

Memorandum

Date: January 14, 2016

To: Members, West Linn City Council

From: Kirsten Wyatt, Acting Interim City Manager

Subject: Miscellaneous Items

1. Council Retreat Reminder

- Please be reminded that the council retreat is scheduled for tomorrow, January 15 at 8:00 a.m. at the McLean House.
- Please arrive early so we can begin promptly at 8:00. A light breakfast and lunch will be served.

2. Happiest Place

- "Homesnacks," a realty web site, has named West Linn the "happiest place in Oregon."
- Here's the weblink for the listing:
 - <http://www.homesnacks.net/these-are-the-10-bona-fide-happiest-cities-in-oregon-124904/>

3. Schedule

- January 15 @ 8:00 – Council retreat
- January 19 @ 5:30 – Citizen Advisory Group and NA President training
- February 1 @ 6:00 – Highway 43 update, TSP update, Court fees, EOA update, auditor contract, city manager recruitment process discussion, agenda review
- February 8 @ 6:30 – Robert Moore award, Good Samaritan award, council liaison appointments, adopt council goals, Verizon lease, water quality lab IGA, auditor contract, take testimony on and adopt city manager recruitment process.

4. City Manager Recruitment Update

- On Monday, you unanimously adopted the city manager profile.
- Outreach and marketing of the profile has begun using different outreach and communications sources.
- Next, the council will meet with Prothman to discuss and approve a process.
- You'll start this discussion at the February 1 work session and then the council can approve a process at the February 8 meeting.
- Please begin thinking about the steps you'd most like to see to in the next phase of recruitment – interview panels, public involvement, and selection criteria.

5. Stafford Update

- The Metro Council is proceeding with a first reading and public hearing on Ordinance No. 16-1368 at its January 14 council meeting starting at 2:00 p.m.

- The agenda, ordinance, and draft findings can be found online here: <http://www.oregonmetro.gov/event/metro-council-meeting-12/2016-01-14>.
- According to attorney Jeff Condit, the draft findings are basically a retread of prior findings, improved over their prior version, but still fail to address West Linn arguments and rely on disputed evidence or submitted contrary arguments without explaining why.
- It is anticipated that the Metro Council will continue to hold the record open after first reading for seven to fourteen days.
- West Linn's attorney will submit additional evidence and testimony into the record prior to the hearing and will attend the hearing.

6. HD Upgrade to AV System

- On Monday, there was some frustration because the Comcast Channel 30 broadcast of the city council meeting did not have audio.
- We have learned that the reason for this audio problem was that Comcast upgraded the public access channel to high definition (HD).
- In the future, audio issues will be resolved, and you'll appear on TV in HD (not sure if that's a positive or a negative!).

7. 2016 Street of Dreams

- The 2016 Street of Dreams will have a West Linn address.
- The location is off of Pete's Mountain Road (directly across from the entrance to the Oregon Golf Club).
- West Linn staff has begun meeting with Clackamas County and the Home Builders Association on the Street of Dreams logistics and plans.
- Most importantly, staff is connecting the Willamette Main Street staff with the Street of Dreams so they can adequately prepare for and capitalize on the increased tourism to Willamette during the show.
- The show dates are July 30 through August 28.

8. Survey Findings

- Typically, the city does a statistically significant survey every two years (to coincide with budget development).
- While this is an "off year" for a survey, staff did conduct a "mini survey" to help inform the council heading into council goal setting.
- We asked similar questions as prior years, and learned about citizen satisfaction with the city, with city services, the words they use to identify West Linn, and the issues that should be on your radar in 2016.
- This information is attached to the memo, and will also be in your retreat binder tomorrow.

Attachments

- P:\City Council\Council Retreat\2016 Retreat\What is the most important issue for 2016.docx
- P:\City Council\Council Retreat\2016 Retreat\ Mini-survey findings.docx