

2024



CITY OF
**West
Linn**

Neighborhood Association
Annual Reports

BARRINGTON HEIGHTS, HIDDEN CREEK ESTATES AND TANNER WOODS NEIGHBORHOOD ASSOCIATION

(BHTNA)

This letter dated December 17, 2024 will serve as our annual report for 2024.

BHTNA held two association meetings on 1/24 and 5/15 as well as one board meeting on 10/16. All were zoom meetings. The board also communicates through emails and personal communications.

Our expenditures for 2024 were as follows:

\$ 63.96 for zoom

\$ 700.00 for trimming bushes and clean-up.

\$1,270.43 for 4 A-Frame signs

Total: \$2,034.39

Our goals for 2024 have been mostly accomplished. Attendance is still an issue.

In 2025, we are hopeful that our signs will make our residents more aware of our meetings and serve as a constant reminder to them as they circulate around the neighborhoods. We will also continue our efforts to build positive and productive relationships with city departments to increase our collaboration with city projects. Our strategy is by having city representation at our NA meetings, these meetings will become more listening posts for our residents and enable them to directly interact with city staff. Luke Borland, Public Works Communications Specialist, has been instrumental in sharing information related to the Public Works facility's move to Salamo Road, improvements to Salamo road and the entrance to Barrington Heights and sidewalks, safety concerns, etc. As such, his attendance encourages dialogue and thus helps avoid issues with the city. We appreciate his professionalism and his willingness to devote some evening time as an

advocate for BHTNA. Hopefully, this transparency and contact with staff at our meetings will encourage residents to visit the city website and read the minutes of the meetings.

Respectfully,

Pia Snyder

Treasurer, BHTNA



2024 Bolton Neighborhood Association Annual Report

December 2024

Association Leadership :

Patrick Hogan, President

Vince Miles, Vice President

Alfred Brown, Treasurer

Amanda Brookshire, Secretary

Lisa Wolff, Member at Large

Meeting Times, Dates & Location :

The Bolton Neighborhood Association meets the third Tuesday of every month from 7 PM to 8:30 PM at the Community Room at West Linn Library and via ZOOM.

Meetings held at West Linn Library and ZOOM during 2024 :

February 20, March 19, April 16, May 21, July 16, August 20, September 17, October 15, and November 19.

Meetings held via ZOOM during 2024 :

January 16 (inclement weather) and June 18 (meeting location conflict).

BNA Leadership - Agenda Development & Goal Setting Meetings :

January 11, March 7, June 6, and September 29, 2024.

2024 Accomplishments :

Introduction of officers elected in November 2023 : Patrick Hogan, President; Vince Miles, Vice President; Alfred Brown, Treasurer; and Amanda Brookshire, Secretary.

The addition of a Member at Large to board leadership was voted into By Laws. Lisa Wolff, the Association's Communication Coordinator, was elected to serve in this capacity. BNA By Laws were modified to reflect the creation of this position.

Continued to refine and organize BNA Procedures and By Laws to facilitate the transition for newly-elected officers as they assume their leadership roles, such as the BNA website, banking, contacts with the City, enabling meetings, document and records retention, and managing communication through Listserv, Gmail and Facebook.

Continued to improve and adapt to our hybrid meeting structure to include both in-person and virtual meetings simultaneously.

Through the efforts of our Communications Coordinator, the Bolton Neighborhood Association established an official Facebook page to announce neighborhood meetings, encourage participation in social events, and to provide information deemed important to our community.

Held conversations on potential improvements to the entrance and parking lot at Maddax Woods (DR-23-10/FMA-23-04).

Continued comprehensive discussions regarding PA-19-10/DR-20-02 development at 1575 Burns Street as well as related parking and traffic safety issues on Cascade Street, Hood Street, and Burns Street, and Public Works Project TC-24-17 Three-way Stop at Burns and Cascade.

Provided a venue for Public Works Director Eric Lais and Assistant City Engineer Clarke Ide to offer information and address valid concerns pertaining to the temporary closure of Burns Street and impacts to adjacent residential roadways.

Discussed renovation and development projects planned for the Bolton Neighborhood, including PA-24-12/DR-2403 Commercial Design Review at Broadway Street and Willamette Falls Drive & LLA-24-02/VAR-24-03/VAR-24-04 Amy Lot Consolidation and Class 1 Variances.

Acknowledged the installation of permanent entry signs at two boundary locations of the Bolton Neighborhood and established maintenance procedures in accordance with the Streets Division of Public Works.

In collaboration with the Safer Jolie Committee and inspired by the Mayor of West Linn, submitted a Resolution to members of City Council and the Transportation Advisory Board to encourage the implementation of Traffic Calming Measures on Jolie Pointe Road. Despite the intention of the Resolution, the effort was meaningless and resulted in an abstention to act.

Hosted three well-attended social gatherings with music, food, and activities at Hammerle Park: First Responders Appreciation (June 29); Ice Cream Social (August 23), and Carved Pumpkin Contest (October 27). Each event was an opportunity to meet new neighbors and provide an understanding to all attendees of the Association's role in improving their neighborhood. The BNA plans on continuing social gatherings on a regular basis.

After several years of neglect, the Association organized efforts to restore and maintain the Bolton Volunteer Garden. Arrangements were made for occasional assistance from the Streets Division of Public Works.

Arranged an opportunity for Jim Edwards, Advocates for Willamette Falls Heritage, to provide an informative history on the Lady B, explain the group's activities to acquire the 40-foot vessel, and convey aspirations for a permanent placement for the tugboat in West Linn.

Publicized and encouraged participation in the Down Syndrome Network of Oregon Pickleball Session at Hammerle Park, hosted by the Willamette River Pickleball Club.

Held a discussion with Mark Hansen, President of the Willamette River Pickleball Club, on the possibility of extending the hours of availability for the pickleball courts at Hammerle Park.

Provided a venue for (now-former) Senior Planner John Floyd and Planning Manager Darren Wyss to present an overview and subsequent update on the City of West Linn's ambitious Waterfront Project.

Arranged for Chris Myers, Associate Planner for the City of West Linn, to present an overview and consequent update on the City of West Linn's bold revitalization project Vision43.

Appreciated Community Relations Coordinator Danielle Choi's revision of the Bolton Neighborhood Association's webpage on the City of West Linn's website.

Donated \$250 to the Bolton Primary School Parent Teacher Association (PTA) Jog-a-Thon Fundraiser held at Hammerle Park on September 25th.

Held impassioned conversations on the potential closures of Bolton, Cedar Oak Park, and Stafford Primary Schools and encouraged our community, through the exchange of ideas, to become more involved in the decision-making process.

In cooperation with the City, the Association mailed a 'Save Our Neighborhood Schools' postcard to Bolton residents to inform the community and encourage supportive efforts to preserve smaller schools in the WLWV School District.

Provided an opportunity for members of the Small Schools Task Force to contribute information regarding the West Linn - Wilsonville School District's proposed closure of Bolton, Cedar Oak Park, and Stafford Primary Schools.

Arranged for Christi Lantz, Small Schools Alliance, to provide a presentation and updates on the groups efforts to encourage a deferment in any decision to close Bolton, Cedar Oak Park, and Stafford Primary Schools, and to exchange information through Question and Answer sessions.

Acknowledged and welcomed the attendance of Council President Mary Baumgardner and Councilor Carol Bryck to our meetings.

Continued to support the Friends of Maddax Woods and promote volunteer work party efforts.

Supported and promoted participation in the West Linn Garden Club.

2024 Challenges :

Addressing technical complications that arise while conducting virtual meetings.

Continuing to adjust and becoming acclimated to hybrid meetings.

Promoting greater attendance to our meetings through public announcements and social media.

Encouraging involvement in community issues through the mailing of an annual postcard and through social media.

2025 Goals

To continue to function as an approachable resource for Bolton residents to share concerns that affect livability of the neighborhood.

To assist residents in efforts to resolve issues that impact livability of the neighborhood.

Improve and refine meeting procedures and activities.

Continue sensible and thoughtful use of resources.

Broaden and refine social media as a means to better represent our diverse community.

Encourage greater attendance to our meetings.

Invite the City and Nonprofits to participate in neighborhood events and activities.

Continue to support and promote collaboration with the Friends of Maddax Woods and the West Linn Garden Club

Continue efforts to maintain the Bolton Volunteer Garden and Neighborhood Entry Signs.

2025 Council Priorities

What issues do you think the Council should be thinking about as they go into their annual priority setting retreat? Do you have recommendations about how the issues could be resolved?

To address concerns about diminished attendance at Neighborhood Association meetings, the City must assume an active role in raising community awareness by incorporating dialog in the City's Official Newsletter 'The Owl' and the West Linn Weekly Email Newsletter to illustrate the importance of these volunteer organizations, and clarify their purpose and value to the communities they serve. Such an effort may heighten interest and increase attendance of meetings.

Potential Tolling of the Abernethy Bridge and the impacts it may have on livability and the economy of the community.

Improve communication between City staff and members of the Community by making it standard practice for staff to close the communication loop.

Importance of preserving our city's unique history and its relationship with the Willamette River.

Collaborative effort with the State of Oregon for much needed renovation of Willamette Drive.

Ensure stable funding for our community's infrastructure, as well as responsible management and maintenance of our public spaces, municipal structures, and community centers.

Address the need for pedestrian infrastructure in long-established neighborhoods where such facilities are deficient.

The City of West Linn must continue collaboration with TriMet and other regional agencies to expand transit options for more neighborhoods in the city and enhance connectivity throughout our community while refining route networks to make them more efficient.

Any additional feedback to share with the City Council?

Please include any additional information you would like the City Council to be aware of as they review your group's report.

The Bolton Neighborhood Association appreciates and encourages improved communication with the City including members of Council, as well as Engineering, Planning, and Public Works Departments.

The Association appreciates communication and interaction with Parks and Recreation Director Megan Big John.

The City of West Linn must improve efforts to raise community awareness and encourage inclusivity and greater participation when conducting public surveys.

The Association appreciates the amount of insightful information Planning Manager Darren Wyss and Associate Planner Chris Myers provide during presentations and subsequent updates regarding The Waterfront Project and Vision43.

The West Linn Public Works Director and Department Supervisors are encouraged to make appearances at meetings of the Bolton Neighborhood Association to provide informative updates on planned or ongoing projects as well as to address concerns for projects that appear inactive and incomplete.

Render improvements to the City of West Linn's website search engine.

Bolton residents request for the installation of a deflector to lighting established at the decommissioned Bolton Fire Hall that adversely impairs the vision of motorists who travel along Willamette Drive during evening and overnight hours.

Accounting of Neighborhood Association Grant Funds For 2024

<u>Beginning Balance</u> - January 1, 2024	<u>\$ 3,872.45</u>
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Expenses (as of November 2024) :

Jan.16 - Printing, FedEx 22000 Willamette Dr., Suite #105, Reimbursement for Robert McCarthy	\$ 6.90
Jan 19 - Google Domain Renewal	\$ 12.00
Jan. 22 - ZOOM Annual Subscription Renewal	\$ 159.90
Feb. 3 - Reimbursement, Raffle Tickets, Treasurer Walt Swan, Check # 1026	\$ 19.09
Feb. 5 - Stop Payment, Unaccounted for Check # 1025	\$ 20.00
Feb. 14 - Ink Cartridge, Reimbursement for Communications Coordinator Lisa Wolff	\$ 31.49
Jul. 19 - Printing, UPS Store 19363 Willamette Dr., Check # 1027	\$ 92.00
Jul. 25 - 2 Yards Bark Mulch for Neighborhood Entry Sign, 2 Meeting Signs, Reimbursement for VP Vince Miles, Check # 1028	\$ 124.58
Aug. 15 - Sandwich Board, Printing, Reimbursement for Secretary Amanda Brookshire, Check # 1029	\$ 111.86
Aug. 23 - Music Performance by Knotty Sangria for Ice Cream Social, Check # 1030	\$ 250.00
Aug. 23 - Winco, Ice Cream and Dry Ice for Ice Cream Social	\$ 142.10
Sept. 9 - Printing, Laminating Prints, Reimbursement for Treasurer Alfred Brown, Check # 1031	\$4.82
Sept. 18 - Donation, Bolton Primary PTA Jog-A-Thon, Check # 1032	\$ 250.00
Sept. 18 - Polypropylene Sheet Protective Sleeves, 2 Meeting Signs, Reimbursement for VP Vince Miles, Check # 1033	\$ 29.32

Oct. 10 - Replacement for 2 Stolen Meeting Signs, Reimbursement for VP Vince Miles, Check # 1034	\$ 26.94
Oct. 16 - Supplies for Carved Pumpkin Contest, Reimbursement for Secretary Amanda Brookshire, Check # 1035	\$ 181.19
Oct. 16 - Printing, Reimbursement for Secretary Amanda Brookshire, Check # 1036	\$ 26.46
Nov. 19 - Printing Services, UPS Store #4182 19363 Willamette Drive, Reimbursement for VP Vince Miles, Check # 1037	\$ 20.00
Nov. 19 - Printing, Supplies and Prizes for Carved Pumpkin Contest, Reimbursement for Secretary Amanda Brookshire, Check # 1038	\$ 244.93
<u>Total Expenses</u> (as of December 1, 2024)	- <u>\$ 1,753.58</u>
<u>Beginning Balance - Jan. 2024</u>	\$ 3,872.45
<u>Total Expenses - Dec. 1, 2024</u>	- \$ 1,753.58
	= \$ 2,118.87
Sept. 23, 2024 <u>City of West Linn - Neighborhood Association Grant</u> (WLMC 2.100)	+ <u>\$ 1,620.10</u>
<u>Total Balance</u> (as of December 31, 2024)	\$ 3,738.97

Likely areas of Bolton Neighborhood Association Spending for 2025 :

Zoom and Google fees

Neighborhood Social Events, Gatherings, and Activities

Vendors and Performers

Neighborhood Meeting Signs (replacement for signs stolen or dilapidated)

Publication of Bolton Neighborhood Walking Tour Booklet and App

Office Supplies, Stationary, Ink Cartridges, Printing, Laminating

Maintenance Supplies for Bolton Volunteer Garden and Neighborhood Entry Signs

Donations for Worthy Causes such as Friends of Maddax Woods, Bolton Primary PTA Fundraisers

December 18, 2024

Patrick Hogan, President

Vince Miles, Vice President

Alfred Brown, Treasurer

Amanda Brookshire, Secretary

Lisa Wolff, Member at Large



CITY OF

West Linn

2024 Neighborhood Association Annual Report

Savanna Oaks Neighborhood Association

Group Leadership

Please indicate your group chair and vice chair, or president and officers.

Frank Carini, President

Vacant, Vice-President

Lori Carini, Secretary

Ed Schwarz, Treasurer

Meeting Times, Dates & Location –

Please indicate the recurring dates, times and locations of your meetings. Also include the total number of times your group met in 2024.

The General Meetings of the Savanna Oaks NA have been held on the second Tuesday of every other month (beginning in January.) In 2024, SONA held six regular meetings and co-sponsored one candidate forum.

The Savanna Oaks NA held the following meetings in 2024:

January 9, 2024, 7:00 pm, Zoom, General Meeting

March 12, 2024, 7:00 pm, Zoom, General Meeting

May 14, 2024, 7:00 pm, Zoom, Candidate Forum co-sponsored by Willamette NA

May 14, 2024, 8:30 pm, Zoom, General Meeting

July 9, 2024, 7:00 pm, Zoom, General Meeting

September 10, 2024, 7:00 pm, Zoom, General Meeting

November 12, 2024, 7:00 pm, Adult Community Center and Zoom, General Meeting

2024 Accomplishments

Please describe your group's notable accomplishments during 2024.

The Savanna Oaks Neighborhood Association in West Linn held six regular meetings in 2024, along with a variety of community-focused activities and discussions. Here are some highlights:

1. **Community Events:** Planned and organized neighborhood events.
 - An "Ad hoc" committee was formed to plan and organize an Ice Cream Social event. The objectives for the event are that it should be safe, fun and community building.
 - An Ice Cream Social held at Douglas Park on September 14, 2024 was attended by approximately 90 adults and children. Activities included rock painting, creating bubbles with bubble wands and origami demonstration. Booths included a SONA booth, emergency preparedness Go-Kit preparation, and OSU Extension Master Gardeners available to answer questions.
 - A Candidate Forum was held for the West Linn City Council election (jointly sponsored by SONA and the Willamette Neighborhood Association). The candidate forum for City Council was attended by candidates Brian Beedle, Kevin Bonnington, and Mark Perlman.

2. **Communication:** Facilitated communication on the role of a neighborhood association. Solicited input from neighborhood regarding meeting frequency, priorities and areas of concern.
 - A postcard was sent in August to all residents living within the SONA boundaries. The postcard highlighted the purpose and activities of the NA and provided a QR code to direct people to the City of West Linn's website for additional information on SONA's webpage.
 - Produced and distributed eight newsletters regarding upcoming SONA meetings and events.
 - A survey was sent to our digital mailing list in November to determine areas of interest of members, meeting quality and meeting frequency. Responses were received from thirty people and results discussed at our November regular meeting.
3. **Development Projects:** Discussions on local development projects, including updates on construction and infrastructure improvements.
 - Reported to membership on the oral testimony given to the City Council by President Frank Carini regarding SB 458 (middle housing) implementation. Concerns were expressed regarding increased housing density, access, traffic, livability issues and infrastructure being adversely affected by SB 458 incentives.
 - Updates on the status of the Salamo Road/10th Street Construction project were given to membership at various meetings.
4. **Safety and Security:** Addressed neighborhood safety concerns, coordinated with local and state fire agencies, and discussed measures to improve safety.
 - Reviewed the Firewise certification submitted in 2023 prepared by representatives of Oregon Department of Forestry and the Oregon State Fire Marshall. Firewise certification was approved, and we received the certification in 2024. Some insurance companies (e.g., USAA) give a discount to people living in a Firewise certified neighborhood. SONA was last certified in 2022. Firewise is administered through the National Fire Protection Association. (www.nfpa.org)
 - Included Emergency Go-kit preparation and other emergency preparation resources at the Ice Cream Social.
5. **Environmental Initiatives:** Promoted sustainability efforts, such as planting and conservation projects in the White Oak Savanna Park.
 - SONA donated \$3,326.65 (in addition to approximately \$2,600 in private donations from individual SONA members) to fund the construction of the Grandfather Grove trail in the White Oak Savanna Park. SONA members coordinated with Megan Big John, Parks and Recreation Director to construct the trail completed in July.
 - Coordinated the mowing of the White Oak Savanna Park with Parks and Recreation and clearing of grasses with Megan Big John, Parks and Recreation Director. Mowing in the White Oak Savanna was completed in July.
 - One hundred fifty-five 4th and 5th grade students, teachers and parents from Willamette Primary School planted over 500 Camissa bulbs in the White Oak Savanna Park.
 - A booth at the Ice Cream Social was staffed by OSU Extension Master Gardeners to provide literature and to discuss landscaping options for a changing environment.
 - Reviewed and discussed at SONA meetings a member's efforts to clean discarded rubbish and food containers along Salamo Road and Tannler Drive. The SONA member also met with a city councilor to discuss expansion to an NA coordinated citywide cleanup effort.
6. **Neighborhood Improvements:** Identified and communicated areas for improvement, such as park maintenance, infrastructure repair, and local initiatives. Hosted presentations with questions and answers from representatives of local agencies.
 - Presentation by Megan Big John, Director of Parks and Recreation, City of West Linn followed by Q&A.
 - Presentation by TVF&R regarding Bond Measure 34-332 (Local Option Levy proposal for the May 2024 ballot) by Jacob Fuher, TVF&R Public Affairs Officer and Station 59 Personnel.

They also took questions regarding Tualatin Valley Fire and Rescue's operations in West Linn.

- Chris Myers, Associate Planner, City of West Linn gave an overview of the Vision 43 project and took questions.
- Presentation on Environmental Services by Luke Borland, Public Works Communications Specialist. Joe Conrad, Environmental Services Supervisor, was in attendance and available to address questions.

2024 Challenges

Please describe challenges your group faced in 2024.

- Inability to field a complete Board for 2025. As of this report date, we do not have sufficient candidates to field a complete Board for SONA. This will necessitate a conversation in January 2025 to either get enough candidates for a complete Board, go inactive, or merge with another neighborhood association.
- Find ways to increase visibility of SONA. Approximately 10% of SONA residents are on the digital mailing list. The goal would be to increase the ability of SONA to communicate directly with a larger percentage of the population.
- Continue online meeting (via Zoom) or transition back to in-person or hybrid meetings.
- The Natural Play Area promised to SONA for the White Oak Savanna Park has been delayed until 2027. It was approved by the Planning Commission and originally placed in the budget to be built in 2017. In 2017 it was delayed until 2022 and then again until 2027. This process has been very frustrating for the residents of SONA.
- Develop a social media presence. Develop a social media presence by updating the SONA Facebook webpage to communicate with membership.

2025 Council Priorities

What issues do you think the Council should be thinking about as they go into their annual priority setting retreat? Do you have recommendations about how the issues could be resolved?

Carryover from previous years' report that may still be applicable:

- West Linn City Council Goals & Initiatives Status, Goal 4: Thrive and move forward under community/stakeholder direction does not specifically mention Neighborhood Associations. The following groups are mentioned, "Local nonprofits, tribes, faith-based organizations, school district, environmental agencies and others." Neighborhood associations should be specifically mentioned as they are at best lumped with "others." Additional support for NAs would be beneficial to the ongoing mission of the neighborhood associations, and could take the form of:
 - Additional staff support for the NAs.
 - Education of the community on the role of NAs in city government.

Any additional feedback to share with the City Council?

Please include any additional information you would like the City Council to be aware of as they review your group's report.

There is an effort to remove or redirect the City of West Linn emails provided for each Neighborhood Association. The current system provides an email account for the use of the president of each NA. The objective of the change has been described as to redirect the email account for each NA into a pass through in which all NA emails are forwarded to the personal emails of the entire NA Board. This is not a good move for the following reasons:

- Most correspondence to the NA emails are for the President, not the entire Board. Instead of clean communication directly to the NA president, this would create confusion by

directing all NA emails to each member of the board. Additional effort would be required to delegate who should respond to every email received.

- We have been advised the NA email provides documentation and an archive for correspondence. A move to the use of the personal emails of all Board members eliminates this archival record.
- Much of the software used by the NA's contains two factor authentication for security. Use of the NA email by only the President provides for security of NA accounts.
- Past correspondence contained in emails is essential to handover from one NA president to successors to document what has happened in the past. Conversion to private emails does not allow for this transfer of historical records.

Accounting of Neighborhood Association Grant Funds

Applicable only to Neighborhood Associations receiving grant funding. In accordance with the NA Grant Policy approved by Council, please provide a detailed accounting of grant spending in 2024 and information on planned spending for 2025 and into the future. Feel free to email separate attachments, if needed, to ddigby@westlinnoregon.gov

On January 1, 2024, the balance in the SONA bank account was \$7,240.87

For 2024, the following details the income and expenses.

Income:

SONA received a total of \$1,558.09 in income during 2024.

- | | |
|---|------------|
| • Annual Stipend from the City of West Linn | \$1,458.09 |
| • Donation for Ice Cream Social | \$100.00 |

Expenses:

In 2024, SONA spent a total of \$4,180.06.

- | | |
|--|------------|
| • Zoom Meeting Expenses (11 months through November) | \$149.49 |
| • Trail Extension – the White Oak Savanna Park | \$3,326.65 |
| • Ice Cream Social | \$703.92 |

On December 8, 2024, the ending balance in the SONA bank account was \$4,618.90

For 2025, no detailed spending plans have yet been determined. It is expected that SONA will spend the entire grant allotment on Zoom meeting expenses, a Social Event (such as an ice cream social), upgrade of our Facebook webpage, updated signage, and certain projects at the White Oak Savanna Park.



CITY OF West Linn

2024 Neighborhood Association Annual Report

Neighborhood Association Name

Group Leadership

Please indicate your group chair and vice chair, or president and officers.

Devani Schiedler - Skyline Ridge President through 6/1/24

Lydia Renner - Skyline Ridge NA Interim President Starting 6/1/24 / Vice President

Keisha Omlid - Skyline Ridge Secretary

Bryan Gilbert - Skyline Ridge Treasurer

Meeting Times, Dates & Location –

Please indicate the recurring dates, times and locations of your meetings. Also include the total number of times your group met in 2024.

3/6/24 - Online via Zoom

12/27/24 - Online via Zoom

2024 Accomplishments

Please describe your group's notable accomplishments during 2024.

-Annual 4th of July Neighborhood Association Picnic

-Approved New SRNA Bylaws

[bylaws:https://westlinnoregon.gov/sites/default/files/fileattachments/skyline_ridge/page/55442/srna_bylaws_3.2023_-_google_docs.pdf](https://westlinnoregon.gov/sites/default/files/fileattachments/skyline_ridge/page/55442/srna_bylaws_3.2023_-_google_docs.pdf)

-Maintained Firewise Certification

2024 Challenges

Please describe challenges your group faced in 2024.

-Resignation of board president mid-year due to tragic personal circumstances

-Getting community participation

2025 Council Priorities

What issues do you think the Council should be thinking about as they go into their annual priority setting retreat? Do you have recommendations about how the issues could be resolved?

-Impact of potential school closures and relationship with WLWV school board

-Community engagement and input on ordinance that impact neighborhoods

Any additional feedback to share with the City Council?

Please include any additional information you would like the City Council to be aware of as they review your group's report.

2024 has been a challenging year for participation. We have recently identified a new board for 2025 and are looking forward to expanding the association participation by the development of committees, working closer with the NAP and providing SRNA perspective and input in other city activities.

Accounting of Neighborhood Association Grant Funds

Applicable only to Neighborhood Associations receiving grant funding. In accordance with the NA Grant Policy approved by Council, please provide a detailed accounting of grant spending in 2024 and information on planned spending for 2025 and into the future. Feel free to email separate attachments, if needed, to ddigby@westlinnoregon.gov

Grant Funding was primary spent on SRNA sponsored 4th of July picnics where able to meet new residents. Budget was approved for up to \$1,500 to be spent on the annual picnic that brings majority of residents together.

4th of July MC for 4th of July - \$700

4th of July Children's Entertainment for two Face Painting and Ballon Artists for 4 person hours - \$740

Wood Chips for Skyline Ridge Sign Entry - \$30

2024 Annual Report

Meeting times and locations

One-hour meetings starting at 7pm, virtually utilizing ZOOM

- September 26, 2023
- May 30, 2024
- September 25, 2024

Accomplishments

- Guest Dean Suhr spoke about the I-205 tolling project at the 9/26/2023 meeting.
- Confirmed and announced the the Bolton NA realignment: confirmed complete with Daneille Choi and announced in our meeting dated 5/30/2024.
- Ratified updated Sunset Neighborhood Association By-Laws on 5/30/2024. A summary of bylaw updates found in the [5/30/24 minutes summary](#) under New Business.

(link:

https://westlinnoregon.gov/sites/default/files/fileattachments/sunset/meeting/56394/2024_05_30_sna_minutes.pdf)

- Hosted Danielle Choi at 9/25/2024 meeting to discuss the West Linn “Connect” app as the one source for all emergency notices and other city notices
- Elected new officers: one-year terms, effective 9/25/2024
 - President: Eric Roberts
 - Vice President: Christelle Sheldon
 - Secretary: Cayetano Gil Sanchez
 - Treasurer: Doreen Vokes

Challenges

- Membership and meeting participation continue to lag relative to the neighborhood population. Current SNA roster at the end of June-2024 showed 33 members. However, meeting participation increased by 89% May to September (i.e., from 9 to 17 participants).
- Working with city to complete Sunset Park. While the city views Sunset Park as “complete”, we are working with them to try to replace the broken zipline with a new piece of equipment, and also seeking additional park enhancements, such as water bottle filling stations, etc. Nothing is in process as we were asked to check back with Parks & Rec in a few months to inquire about their budget situation to see what improvements can be made.

Goals for 2025

- Sponsor annual neighborhood social event (e.g., picnic)
- Participate in the Adopt-a-Street program
- Continue working with the city to finish Sunset Park. We would like additional play equipment as well as community features, such as water bottle filling station.
- Increase membership by 50% and meeting participation by 50%
- Safety improvements for Sunset Ave: vegetation control, speed limit enforcement, new crosswalks, etc.

Detailed Accounting of Grant Funding

Sunset Neighborhood Association		West Linn, Oregon	
September 2024 Treasurer's Report			
Date	NA Stipened from city of West Linn Budget	Debit/Credit	Balance
	*** Balance - March 2023 ***		\$5,550.50
14-Jul-23	2023- '24 Fiscal Year Budget	1460.70	\$7,011.20
21-Jul-23	SNA payment for ZOOM = 1year check # 1004	(149.90)	\$6,861.30
23-May-24	SNA payment for ZOOM = 1year check # 1005	(160.86)	\$6,700.44
	*** Balance to date ***		\$6,700.44

Willamette Neighborhood Assoc. 2024 Annual NA Audit

Neighborhood Association Name Willamette Neighborhood Association

Group Leadership Kathie Halicki- President, Diana Cubbage and Beau Genot- Co-VPs, Elizabeth Rocchia- Secretary, Vicki Hood- Treasurer, Jeff Hood – IT

Meetings Times, Dates and Location- WNA meets the second Wed. of every month at 7:00pm at the WL Adult Community Center and via ZOOM. We met each time this year totaling 12.

1/10/2024, 2/14/24, 3/13/24, 4/10/24, 5/8/24, 6/12/24, 7/10/24, 8/14/24, 9/11/24, 10/9/24, 11/13/24, and 12/11/24.

2024 Accomplishments-

- 1). Supporting (both financially and volunteers) West Linn Food Pantry
- 2). Attending Land Use meetings and Pre-apps, multiple ones
- 3). Keeping our members informed
- 4). Attending additional meetings that apply to WNA and city
- 5). Minutes – members are very please with the minutes that Elizabeth provides
- 6). Full board
- 7). Historic Plaque- “Garage” site
- 8). Bench in honor of Larry McIntyre (through the HRB)
- 9). Good Speakers
- 10). Resources for citizens to the city
- 11). Resource to help monitor ongoing situations.
- 12). Positive relationship with Historic Main St.
- 13). Getting the “Welcome to Willamette” sign placed on 10th St. at 8th.
- 14). Entire board attended training
- 15). Spoke at ICON appeal on behalf of membership
- 16). Attended open house on Waterfront Presentation
- 17). Candidate Forum – joint sponsorship with SONA
- 18). Grants to HRB and Food Pantry
- 19). Attended and had City Staff come to WNA meeting on Vision 43 (3 times).
- 20). Held board elections

21). Gift for Gayle Holmes – past president who was gravely ill.

22). Endorsed Friends of the Willamette Wetlands

2024 Challenges

1). Problem with regular communication and a lack of communication with city staff (IT, Public Works, Planning, to be specific).

2). **Danielle is very efficient** but when she is out of the office or on another job, our agendas and minutes are not posted in a timely fashion.

3). IT is spotty at best. The ACC (in two different rooms) and Police Dept. meeting room has had issues with Wi-Fi and projectors not working on a regular basis.

4). IT came up with an idea of changing NAs email addresses. They did not consult any of the NAs nor did they run it through the proper channels. They proposed NAs using private email. Legal dept. has told us on multiple occasions to never use your personal email for city business. They never checked with the legal department. IT is taking weeks (and in one case a year) to get the email on board for the new presidents.

5). WNA is the only NA that must use the authenticator. IT has had to do “work arounds” for the rest of the NAs.

6). Developer meetings with WNA that gave us no information. Does he then get to check the box on the application, that says he met this criterion? Never got an answer back from Planning on this topic.

7). Code Enforcement is lacking. When a commissioner says so during a public meeting, that is a clue that there is an issue. NA members would prefer to go through to NA President to lodge a code enforcement complaint otherwise their names become public. Code Enforcement is overworked, she needs help. Those who have worked with her say she is polite, treats you with respect, and tries to work with situations. It seems to take quite a while for the code to be followed.

8). No notice given to WNA of a ½ way house being placed in Sober Living house. It is too close to a school, and on the Safe Routes to School. There was no input from the public. There were issues with the clients of the ½ way house, students walking to school, parents, neighbors, and the Food Pantry.

9). Traffic – Willamette Falls Dr., Dollar, Salamo, Blankenship.

10). Speeding and parking on Dollar St.

11). Gridlock on WFD at Fields Bridge roundabout. Drivers driving over the roundabout thus doing damage. Insufficient lighting and signage.

12). Departments are Myopic – i.e. Public works should have ordered a new “Welcome to Willamette” sign when ordering the new Bolton signs. They knew that ICON

had destroyed the sign that was on WFD at 10th St.. ICON should be the one paying for new sign, not the city, but that was realized too late. Now we need the sign at Fields Bridge replaced (that one went to 10th St.) and they don't have a vendor, as of yet. Also, the street/bike lane is all paved, not leaving any space for the sign to go in. Are we going to undo a section to put the sign in, that was just paved? The sign needs to be front and center, like the original. Again, no communication on these issues. WNA has had no communication as to our thoughts as to where we would like the fields Bridge sign placed.

13). Crosswalks – not enough signage or lighting

14). Fields Bridge roundabout doesn't have enough lighting, needs construction lights to remain up until PGE gets the lights in.

15). 10th St. roundabout double construction.

16). Desecration of Fields Bridge Park by City. Again, no communication, no listening to public input. Deaf to citizen input. Slow to complete safety aspects.

16). No one stepping up to take over WNA board positions.

17). Planning pressuring developers to use middle housing, even though he doesn't want to.

18). The school district has not completed vegetation plantings at Athey Creek Middle School, per CUP.

2025 Council Priorities-

Need to improve on timely communication between city staff and public. Staff needs to work with the public instead of viewing them as an adversaries, citizens are not the enemy. City staff needs to have more co-operation and accountability with the public.

Review code verbiage. Tighten/clarify/uphold the code.

Any additional feedback to share with the City Council?

Freeway signs on 10th St. off ramp, in each direction, (Welcome to West Linn) need to be cleaned and refurbished. (The ones with the basalt pillars). They are illegible.

Timely, transparent communication is of the utmost importance.

Public records requests should be made much easier to achieve and free.

Spend our money wisely, not on consultants.

Willamette NA Treasurer's Report 2024

opening balance \$ 2,452.55
Expenses & donations
Jan to Dec 2024

Feb 2024 check # 1051 \$ - 82.89
Kathie Haliki - gift for Gail
Holmes

April 2024 check # 1052 \$ 500.00
WL Food Pantry

Oct 2024 check # 1053 \$ 221.68
Jeff Hood
Zoom Software + microphones

WL Food Pantry check # 1055 \$ 500.00

Nov 2024
WL Historical Society check # 1054 \$ 250.00

Sept 2024 + 2,170.94
Stipend

end of year
balance : \$ 3,068.92

Willamette NA 2025 planned spending

WL Food Pantry	\$1,000.00
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Office Supplies	\$ 500.00
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Zoom Software	\$ 160.00
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mainstreet ~candy	\$ 100.00
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Contingency Fund for community need	\$ 400.00
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	\$ 2,160.00
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