

Memorandum

Date: September 8, 2016

To: West Linn City Council, Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report for September 8, 2016

Schedule

- Your next Council meeting is September 12th. As you've seen from the packet, the agenda is quite full.
- The September 19th work session will feature an educational topic on the City's land use permitting system, to explain what happens from idea to approval stage. Given the nature of this issue, other city advisory bodies have been invited to this work session including the Planning Commission, CCI, NAP and Historic Review Board.

Information Items

- **I-205 Paving in 2017.** This week, ODOT sent out its first newsletter related to plans to repave the nine-mile stretch of roadway on I-205 between the I-5 interchange in Tualatin and the south end of the Abernethy Bridge in West Linn. This stretch of pavement was last repaved in 2006 and is now deteriorating and in need of repair. The project will begin in summer 2017 and is scheduled to be completed by the end of 2017. We will add a location on the City's website where these project newsletters can be accessed and the link to the project website shown.
- **Trillium Creek Primary School Traffic Circulation.** Last week Trillium Primary held a back to school ice cream social. It was quite popular and created parking concerns around the school and adjacent neighborhood. The School District is aware of these concerns and is actively engaged with adjacent neighbors to evaluate circulation issues that were approved with the school initially. The district has engaged a traffic engineering firm to assist. Out of this effort may come a request to modify the conditional use permit for the school.
- **Municipal Court Caseload & Staffing.** Several weeks back, I wrote about the court's caseload and resulting staffing issues. We predict the caseload will continue to be heavy for the foreseeable future due to a number of factors in the region. To this end, I've authorized the recruitment of a part-time court clerk. Court revenues will support the additional cost.
- **Sunset School Status.** The number of complaints about the construction has leveled off considerably, however there is a lingering line of questioning related to the perimeter fencing and placement of construction materials within the drip line of the extra seven trees being retained as part of the Council's approval of the findings and conditions. The inquiry alleges the CDC was violated, but it appears the placement is consistent with the findings and decision which gives the City's arborist, in consultation with the District's arborist, the discretion to determine where tree protection measures are needed. You received additional information about this matter in separate email.
- **Willamette General Store.** Tomorrow I am meeting with the owner of the Willamette General Store and Planning staff to discuss possible options for rezoning of this and adjacent properties along 8th Street.