

Memorandum

Date: February 11, 2016

To: Members, West Linn City Council

From: Don Otterman, Interim City Manager

Subject: Miscellaneous Items

1. Schedule

- There is no scheduled meeting the week of February 15 (President's Day holiday). All city offices are closed on Monday.
- The Mayor's State of the City Address is on Monday, February 22 at 5:30 p.m. at the Library.
- Your next scheduled Council Work Session and Meeting is on Monday, March 14.

2. City Manager Recruitment Process

- The following calendar is provided based on the recruitment process you adopted on Monday:
 - February 8 – adopt city manager recruitment process [COMPLETE]
 - February 21 – applications due; Prothman Company initial screen of applicants begins
 - March 16 at 6:00 p.m. - City Council executive session to identify top four to six candidates to invite to the final interviews
 - March 31 at 3:00 p.m. - City Council reception for each Councilor to meet one on one with each candidate
 - March 31 from 4:30 – 6:00 p.m. - Public reception at City Hall to meet and greet finalist candidates; all city employees invited to this event
 - April 1 from 8:00 a.m. – 4:00 p.m. – Interviews & deliberations
 - Interview panels to include:
 - Two appointees from each member of Council (Ten people)
 - Eight department directors
 - Three regional local government managers
 - Staff members will assist with the driving tours portion of the interview day.

3. City Facebook Page Metrics

- Attached please find some interesting information about the reach (or the number of people and views) that the City's Facebook page receives. You can review the posts by type or topic.

City of West Linn Facebook Reach & Clicks

Post Message	Type	Posted	Lifetime Post Total Reach (People/Views)
Great news - the West Linn/Wilsonville School District has the best graduation rates in Oregon! And West Linn High School has the top graduation percentage (97%) in the state.	Link	2/10/16 3:59 PM	19,250
Do you agree or disagree: West Linn was just named the happiest place in Oregon by HomeSnacks!	Link	1/14/16 8:11 AM	15,372
West Linn was ranked the #1 community in Oregon by the "Fun Things To Do..." blog. Their ranking took several factors into account including: adjusted median income; parks and recreation; employment rate; vacancy rate; crime rates - and West Linn came out on top.	Link	2/3/16 3:15 PM	12,297
Best. Slide. Ever!!!	Video	2/9/16 4:57 PM	5,926
Dave Kruse is the winner of the 2015 Robert Moore Award! He volunteers more than 400 hours every year restoring and building trails at Mary S. Young Park. He's a West Linn superstar!	Photo	2/8/16 6:38 PM	3,499
West Linn is hiring a new city manager! Check out this video from ICMA - International City/County Management Association to learn more about what a city manager does, and then save the date for council discussions on the recruitment process on February 1 at 6:00 and February 8 at 6:30. Can't make it to the meeting? Send your feedback to webmaster@westlinnoregon.gov .	Link	1/19/16 11:01 AM	2,630
Double rainbow all the way! Have a great Monday, West Linn.	Photo	1/25/16 7:52 AM	2,480
The Jean Way neighborhood market in LO is closing but it looks like our West Linn store will stay. Take a look at this WSJ story:	Link	1/15/16 8:41 PM	1,956
#FBF - here's a picture of West Linn's first city hall (you might recognize it today as the old police station)!	Photo	1/29/16 2:42 PM	1,910
Our last award for tonight was from Clackamas County, Oregon to the Robinwood Station for their efforts on sustainability.	Photo	2/8/16 6:55 PM	1,545
Also at tonight's meeting: we honor West Linn Police Department Sgt. Dave Kempas with the VFW "Law Enforcement Officer of the Year" award. Thanks to Sgt. Kempas for his great work on behalf of our fine community.	Photo	2/8/16 6:48 PM	1,476
It's a beautiful day in the neighborhood! Thanks to Bethany Castaneda for sharing these great pictures of today's West Linn sunrise.	Photo	2/3/16 8:34 AM	1,464
Yesterday, the WLPD hosted a regional training on responding to explosive related calls. We heard from some neighbors that the noise was scary, and we apologize for the disturbance. This type of training is important for West Linn and regional agencies so police departments are prepared for these types of low frequency, highly dangerous calls.	SharedVideo	1/21/16 2:04 PM	998
RRMS students: stop by the City of West Linn booth at tomorrow's career fair and talk to us about trending city issues - we have WL sunglasses to share!	Photo	2/2/16 3:19 PM	996
ODOT Traffic Advisory Paving slows traffic on OR 43 Monday and Tuesday. Travelers should expect flagging and delays from 7 a.m. to 5 p.m. Travelers on Oregon Highway 43 should plan for delays or use an alternate route Monday, Feb. 8 and Tuesday, Feb. 9 from 7 a.m. to 5 p.m. as crews repave the highway. Paving work will take place on OR 43 between Cherry Lane in Lake Oswego and Mark Lane in West Linn. Flaggers will direct travelers during the work. Travelers could experience long delays. Monday crews will grind the existing asphalt. After work hours Monday, travelers will experience rough road conditions. Crews will lay the new pavement on Tuesday. This work is weather dependent and could be rescheduled. Please watch out for crews working on the highway during this work. ##ODOT##	Photo	2/8/16 5:06 PM	987
Slow and steady - the new 24" pipe is making its way up Skyline Drive.	Link	1/14/16 7:00 PM	948
It's city council work session night! We're talking about the Economic Opportunity Analysis (EOA), the best ways to engage young people in city government, the city manager recruitment process; the auditor contract renewal, Council goal language and council rule language. Stream the meeting online, or watch on Comcast channel 30.	Link	2/1/16 4:58 PM	907
Here's the latest update on the Bolton Reservoir and Skyline Drive sidewalk projects - we're making progress on these critical infrastructure upgrades (and we thank you for your patience with traffic delays):	Link	2/4/16 9:12 AM	879
We want to hear from you! Share your ideas about the city manager search process.	Photo	2/2/16 9:46 AM	870
Help us design the Savanna Oaks playground!	Status	2/4/16 10:54 AM	459
Please join Mayor Russell Axelrod at his "State of the City" address on February 22 at the West Linn Public Library. RSVP requested.	Link	2/10/16 1:16 PM	381
Contribute to your community on MLK day - stop by Robinwood Station at 10:00 today and volunteer in the community garden. Please bring a water bottle and garden gloves.	Photo	1/18/16 6:31 AM	333
It's Monday - time for another West Linn City Council meeting! We start at 6:30 p.m. at City Hall by honoring some of West Linn's finest citizens and staff. Then, the agenda includes adoption of Council rules and goals, as well as the city manager recruitment process.	Link	2/8/16 10:16 AM	268