

Memorandum

Date: 10/22/15
To: Members, West Linn City Council
From: Don Otterman, Interim City Manager
Subject: Miscellaneous Items

1. Schedule

- Your next scheduled meeting is an executive session on October 26 at 5:00 p.m.

2. STIP Funding

- Staff and lobbyist David Barenberg continue to meet and plan for West Linn's application for State Transportation Improvement Program funding (STIP) for pedestrian and bike improvements on the north end of Highway 43.
- A fact sheet about the proposed project is attached for your review and use when explaining West Linn's application to citizens and other elected officials in neighboring jurisdictions.
- West Linn council support of the city's STIP application has been added to your November 9 agenda.

3. City Manager Recruitment Process Matrix

- A draft matrix for evaluating the submitted quotes for the city manager recruitment process is attached.

4. Employee Longevity Recognition

- This week, Building Official Dave Davies was recognized for 25 years of city service.
- Library employee Hallie Hamby was recognized for ten years of city service.
- City Recorder Kathy Mollusky was recognized for five years of service to the city.

5. YourGov

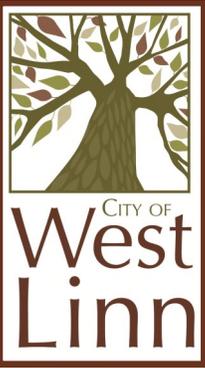
- Attached please find the YourGOV report we discussed on Monday.
- YourGOV is the citizen response tool that is linked to the city's asset management software called Cartegraph.

6. City Home Page Redesign Work Group

- Per your meeting discussion on Monday, staff has commenced recruiting a work group to refine and redesign the city home page.
- Sign up requests were posted on social media and sent to the NA presidents.
- Here's the link to sign up: <https://westlinnoregon.gov/communications/city-home-page-redesign-work-group>

Attachments

1. STIP Fact Sheet
2. City Manager Recruitment Process Matrix
3. YourGov report



Highway 43 Multimodal Transportation Project

What is this project?

The project includes multimodal safety and corridor improvements on Highway 43 (OR-43) from Arbor Dr. (north city limits) to I-205 (south city limits) including improvements to ADA accessibility, transit, bicycle, and pedestrian infrastructure. In preparation of this project, the City of West Linn has implemented transportation planning and design work for this critical stretch of OR-43.

Why is this project needed?

Oregon Highway 43 is a high volume, Oregon Department of Transportation (ODOT) operated district highway that functions as a regional commuter route, carrying a significant volume of traffic to and from Portland. OR-43 is currently designed to address the needs of automobile traffic, often to the detriment of alternative, non-motorized modes of transportation such as bicycles and pedestrians along and across the highway.

Vision Zero

The City of West Linn is committed to a Vision Zero goal, a safety strategy that aims to make our transportation system the safest possible by eliminating fatalities through street design.

Safety Matters

- ◆ OR-43 contains only intermittent or substandard sidewalks and bike facilities, and inadequate pedestrian crossings. The ODOT Active Transportation Needs Inventory shows much of Highway 43 in West Linn as “red” and in need of pedestrian and bike facilities.
- ◆ With over 21,000 vehicle trips/day, existing bike lanes often share space with the emergency shoulder and/or on-street parking causing dangerous conflict between parking, cars, and bicyclists.
- ◆ In the Portland Metro region, you are 4.3 time more likely to get in a serious crash on an urban arterial roadway than on a highway, such as I-5, I-205 or I-84.
- ◆ There has been a history of bike and pedestrian accidents along OR-43 resulting in serious injuries including fatalities.
- ◆ According to a 2012 national survey, poor quality facilities are the leading cause of pedestrian and bicyclist injury.

How did we get here?

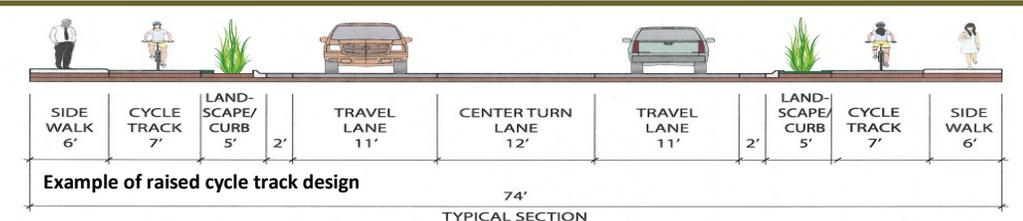
The City of West Linn is currently working with ODOT on jurisdictional transfer of improvements to OR-43. This improvement project follows the City of West Linn’s adopted (and updated) Highway 43 Concept Plan, a component of the City’s Transportation System Plan. Development of this plan identified the need for corridor infrastructure and safety improvements, including but not limited to intersection lighting improvements, pedestrian and bicycle infrastructure improvements, as well as improved transit stop facilities.

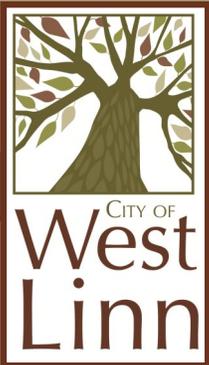


Example: lack of basic ADA accessibility

Who is involved?

The City of West Linn is leading the Highway 43 Multimodal Transportation Safety Project in coordination with ODOT, the City of West Linn’s Transportation Advisory Board, and the Citizen Advisory Committee to the 2015 Transportation System Plan Update. Highway 43 safety improvements have been adopted as part of the City’s Transportation System Plan since 2008.





Highway 43 Multimodal Transportation Project

The Goal:

To create a multimodal corridor along OR-43 to accommodate bicycles, pedestrians, transit users, and motorists. Enhancing multimodal opportunities will greatly improve arterial street function locally, and accommodate critical transportation needs regionally. Improving safety, accessibility, and bike and pedestrian infrastructure along OR-43 will create a corridor that will encourage the use of alternative transportation modes and reduce reliance on automobiles. After completion of all phases of the OR-43 project, alternative transportation facilities will connect with the historic Willamette Falls area.

Proposed Infrastructure Improvements

- ◆ Innovative cycle tracks including the first in Oregon protected intersection for all users
- ◆ ADA Accessible facilities not available at numerous locations would be provided
- ◆ Improved signal timing and spacing to minimize congestion with transit signal prioritization
- ◆ Improved bus stops and accessible transit facilities
- ◆ Accessible pedestrian access to existing Park and Ride facility to improve transit use
- ◆ Improved traffic signals and critical roadway crossings for pedestrians
- ◆ Connection to existing bike and pedestrian facilities in Lake Oswego and Oregon City
- ◆ Improved lighting at intersections

The City of West Linn is the largest city/county agency within Metro without a STIP project



Proposed corridor for Phase 1 of the Highway 43 Multimodal Transportation Safety Project

The OR-43 STIP goal is \$3,000,000 for Phase 1 improvements. The City of West Linn proposes a 25% local match, well above the federal minimum of 10.27% (project total of \$4,000,000).



Proposed protected intersection design

City of West Linn

City Manager Recruitment Consultant Selection

October 2015

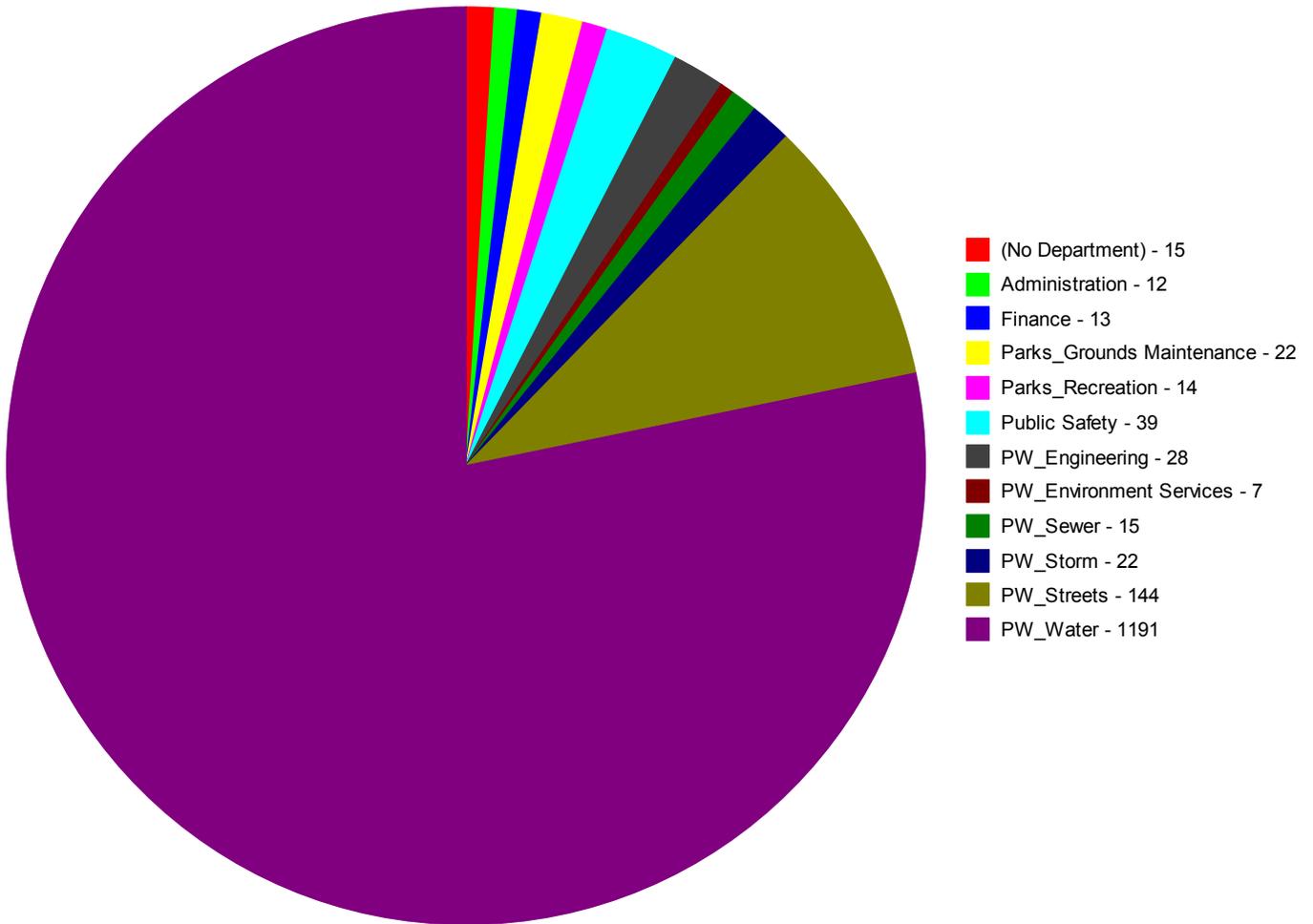
1 = Low | 3 = Average | 5 = High

	1	2	3	4	5	6	7	8	9
Name of Agency	Bob Murray & Assoc.	Colin Baezinger & Assoc.	CPS HR	GovHR USA	Municipal Resource Group	Prothman	SGR	Novak Consulting	Waldron
Their defined implementation team is strong and will work hard for us.									
Their references are appropriate and will speak well to their ability to help us (we will check references when the field is narrowed).									
Other items worth noting (include below:)									
SUM:	0	0	0	0	0	0	0	0	0
RANK:	1	1	1	1	1	1	1	1	1

The following firms were solicited, but did not respond to the RFQ: Management Partners, Alliance, the Mercer Group, Avery, Peckham & McKenney, Ralph Anderson, Teri Black & Co., Janet Brumbaugh.

The advertisement for this work was advertised in the Daily Journal of Commerce and on Bids. WestLinnOregon.gov

1Requests Received By Department



Total Requests 1522

Chart Details

Filter	((Entry Date is from #04/20/2015 3:01:47 PM#) AND (Entry Date is through #10/20/2015 3:01:55 PM#))
Working Set Filter	<Not Applicable>
Sort	[Entry Date] Ascending
Group By	Department