



## Staff Project City Hall Sustainability

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### Goal:

“City Hall operates at the optimum level of sustainable business practices, and becomes the greenest City Hall in the Portland Metro area.”

### Elements, Qualities, Characteristics of Success:

- Implement applicable sections of the Sustainability Plan and Green Team Action Plan
- Reduce waste using waste audit results to create benchmarks
- Use technology to further paperless transactions
- Further understanding of correct records retention requirements
- Introduce composting opportunities for City Hall waste
- Install dishwashers; purchase reusable kitchen items; stop purchasing disposable items
- Continue using energy efficient lighting to maximum levels of efficiency (dark at night)
- Create metrics to track water and energy consumption
- Adopt green bathroom technologies
- Use green cleaning products
- Stop using interoffice memos and courier services

### We are committed to the following in the next 30 to 90 days:

- Memorandum from the City Manager outlining this goal
- Creation of an action step work plan
- City Manager will begin using a laptop at meetings instead of paper copies
- “Tweaks” at Council meetings, including agendas on Power Point and recycle opportunities to reuse agenda packets at same meeting
- Begin bathroom/kitchen purchases with available funding from budget