willing to review and recommend the award winner for 2016. It is anticipated that this award will be given at the January 2, 2017 Council Meeting.
- Initiative Petition Filings. The City received two Prospective Petitions for a Charter amendment and an amendment to the Municipal Code. The City Attorney's office has reviewed the text for compliance with constitutional requirements and is currently drafting the ballot title.
 - West Linn Budget Accountability Act. If approved, would add Chapter X to the West Linn City Charter specifying that whenever the Council adopts and ordinance or makes a decision to directly or indirectly obligate the City to allocate funds outside of the scope of the current adopted budget, the City must disclose (1) the source of funds required to meet the obligation by way of new revenue, (2) the reallocation of funds from the current budget and services affected, or (3) reasons why a description of the prospective source of funding is impractical. Also, when Council makes a decision that will reduce revenues to the City, a statement must be issued describing the means of replacing the revenue being lost or the reduction in services to be incurred as a result of the loss of revenue or why such description is impractical.

- Neighborhood Construction Accountability Act. If approved, would amend the Municipal Code to require that if the City approves a development application in a residential zone with a public entity, the agreement shall include (1) a deadline for completion with a liquidated damage penalty if the deadline is not met or (2) a statement detailing why identification of such a deadline would be impractical. The measure would not prevent the City from adjusting the completion deadline based on criteria clearly described in the agreement.

For more information about either of these proposed measures, including the exact wording of them, contact Kathy Mollusky at City Hall.

- PGE Green Power Challenge. As part of our outreach regarding the City joining PGE's Green Power Challenge, we have already announced it on social media and in our newsletters (print and digital.) We will continue this outreach to encourage residents and businesses to also join the challenge and Courtney will follow up with the Tidings about running a story. She will be the point of contact for media requests and information. During the Council's September 12 meeting where this challenge program was discussed, a question came up about whether PGE's TW Sullivan Plant directly served West Linn Paper Company. It does not. All of the power from the plant goes into the electrical grid.
- Planning in Oregon Workshop. I'm hearing from many parties that the workshop/training session on Monday night was very beneficial. Please share with others that the video of the session is available for viewing on the City's website. During the pre-meeting for last night's Planning Commission meeting, there was discussion about how to move forward with the items listed in the 'parking lot' list for future discussion. Councilor Martin would like to suggest the CCI take on this task, as the committee already includes representatives of the Planning Commission and Neighborhood Association Presidents.
- Approval at 50 Acre Subdivision. Speaking of the Planning Commission, last night the commission unanimously approved the 'Tanner Ridge at Rosemont' project.
- League of Oregon Cities Annual Conference. Just a reminder, the conference is next week in Salem. If you haven't replied to Kathy about the group dinner, please do so.