

Memorandum

Date: 9/10/15

To: Members, West Linn City Council

From: Don Otterman, Interim City Manager

Subject: Miscellaneous Items

1. Schedule

- *September 14 – Council meeting*
 - There are no items on the business meeting agenda; the council has several appointments to make, and will receive an update from Councilor Perry on the Tri City Advisory Committee. In addition, the Council will discuss the recruitment process for filling the city manager position.
- *September 21 – Council work session*
 - You will meet with the Planning Commission in a joint session.

2. 9/11 Honoring Those Who Serve Ceremony

- Please be reminded that the 9/11 Honoring Those Who Serve ceremony is scheduled for tomorrow night at 6:00 p.m. at the Bolton Fire Station. Organizers are asking that everyone bring a flower to contribute to a community bouquet.

3. 2016 Council Goal Setting

- We have tentatively scheduled 2016 council goal setting for Thursday, January 7 from 8:00 a.m. to 5:00 p.m. at the West Linn Library. Please let me know if this date does not work for your schedule.

4. Planning Commission Decision on the Con Am Project

- Last evening, the Planning Commission denied the design review application for the Con Am Project. There is a 14 day appeal period, and the city has already been informally notified that the applicant plans to appeal. Please be cautious in ex parte contacts on the project because you may be in the position to consider the appeal.

5. Metro Urban Reserve Remand-Stafford Triangle

- I met with Tom Coffee yesterday to discuss the Stafford Triangle. Tom informed me that Metro was going to schedule a hearing on October 8 regarding the remand, even though Metro, the County and the Cities involved have not met. At this point it appears that the hearing is still on. I believe it would be appropriate for the city to send a letter to Metro objecting to the hearing date and urging Metro to follow through on hosting a

meeting with those involved to discuss the issues before a formal hearing. I have a meeting scheduled for next week with the city managers of Tualatin and Lake Oswego to discuss the topic.

6. The “Tyvek” House

- I am optimistic that the issues regarding the uncompleted house will be resolved by the end of this week. Hopefully, new permits will be issued next week and construction can begin immediately. Completion of the siding will have to be number one.