

## **Memorandum**

Date: April 7, 2016

To: Members, West Linn City Council

From: Don Otterman, Interim City Manager

Subject: Miscellaneous Items

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### **1. Schedule**

- April 11 Council has an executive session at 5:30 pm followed by the regular Council Meeting at 6:30 pm. The executive session may not be necessary and be cancelled. We will know more before Monday night and let you know. The Business Meeting includes the Economic Opportunities Analysis Plan, Mapleton Base Lift Paving Contract, ODOT FASTLANE I-205 Bridge Grant letter of support, and the Damascus IGA. The city manager of Damascus has been informed that we anticipate giving them 30 day notice of cancellation. Clackamas County has also been notified.
- April 18 Work Session includes a disaster preparedness presentation, fees discussion, and Robinwood Station discussion.
- May 2 will be a Special Meeting as the Cedaroak boat dock and Cedaroak ramp construction contract awards are time sensitive. Also, Metro Councilor Collette is planning to give her quarterly update.

### **2. New City Manager**

- On March 31, Council and citizens were able to meet the City Manager Candidates and get to know them during the reception held at the Adult Community Center.
- On April 1 Council, Directors, Regional Managers, and selected citizens conducted interviews for the City Manager position. The panels were united in their comments regarding the candidates and we are hoping to know by the end of the week who the new City Manager will be.

### **3. Youth Council**

- Councilor Tan, Todd Jones from West Linn High School, and key staff members are meeting to discuss the Council Goal regarding youth engagement. We are hoping to have an update for the Council at the May 2 Meeting.