

# 2018



CITY OF  
**West  
Linn**

Citizen Advisory Group and  
Neighborhood Association  
Annual Reports



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2018 Advisory Group & Neighborhood Association Annual Reports

BHT Neighborhood Association

*[ No report received for 2018 ]*



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## 2018 Advisory Group & Neighborhood Association Annual Reports

Bolton Neighborhood Association

***[ No report received 2018 (or 2017) ]***



## 2018 Advisory Group & Neighborhood Association Annual Reports

### Budget Committee

#### Group Leadership

Budget Committee is chaired by Todd Jones. Other members include Ann Frazier and Mark Adams. Andrew Rogers and Jay Henry resigned this fall.

#### Meeting Times, Dates & Location –

Committee meets on as-needed basis. In 2018 met just once in April to review small grant requests. Committee also “met” twice in that time period virtually to consider grant requests. In years when biennial budget is prepared, committee meets several times April-May.

#### 2018 Accomplishments

The lone task in 2018 was to recommend to the City Council disbursement of city funds in the form of small grants to community organizations.

#### 2018 Challenges

None. Committee achieved its lone responsibility collaboratively and cooperatively.

#### 2019 Goals

Budget Committee’s charge in 2019 is to provide recommendations to the City Council pertaining to the draft 2020-2021 City Biennial Budget presented by the Budget Officer. Our goal is to accomplish this task in an efficient and effective manner with ample opportunity for citizens to provide input. The City Council can assist us with this in their capacity as co-members of the Budget Committee.

#### Any additional feedback to share with the City Council?

Anticipate that the 2019 Budget Committee looks forward to working with the City Council to help shape the 2020-2021 Biennial Budget for the city.



## 2018 Advisory Group & Neighborhood Association Annual Reports

### Committee for Citizen Involvement

#### Group Leadership

Chair Oaks served from January to February, Chair Ken Pryor served from February to June, Vice Chair Ramasubramanian served from February to June, Vice Chair Walvatne - (no chair elected during this period) served as interim Chair and as Vice Chair from July to December.

#### Meeting Times, Dates and Location.

The CCI held meetings more often at the start of the year. On average the committee held three meetings per month from January to July. The Committee held no meetings in August and returned from their break with a new schedule of one meeting a month in September and October. There were no meetings held in November or December. All meetings were held in Rosemont Conference Room, second floor at 5:30 pm. The CCI held a total (in 2018) of twenty meetings.

#### 2018 Accomplishments

- Planning Process problem identification.
- Update of the “Quasi-Judicial Flowchart.”
- Use of the term “Public Comments” in agendas; provide letter for Council consideration.
- Draft recommendations to Council for CCI Bylaw Changes Resolution 2017-02
- Consideration of request for “Rules and Training for minutes.”
- Consideration of returning vision goals to the Comprehensive Plan; provide letter for Council consideration.

#### 2018 Challenges

- Member changes caused reconsideration of the planning process analysis.
- CCI membership, role, and responsibilities challenged or not understood.
- Scope of Planning Process Problem Identification project was lengthy and challenging at times. The Committee was dedicated, endured and completed the project.

#### 2019 Goals

- Seek volunteers to fill all open seats on the CCI to regain quorum status.
- Complete education components indicated in the Planning Process Problem Identification project.

#### Any additional feedback to share with City Council

None



## 2018 Advisory Group & Neighborhood Association Annual Reports

### Economic Development Committee

#### Group Leadership

Rachael Vidin, Chair

Russell Williams, Vice-Chair

#### Meeting Times, Dates & Location

Second Thursday of the month at 6:30 pm at City Hall. The EDC met 10 times in 2018.

#### 2018 Accomplishments

- Initiated and advocated for a review of the Mixed Use zone in the Willamette Main Street Area. EDC representatives sat on the Task Force and help guide its work to a successful conclusion.
- Initiated and advocated for the City adopting a new system for business licensing. Assisted the IT Department in setting specifications and selecting vendors. On-going communication with the Department during the implementation phase.
- Reviewed and offered input on various elements of the West Linn's Waterfront project.
- Serve as the City's review and approval body for Clackamas County Tourism's annual organizational grant process.
- Worked closely with the IT Department in critiquing the City's existing website and helping with the design of a new one, with a focus on ease of use for business entities with an interest in coming to West Linn.
- Performed strategic planning and goal setting at several meetings and a strategic retreat.

#### 2018 Challenges

- Determining strategic direction after completing major work in prior strategy and action plan, and after several changes in membership.

#### 2019 Goals

- \*Please see attached "West Linn Economic Development Committee Strategy and Action Plan – 2019-2020."
- EDC is looking to the Council to concur in the Strategy and Action Plan and to integrate it into the Council's Goals for 2019.
- Continue funding for economic development and the allocation of resources to accomplish the initiatives in the Strategy and Action Plan.

Any additional feedback to share with the City Council?

None provided

West Linn Economic Development Committee Strategy and Action Plan – 2019-2020

Initiative	Objective	Action	Responsibility	Status
<b>West Linn's Waterfront Project</b>	Assure the Waterfront Project Plan and implementing Codes and Projects leads to a successful redevelopment of the Waterfront District consistent with community needs and values	EDC regularly review status reports, proposals, and drafts as the project progresses to advise the property owners, the Planning Commission, the City Council, and city staff.		
<b>Business Retention and Development</b>	<p>Implement business inventory and use for tracking changes in the business community.</p> <p>Recommend policies and projects to the City Council.</p> <p>-Initiate and facilitate business research and development with the Chamber and other groups.</p>	Develop dynamic inventory from business license records.		
		Classify businesses by type within inventory		
		Maintain current copies of Employment Department Data		
		Update inventory quarterly with both additions and deletions		
		Track changes in businesses by type and general location		

West Linn Economic Development Committee Strategy and Action Plan – 2019-2020

Initiative	Objective	Action	Responsibility	Status
		Track commercial sign permits and commercial water accounts to help create business data and trigger exit interviews.		
		Analyze data to develop understandings of forces, trends, and implications.		
		Where possible, inventory new and closing business owners to assess reasons for their actions.		
<b>Improve the Business Climate</b>	Understand the impediments to developing land for businesses, establishing new business, and staying in business. Use this information to explore and advocate system changes to improve the climate for business success	Hold an open house with businesses to determine needs and ideas for City action to improve the business climate.		
		Develop regular working relationship with the Chamber of Commerce and Willamette Main Street finding ways to leverage each organization’s mission.		
		Work with the staff and Planning Commission to identify regulations, standards, fees, and		



West Linn Economic Development Committee Strategy and Action Plan – 2019-2020

Initiative	Objective	Action	Responsibility	Status
		processes that are seen as impediments to economic development.		
		Analyze the regulatory framework to understand the public value represented by each element and the costs and benefits of changing or eliminating the element.		
		Develop changes in regulations, standards, fees, and processes to propose to the community, Planning Commission, and City Council		
	Provide help to brokers, investors, and potential and existing businesses in being successful in West Linn	Inventory the assets, resources, and information the City can provide to help with market assessments and actual marketing.		
		Refine those systems so information is always current and readily available in an attractive and useable format.		
<b>Encourage Economic Development</b>	Understand tourism framework	Inventory existing tourism assets		

West Linn Economic Development Committee Strategy and Action Plan – 2019-2020

Initiative	Objective	Action	Responsibility	Status
<b>Through Tourism</b>				
		Inventory and understand other regional tourism efforts		
	Understand tourism’s market potential	Work with Clackamas County Tourism to explore demand for tourist focused businesses		
		Explore demand for recreation and experiential tourist activities and programs i.e. boating, museum, etc.		
	Leverage other tourism assets	Forge working relationships with Clackamas County Economic Development, Clackamas County Tourism, Travel Oregon, Chamber of Commerce, etc.		
	Create Tourism Strategy	Develop tourism strategy for Council approval based on needs, opportunities, and assets. Tie into and leverage other tourism efforts and resources especially on the Waterfront.		
	Implement Tourism Strategy	Create needed local resources to advocate for and carry out the tourism strategy		

West Linn Economic Development Committee Strategy and Action Plan – 2019-2020

Initiative	Objective	Action	Responsibility	Status
<b>Increase EDC's impact</b>	Stimulate more active economic development activity and success.	Provide quarterly report to the City Council		
		Develop stronger working relationships with the Chamber of Commerce, Willamette Main Street, and other groups promoting business success and economic development.		
		Invite City Manager and Department Heads to future meetings to talk about activities, ideas, and collaboration.		



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## 2018 Advisory Group & Neighborhood Association Annual Reports

### Hidden Springs Neighborhood Association

#### Group Leadership

Lauren Beeney, President

Eleanor Wynn, Vice President

Patti Niswanger, Secretary/Treasurer

*All officers were elected in March 2018*

#### Meeting Times, Dates & Location

We generally meet on the 3rd Tuesday of the month. In 2018, our NA met 5 times (possibly up to 7, I am unaware if there were meetings in January & February prior to my election).

#### 2018 Accomplishments

In 2018, we elected new officers, we emphasized Map Your Neighborhood and had good participation across the NA, and we have partnered with SOLV for a couple of ivy abatement events for the Palomino trail.

#### 2018 Challenges

From the perspective of being fairly new to the NA, our main challenges are getting attendance at our meetings, and getting proposals for what to do with our annual fund allocation.

#### 2019 Goals

1. Our NA doesn't have any specifically stated goals for 2019, but continuing to increase the awareness of, and participation in, Map Your Neighborhood will carry forward.
2. There is also interest in improving some of the pedestrian areas and access, though it seems that many of the concerns are being addressed by the city already (crosswalks at Pimlico and Country Club Circle and Santa Anita for example).
3. I personally would like to help educate our NA on what different city departments do, and how we can be good partners across the board.

#### Any additional feedback to share with the City Council?

The continued support of the City Council is appreciated, and we don't have any specific requests at this time.

## 2018 Advisory Group & Neighborhood Association Annual Reports

### Historic Review Board

#### Group Leadership

Christine Lewis - Chair

#### Meeting Times, Dates & Location

Third Tuesday at 7:00pm at City Hall

#### 2018 Accomplishments

- Created a new Walking Tour brochure for the City's website
- Reviewed one quasi-judicial design review project
- Revisited discussions on street improvements in the Historic District with the Public Works Director
- Staff conducted training on the Community Development Code and processes
- Made initial preliminary suggested changes to CDC Chapter 58

#### 2018 Goals\* (*see note below*)

- Complete recruitment process to fill vacancies on the Board
- Review quasi-judicial design review projects as needed
- Community outreach event – such as user-friendly brochures, including providing additional information on HRB and historic resources
- Use completed surveys to identify additional historic resources for designation
- Apply for next round of CLG grants
- Advocate for restoring the Willamette Falls Locks and transferring their ownership
- Provide recommendations to staff on projects located in the Willamette Falls Drive Commercial Design District
- Support other organizations in the city that are working in the interest of historic preservation
- Support and review the National Register nomination of the former Police Station/City Hall
- Support and participate in the next steps of planning for the West Linn Waterfront Project
- Support the maintenance and preservation of public facilities that contribute to the historic district and help distribute information about their importance

#### 2019 Goals

- Review quasi-judicial design review projects as needed
- Continue reviewing Chapter 58 of the Community Development Code for potential code changes and review other chapters as needed.
- Provide recommendations to staff on projects located in the Willamette Falls Drive Commercial Design District
- Complete recruitment process to fill vacancies on the Board
- Community outreach event – such as user-friendly brochures, including providing additional information on HRB and historic resources
- Use completed surveys to identify additional historic resources for designation
- Apply for other relevant grants
- Support and participate in the next steps of planning for the Arch Bridge area

- Support the maintenance and preservation of public facilities that contribute to the historic district and help distribute information about their importance
- Identify potential properties and landmarks for preservation and seek grant funding for a new survey
- Continue to participate in discussion of road improvements within the Historic Districts
- Support the preservation and reuse of the former Police Station/City Hall as a future Heritage and Visitors Center

**What does your group need to be successful in 2019?**

- Continued support by City Council and staff for historic preservation
- Budgetary support for outreach materials

*\* The HRB listed 2018 goals as they wanted Council to know what last year's goals were, what was accomplished of those goals and what the 2019 goals are (most have carried over from year to year). Group did not list any 2018 challenges.*



## 2018 Advisory Group & Neighborhood Association Annual Reports

### Library Advisory Board

#### Group Leadership

Janet Dalgaard, Library Advisory Board Chair

Tom Miller, Library Advisory Board Vice Chair

Members: Rebecca Cassidy, Aeric Estep, Mary Jo Steele, Martha Swanson, Melinda Robinson

#### Meeting Times, Dates & Location:

The Library Advisory meets the third Wednesday of each month at 5:45 pm in the Library Community Room. The West Linn Library Advisory Board held six meetings in 2018.

#### 2018 Accomplishments

- Moving the Bookstore from Children's area to upstairs (Bamboo Room), transitioning leadership and ownership of the Bookstore from the Friends of the West Linn Library to the West Linn Library Foundation.
- Creating "The Hollow" & "Workshop" in the old Book Cellar and Storage Area, creating a new programming and meeting area for the Children/Youth Services, and a place for storage and workshopping for staff. In all, almost 1600 square feet of space was repurposed and remodeled for the Library at a very low cost. The Hollow opened in March 2018. We have been able to expand our youth programming offerings without taking away from community events and the downstairs location, adjacent to youth collections, restrooms and the lower parking lot, is more convenient for families.
- Opened 2 residential and 6 school book drops for depositing library materials around the city, making for a total of 10 book drops in all areas of the City. This is just one example of our collaboration with the school district and listening to our patrons, and a way to ensure families are able to easily return materials (and avoid fines!) no matter where they reside in West Linn.
- Offered our Harry Potter Night in November 2017, an annual destination event that is the most elaborate and well attended of any program we offer with 453 attendees. During Harry Potter Night on November 9<sup>th</sup>, 2018 we had 764 in attendance, a 59% increase in attendance. We had visitors from as far away as Lincoln City to attend the event!
- Successfully oversaw implementation of item level RFID conversion for over 107,000 items in our current holdings.
- All Staff training on diversity & inclusion, for our Library, Staff, and Community.
- Specific on-going training for Library Management Team on Inclusivity, Diversity and Underrepresented Voices.
- Created a patron survey on the Library and its services. 266 respondents. This was a part of an on-going data collecting endeavor to look at Library Parking, Library Materials and Library Programming. A Staff survey was also done along with collecting data from parking counters for a period of a month.
- Increased number of Volunteer Teams for our Tales to Tails program from 5 dog/handler teams to 9 dog/handler teams. This allows us to continue to provide this program when scheduled teams are on vacation or unable to attend on their assigned dates.
- Our Summer Reading Program continued to grow. We had 2,839 participants sign up for our summer reading program this year, which is a 25% increase from last year. I believe the growth is due to the library's increasing collaboration with schools along with encouraging families to

sign up and read together. Our seven week series of family programs at Willamette Park, ran in collaboration with Parks & Recreation, showed a 20% increase in attendance as well.

- **Other Library Highlights:**

- Increased outreach with programs at ACC and Mary's Woods
- Completed transition to RFID for circulation and inventory management
- Revamped public computer lab with new hardware and management software
- Number of physical units added to collection in FY 17-18: 8,879
- Number of e-books & downloadable audiobooks added in FY 17-18: 11,862
- Hours open to public in FY 17-18: 2,828
- Visits in FY 17-18: 209,797
- Total circulation in FY 17-18: 1,106,182
- Number of programs in FY 17-18: 408
- Attendance at programs in FY 17-18: 14,865

## 2018 Challenges

- Increase teen involvement in Youth Department and the Makerspace.
- Increase volunteers to assist with operations of the Book Nook, pick list and shelving.
- Transition all work performed with the Book Nook to be done by volunteers- sort, select, clean and stock donated materials. Allowing library staff to focus on other important duties within the library.
- Library roof, generator, and landscaping Library capital projects.

## 2019 Goals (Ongoing and Specific)

Goals are important to have as a tool to measure success, and to serve as a roadmap and path towards successful completion. Some goals are ongoing, --things we aspire and strive for, others have concrete beginnings and endings, with measurable outcomes. This is list has both, aspirational, and measurable.

### General Ongoing Goals:

- To serve all residents of the West Linn Library Service Area Community.
- To maintain a safe place for all peoples that is inclusive, accepting, where the art of discovery can happen.
- To strive consistently to discover new methods and improvements for better service for the library's customers.
- To review regularly these goals of the West Linn Public Library and, if necessary, revise them in the light of new developments.
- Strive for quality public library services that benefit the West Linn Library Community.

### Specific Goals:

- Launch the Dolly Parton Imagination Library for all West Linn Children under the age of 5 in part to help fulfill a state/federal wide early childhood literacy initiative.
- Increase intentional Adult Programing that targets the 25-50 age demographics of our community.
- Library roof, generator, and landscaping Library capital projects.
- Continue active outreach to WLWV School District, including Programing, Partnerships, and other forms of collaboration.
- Work as Staff Liaison for the newly established Arts & Culture Commission with logistics, staff support, reporting, and other duties as assigned.





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2018 Advisory Group & Neighborhood Association Annual Reports

Marylhurst Neighborhood Association

***[ No report received for 2018 ]***



## 2018 Advisory Group & Neighborhood Association Annual Reports

### Parker Crest Neighborhood Association

#### Group Leadership

Bill Relyea, President

Claudia Relyea, Vice President

Treasurer - Open Position

#### Meeting Times, Dates & Location

Notification of meetings took place through the Parker Crest NA Facebook page - members are invited to attend the Neighborhood Association Presidents Meetings on the 3rd Thursday of each month. They are encouraged to use the Public Comments section of the meeting to raise issues which require a formal meeting or further discussion. No formal meetings were called for in 2018.

#### 2018 Accomplishments

The major accomplishment was maintaining peace and quiet while fostering a quality of life that is centered on family values. The Tanner Creek Park continues to host the Music in the Park series during the summer months. In addition Tanner Park, the Skate Park and the Adult Community center each provide a unique setting for a diversity of public interests.

50 new homes are scheduled for development on the corner of Rosemont Road and Salamo Road. A cycle track feature was incorporated into the design of the half street improvements on Rosemont Road as part of the development process.

#### 2018 Challenges

The greatest challenge remains finding the right forum for community members to engage in discussion and make contributions to planning efforts. Greater outreach efforts by the city to assist in creating Community Watch programs and emergency response programs could be used to assist in those efforts.

#### 2019 Goals

The main goal is to continue efforts that enhance the quality of life and to increase participation in planning efforts.

#### Any additional feedback to share with the City Council?

None



## 2018 Advisory Group & Neighborhood Association Annual Reports

### Parks and Recreation Advisory Board

#### Group Leadership

Chair: Don Kingsboro.

Members: Scott Etheredge, Stacy Epstein, Sarah Silvernail, Vicki Handy, Steve Miesen & Dave Kleinke

#### Meeting Times, Dates & Location

7:00 p.m. 2nd Thursday of the month, City Hall Bolton Room

Met all months except June, July & August. Held extra meetings on Park Master Plan Update.

#### 2018 Accomplishments

1. Analysis, surveys, public forums and citizen input leading to the creation of a Parks and Rec Master plan.
2. Successful delivery of community events: Music in the Park, Street Dance, West Linn Old Time Faire, Easter activities, Clean up West Linn, Arts Festival, etc.
3. Effective engagement of local students and families through projects, employment and activities.
4. Successful removal of ivy along some paths.
5. Comcast Cares Grant.
6. Sunset Park Master Plan.
7. West A Pocket Park Plan.
8. Urban Beaver Management study and interpretive program.
9. Scavenger Hunt was well attended.
10. Implementation of "No Smoking Ordinance."
11. Initiate "Adopt A Park" Program started in the Rosemont Neighborhood Association.
12. Initiate the process to become a "Bee City."

#### 2018 Challenges

1. The outdoor fitness area at Tanner Creek Park was delayed due to shipping errors. The City finally received the tiles for the project. Due to the error. The City was not charged.
2. Vandalism and theft.

#### 2019 Goals - Brainstorm

1. Complete the Parks and Recreation Master Plan
  - a. Ensure the Parks and Rec Master Plan is understood and supported by staff and City leaders.
  - b. Ensure the Master Plan is readily available and understandable for citizens.
2. Develop the Willamette Park waterfront project with Willamette River Trail.
  - a. Provide a highly transparent plan and process.
  - b. Involve future users of the waterfront in the planning.
  - c. Advisory Board engagement in outreach.

3. Support Parks and Recreation staff in the implementation of GO Bond projects (see list below.)
4. Increase community engagement in the outdoors.
  - a. Attain the designation of "Bee City."
  - b. Continue development of interactive outdoor activities.
  - c. Complete Urban Beaver Management Plan.
5. Celebrate and communicate successes.
  - a. Conduct a Grand Opening event for project completions.
  - b. Collaborate with Community Engagement Coordinator to improve communications.
6. Coordinate and collaborate with other advisory boards.
  - a. Coordinate work with Public Safety Advisory Board on common issues.
  - b. Coordinate work with Sustainability Advisory Board on common issues.
7. Improve waterfront from Abernathy Bridge to the falls.
8. Coordinate with ODOT for the West Bridge Park Master Plan. – not finalized until bridge funding occurs.

## Planned Projects for 2019

- **Hammerle Park**

Athletic field improvements for Hammerle Park include a new backstop on Field II and storm drainage and drinking fountain improvements behind Field I.

- **Mary S. Young Park**

The improvements to the athletic fields at Mary S. Young Park are primarily to install a new drainage system to increase seasonal playability.

- **Benski Park**

Improvements to Benski Park include a new irrigation system and an asphalt overlay on the basketball court and install permanent trash receptacles.

- **Hammerle Park**

New decking on the tot play structure, the installation of a new border to contain playground safety surfacing, remove and replace the picnic shelter and install barbecue stands and install drainage, net posts and re-surface the tennis court.

- **Maddax Woods Park**

A new viewing platform and accessible walkway are slated for Maddax Woods Park in order to improve visual access to one of the largest Great Blue Heron rookeries in the Portland Metro area.

- **Mary S. Young Park**

Work at Mary S. Young Park will include a boardwalk over the trail near the popular beaver pond, renovation of the original restroom in the park and repair to a trail and bridge washed out by the 2017 winter storms.

- **Palomino Park**

Improvement to Palomino Park include new stairs to the Palomino Loop Trail and a Playground upgrade to serve older children.

- **Sahallie Illahee Park**

Work at Sahallie Illahee Park will consist of better ADA access and a new nature based playground and the demolition and re-construction of the Horton Road basketball court.

- **Sunset Park**

The work at Sunset Park consists of re-developing the entire park including new ADA pathways, a new restroom, new playground, new and relocated picnic shelters and an interactive water feature for kids.

- **Tanner Creek Park**

Tanner Creek Park will become the home of the City's first outdoor fitness court, along with covered Pickleball Courts.

- **Willamette River Waterfront**

This project's first phase includes new decking on the fishing catwalk and a riverside trail from the Arch Bridge to the catwalk.

- **City Hall**

Using Energy Trust incentives to upgrade the HVAC systems and mechanical controls and lighting improvements for energy efficiencies.

- **Library**

Install emergency generator to provide a fully functioning facility in the event of common power failures or disaster, lighting and control upgrades for energy efficiency and sustainability and a new roofing system to replace the leaking roof over the area known as the expansion portion.

- **Old City Hall Building**

Work with a proposed partnership with several local non-profits to perform limited upgrades to enable at least a partial use of the building as a Community Resource Center.

- **Mclean House**

Restroom and other upgrades for accessibility and new exterior paint.

- **Police Station**

Install an emergency generator sized appropriately to provide full functionality in the event of both short and long term power outages.

- **Sunset Fire Hall**

Restroom renovations and the removal of lead pain and new exterior paint.

### Any additional feedback to share with the City Council?

It is our intent to build a more collaborative and supportive relationship with City Council and other Boards.



## 2018 Advisory Group & Neighborhood Association Annual Reports

### Planning Commission

#### Group Leadership

Chair Gary Walvatne

Vice Chair Charles Mathews

#### Meeting Times, Dates & Location

1st and 3rd Wednesday. Hearing 6:00 pre meeting with 6:30 meeting. Work session 6:00 meeting

The Planning Commission met 14 times in 2018

#### 2018 Accomplishments

The Planning Commission identified two issues relating to applying the Community Development Code (CDC) to development proposals that consistently appear in proposals:

- 1) How the CDC's definition of major and minor utilities applies to water detention ponds on development sites; and,
- 2) How the CDC's street width mandates in developments require signage to implement.

Planning Department staff have discussed these issues with developers early in the proposal process and recent proposals have adequately addressed the matters to the satisfaction of the Planning Commission. Early discussion by staff with developers concerning the sense of the Planning Commission in these areas limits debate during hearings, mitigates cost to the developer, lessens the possibility of appeal, and addresses community concerns.

\*Refer also to the attached list of activities below.

#### 2018 Challenges

Applying the CDC to specific aspects of a development proposal where the CDC's requirement is not fully explained or defined; i.e.: major/minor utilities, can lead to the appearance of a subjective rather than objective decision. Articulating the objective nature of such a decision is an ongoing challenge.

#### 2019 Goals

Increasing citizen involvement in legislative and quasi-judicial hearings and Planning Commission workshops should be a top priority for both the Planning Commission and the Planning Department. Citizen input before the Planning Commission has identified important issues that have substantial impact within the community and this input should be encouraged. To this end outreach to the community, including presentations before neighborhood associations should be undertaken. In addition, recent cases have identified needed changes to the CDC definitions that should be addressed in 2019.

#### Any additional feedback to share with the City Council?

None provided

## 2018 PLANNING COMMISSION ACTIVITIES\*

### **January 10, 2018 Meeting:**

Continued from December 20, 2017: Meeting: 6-Lot Expedited Land Division at 4096 Cornwall Street, SUB-17-04 (*Staff: Jennifer Arnold*)

### **January 17, 2018 Meeting:**

Continued from January 10, 2018: Meeting: 6-Lot Expedited Land Division at 4096 Cornwall Street, SUB-17-04 (*Staff: Jennifer Arnold*)

### **March 7, 2018 Work Session:**

Discussion: Review topics for City Council/Planning Commission joint work session

### **April 4, 2018 Work Session:**

Debrief: City Council/Planning Commission joint work session

### **April 18 Work Session:**

Update: West Linn's Waterfront

Work Session: Parks Master Plan Update, PLN-18-01 (*Staff: Jennifer Arnold*)

### **May 2, 2018 Work Session:**

Work Session: Willamette Neighborhood Mixed Use Transitional Zone Changes, CDC-18-02 (*Staff: Darren Wyss*)

Work Session: CDC Maintenance, CDC-18-01 (*Staff: John Boyd*)

### **May 16, 2018 Meeting:**

Public Hearing: Parks Master Plan Update, PLN-18-01 (*Staff: Jennifer Arnold*)

### **June 6, 2018 Meeting:**

Public Hearing: Willamette Neighborhood Mixed-Use Transitional Code Recommendations, CDC-18-02 (*Staff: Darren Wyss*)

Public Hearing: Code Maintenance, CDC-18-01 (*Staff: John Boyd/Darren Wyss*)

### **September 5, 2018 Work Session:**

Work Session:

- a. General discussion of the Oregon Land Use system
- b. A discussion of achievements and potential goals, and additional miscellaneous CDC changes

### **October 3, 2018 Work Session:**

Work Session: Stormwater Discussion

Items of interest from the Planning Commission: Legislative scripts – redline versions

### **October 17, 2018 Meeting:**

Public Hearing: 4-Lot Subdivision at 19310 Suncrest Drive, SUB-18-02 (*Staff: Jennifer Arnold/John Boyd*)

**November 7, 2018 Meeting:**

Public Hearing: 8th Avenue Rezone, PLN-18-02 (*Staff: Darren Wyss*)

Public Hearing: 10-Lot Subdivision at 3350 Riverside Court, SUB-18-01 (*Staff: Darren Wyss*)

**December 5, 2018 Work Session:**

Work Session: Joint Meeting with the Transportation Advisory Board

Discussion: Annual Report to Council





## 2018 Advisory Group & Neighborhood Association Annual Reports

### Public Safety Advisory Board

#### Group Leadership

Thomas Freedland, Chairman

Open, Vice Chairman

Kris Duncan, Secretary

#### Meeting Times, Dates & Location

The Public Safety Advisory Board meets monthly on the fourth Monday at 19:00 in the John Satter Community Room at the West Linn Police Department. In 2018, the citizen advisory group met a total of 11 times; there was no meeting in December to avoid scheduling conflicts over the holidays.

#### 2018 Accomplishments

- Assisted with the organization of the September 2018 Emergency Preparedness Fair which drew about 150 people from the community.
- Judy Wiechmann, Mike Schofield, and Kris Duncan staffed a Map Your Neighborhood table the weekend of the West Linn Old Time Fair in July 2018.
- Through a donation we sent 7 teenage drivers to the Tire Rack Street Survival program, a one day, hands on driving school held at Portland International Raceway.
- Board members Judy Wiechmann and Kris Duncan facilitated over 100 households into the Map Your Neighborhood orientation/training meetings, and are continuing to promote and schedule meetings into 2019, almost 75 households so far.
- The board met with Paul Braunstein (First Net) and Shane Boyle (City of West Linn Information Technology Director) on the function and integration of the First Net broadband system to be used by the City's public safety agencies/departments.
- The Board met with WLPD Officer John Huntsman at our November 2018 meeting regarding Mental Health resources and policy/procedures utilized by field officers to deescalate and assist individuals contending with mental health issues that require a public safety response.

#### 2018 Challenges

- The PSAB did not have a dedicated liaison from WLPD assigned to work with us after Lt. Stradley retired and took a position with DPSST. This limited our ability to have the most information/status of the Police Department.
- Coordinating with scholarship winners for firm commitments to participate in the teen driving school events (Spring and Fall) at Portland International Raceway was not always forthcoming. This continued as a problem this year, in part, due to the date of the classes and semester/vacation breaks at West Linn High. At the end of 2018 we started a different selection process which we hope will correct this problem in 2019.
- Recruiting neighborhood captains to hold Map Your Neighborhood training sessions continued as a problem, but communication seems to be improving.

#### 2019 Goals

- Continue with important Board initiatives:
  - Conduct Map Your Neighborhood training sessions throughout the community.
  - Partner with the Youth Advisory Council on promoting the Street Survival Scholarship.

- Implement new application/selection process for teenage drivers to attend the Street Survival driving program.
- Community outreach with groups like Community Living Above, West Linn Alliance for Inclusive Community, and others in West Linn with an interest in public safety.
- Partner with Oregon Impact and the West Linn - Wilsonville School District to put on an event that simulates a multiple-fatality drunken driving accident in an effort to raise awareness in a community (carryover from 2018).
- Develop a more robust promotional effort to raise attendance at the 2019 Emergency Preparedness Fair
- Coordinate with WLPD to ensure every new member added to the West Linn Police Department is aware of the PSAB and its role in the community.

**Any additional feedback to share with the City Council?**

To help the Board raise funds from the community to support its public safety initiatives, it needs a mechanism to collect donations from individuals who can deduct these contributions from their taxes.

We have found a workaround for the Street Survival program as their oversight organization is an approved charity for donations to be tax deductible, but other projects needing funding, such as Map Your Neighborhood supplies remain a problem.



## 2018 Advisory Group & Neighborhood Association Annual Reports

### Robinwood Neighborhood Association

#### Group Leadership

President - Jim O'Toole

Vice President - Kazi Ahmed

Treasurer - Christine Steel

Secretary - Jenne Henderson

Member-At-Large - Sharon Pollmann

#### Meeting Times, Dates & Location

Regular Association Meetings (November 2017 thru November 2018) were held at 7pm, on the second Tuesday of each month at the Robinwood Station. In addition, two emergency meetings were held during the year to consider development proposals within time allocations which could not be accommodated through the normal meeting schedule. RNA met a total of 14 times over this 12 month period.

#### 2018 Accomplishments

During the year the Association hosted a wide variety of guest speakers, including each member of our City Council; persons seeking positions for a variety of local and State offices via "Candidates Night", along with various Directors' of the City of West Linn Departments, and, individuals involved in projects affecting the Robinwood Neighborhood.

The Association purchased, assembled and donated a modern, up-to-date public address and sound system to the Robinwood Station. The new system, while primarily used by the Association during the conduct of meetings, will also be utilized by the Station for a wide variety of other events.

The Membership initiated, reviewed and updated a number of changes to the Association's By-Laws in order to streamline procedures, address certain job descriptions and duties of individual Board Members. In addition, the title of the "Member-at-Large" position was changed to "Ambassador" to more accurately reflect the new responsibilities incumbent with the position.

#### 2018 Challenges

Largest challenges are keeping the associations members active and meeting participation / attendance consistence. Recruiting new association members and filling the Board of Directors positions for 2019.

#### 2019 Goals

During the upcoming year the Association, in conjunction with the City, will undertake a review of the Robinwood Neighborhood Plan with specific respect to the requirement and installation of sidewalks; brought about by the City's planning process and/or other requirements. Alternatives to the installation of typical concrete structures will be entertained, and the appropriateness of such alternate proposals will be thoroughly explored.

During the upcoming year the Association will refine and update our systems of communication with our neighbors to provide updated information in a more timely and user-friendly manner. The new systems will also incorporate aspects of the Emergency Preparedness Program.



## 2018 Advisory Group & Neighborhood Association Annual Reports

### Rosemont Summit Neighborhood Association

#### Group Leadership

President – David Baker

Vice President – Jason Knox

Secretary – Bill Ramirez

Treasurer – Abby Farber

#### Meeting Times, Dates & Location

The Rosemont Summit Neighborhood Association meets at 7 PM on the first Thursday of the month at the Adult Community Center. In 2018, the neighborhood association held 12 regular meetings and 1 special meeting.

#### 2018 Accomplishments

- Held an open house and a second special meeting to provide members with opportunities to share their input with the City of West Linn Parks & Recreation Department on the design of the planned new playground at Sahallie Illahee. The final plan reflects a great deal of this citizen involvement.
- Completion of the lower Pimlico Drive pedestrian trail that now provides residents in the Rosemont Summit and Hidden Springs neighborhoods with a safe walking route to access HWY 43.
- Successful rollout of the Adopt-A-Park partnership with the City of West Linn Parks & Recreation Department that resulted in 3 park beautification events at Sahallie Illahee.
- Continuation of “City University” programming that offers members a chance to learn more about the different departments at City Hall and our land use decision making process.

#### 2018 Challenges

- Limited participation of eligible members at our regularly scheduled meetings.

#### 2019 Goals

- Pursue outreach and engagement activities to increase citizen involvement.
- Completion of the playground at Sahallie Illahee Park.
- Continued implementation of the Map Your Neighborhood program to help neighbors prepare for a natural disaster.

#### Any additional feedback to share with the City Council?

- Staff at City Hall have been fantastic to work with. I would like to especially recognize Jeff Randall for his help on the lower Pimlico Drive pedestrian trail. In addition, I would like to recognize Ken Worcester and Ken Warner for the time they spent with us this year and openness to neighborhood interests in regards to the design of the new playground at Sahallie Illahee.



## 2018 Advisory Group & Neighborhood Association Annual Reports

### Savanna Oaks Neighborhood Association

#### Group Leadership

President – Ed Schwarz

Secretary – Roberta Schwarz

Treasurer – Patrick McGuire

#### Meeting Times, Dates & Location

Savanna Oaks Neighborhood Association Meetings: January, March, May, July, September and November. Special meetings will be called as necessary. Meetings are held the first Tuesday of the months listed at 7 p.m. at the Willamette Fire Station, 1860 Willamette Falls Drive.

SONA met 11 times in 2018.

#### 2018 Accomplishments

We had a dozen speakers in 2018. They included representatives from the Boy Scouts, ODOT, Clackamas County Vector Control, Luscher Farms, Mason Bee Raising, TVFR, 350 Climate Change, Ken Warner of the WL Parks Department, Terry Kruger and Ron Hoesly of the WL Police Department, Assistant City Manager John Williams, and Master Recycler Terence Shumaker.

#### 2018 Challenges

We have over a dozen proposed developments in the queue and it has been difficult to work on the logistics of having representatives come to the SONA meetings and to be able to keep our members updated on the Pre-App Conferences and the information given about each proposal.

#### 2019 Goals

Our goals include the following:

1. To continue to work on the restoration of the White Oak Savanna.
2. To continue to educate the members of SONA about items that may be of interest.
3. To continue to be transparent and to research facts and to disseminate information that may be helpful to our neighbors.
4. To continue to be a valuable resource and work on issues that are of concern to the neighbors and to guide the new residents so they will know how to use City of West Linn resources to their greatest advantage.
5. To work with our fellow NAs to share information relevant to our members and theirs.

Any additional feedback to share with the City Council?

N/A



CITY OF

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2018 Advisory Group & Neighborhood Association Annual Reports

Skyline Ridge Neighborhood Association

***[No report received for 2018]***



CITY OF

# West Linn

## 2018 Advisory Group & Neighborhood Association Annual Reports

Sunset Neighborhood Association

*[No report received for 2018]*



## 2018 Advisory Group & Neighborhood Association Annual Reports

### Sustainability Advisory Board

#### Group Leadership

Sara Harding Mihm, Chair

#### Meeting Times, Dates & Location

SAB met on the third Thursday of every month from 6-7:30pm, inside the City's planning office; met eleven times in 2018 (January-December, no meeting in September).

#### 2018 Accomplishments

##### \*\*Administrative\*\*

- Created a Charter for SAB
- Established ground rules for monthly SAB meetings
- Updated the City's sustainability web page to include information about the SAB (minutes, ongoing projects, etc.)
- Elected a new Chair and Vice-Chair

##### \*\*Education and Research\*\*

- Completed the community solar feasibility study in collaboration with Oregon Institute of Technology students, and presented the findings to City Council in May 2018. The presentation included information on energy audits and solar feasibility at City facilities, as well as recommendations to achieve net zero energy use. Media coverage: [pamplinmedia.com/wlt/95-news/395715-288796-for-oit-students-green-means-go-solar](http://pamplinmedia.com/wlt/95-news/395715-288796-for-oit-students-green-means-go-solar)
- Developed a proposal for a sustainability education series to take place in 2019, targeted toward residents and open to the public. Submitted to Eileen Stein for review and approval. Developed ad hoc groups to work on each of the five series topics. Media coverage: [pamplinmedia.com/sl/407494-305541-west-linn-sustainability-board-plans-lecture-series](http://pamplinmedia.com/sl/407494-305541-west-linn-sustainability-board-plans-lecture-series)
- Developed a proposal to increase participation in PGE's Clean Wind Program.
- Identified specific areas of the Comprehensive Plan that are aligned with the Sustainability Strategic Plan.
- Researched the creation of a Climate Action Plan, including reviewing Plans from neighboring jurisdictions and meeting with representatives from those agencies. Determined that updating the City's current Strategic Sustainability Plan and benchmarking would be more fitting, cost-sensitive, and time-efficient.
- Researched the feasibility of developing a plastic bag ban in West Linn, as well as current statewide bans in place. SAB members attended meetings with City of Lake Oswego, Multnomah County, City of Portland, and City of Gresham to better understand local initiatives, challenges, and successes.
- Attended a community-facing panel in Lake Oswego regarding their citywide plastic bag ban.
- Researched ways for Metro's discounted backyard compost bins could be offered closer to West Linn.
- Researched the feasibility of community agriculture in some City-owned spaces.
- Researched the feasibility of holding a Shred Event at City Hall.
- Continued research into and promoted efforts to reduce the use of toxic pesticides and herbicides.



- Remained updated on the upcoming mandatory food scraps collection policy passed by Metro that will impact food-generating businesses in West Linn in 2020.

#### **\*\*Outreach and Engagement\*\***

- Held joint work session with City Council on Monday, 5/7/18 to build relationships, share proposed milestones, and receive direction for 2018. Link to presentation: [drive.google.com/file/d/1iCaJDcEHXTVfyGqJmBcQfl7sUiSYF5ld/view?usp=sharing](https://drive.google.com/file/d/1iCaJDcEHXTVfyGqJmBcQfl7sUiSYF5ld/view?usp=sharing)
- The City continues to purchase 10% of its buildings' energy from renewable sources, and recruitment of residents and businesses to participate continues.
- SAB members, along with John Williams, served as co-captains to West Linn's EcoChallenge team. In a team challenge against Lake Oswego, the West Linn team emerged victorious. Media coverage: [pamplinmedia.com/wlt/95-news/413966-314978-shedding-pounds-of-co2](http://pamplinmedia.com/wlt/95-news/413966-314978-shedding-pounds-of-co2)
- Successfully advocated for Mayor Axelrod to sign onto the Climate Mayors coalition, and promoted this via social media. Link for reference: [climatemayors.org/about/members/](http://climatemayors.org/about/members/)
- Completed Leaders in Sustainability certification, a Clackamas County recognition program for green businesses, at Robinwood Station. Began the certification process for the West Linn Police Station and Library. Link for reference: [www.clackamas.us/recycling/work/map.html](http://www.clackamas.us/recycling/work/map.html)
- Continued to support and promote the Backyard Habitat Certification Program, with X residential sites participation. (12/9/18 asked Susie Peterson at Backyard Habitat for update)
- Continued to work with community members regarding toxics and pesticides reduction.
- Participated in the West Linn Earth Day Work Party with the Parks Department.
- Set up an education table at Marylhurst University during their Earth Week activities.
- Connected with a community group, West Linn Free and Trade, regarding future partnerships.

#### SAB members attended:

- Association of Oregon Recyclers 3-day conference in Eugene, OR, to learn about regional recycling and waste prevention challenges and opportunities.
- GoGreen Conference to learn about regional sustainability resources and programs.
- A webinar from Arbor Day Foundation about the Community Canopy Program.
- The Lake Oswego Sustainability Network annual event The Lake Oswego
- Electric Vehicle test drive event.
- The State of the City presentation.

#### **2018 Challenges**

- Some proposed milestones for 2018 were determined to be more time-intensive than a volunteer advisory board can handle.
- The lack of funds earmarked for sustainability projects, despite a budget existing in past years, has contributed to a general perception of lack of support for sustainability initiatives.
- Updating and maintaining the sustainability portion of the website to ensure accurate and timely information to the community who rely on the City's website for correct information, proved challenging.

#### **2019 Goals**

- Hold a joint work session with City Council to understand the intersection between SAB and Council's interests.
- Support City Council to identify and adopt a sustainability-specific goal for 2019.
- Increase participation in PGE's Clean Wind Program.
- Implement the Sustainability Education Series, and begin developing the staff- and Council-facing educational series.
- Implement the recommendations from the Solar Feasibility Study.
- Update the Strategic Sustainability Plan to incorporate climate-specific actions, as well as Appendix D, and submit it to Council for adoption.

- Write a proposal to recommend that the City begin benchmarking for City operations, with the ultimate goal of creating an annual report that features energy and water use, and waste and diversion rates, and can be tracked over time.

#### **Any additional feedback to share with the City Council?**

We look forward to continuing to support the City's sustainability efforts in 2019 and beyond. Similar to 2018, we hope to build our working relationship with City Council and play an active role in assisting decision-making. Without a City staff person whose sole focus is sustainability or a budget that is dedicated to sustainability-related projects, the SAB serves in a limited yet critical role in providing City Council, City staff, and residents with informed recommendations on policies, programs, and projects.

Mayor Axelrod and Darren Wyss have been great advocates for the SAB and make valuable contributions to our discussions.

We hope that all councilors understand that through the City taking sustainability and SAB seriously, there is a strong ripple effect; West Linn residents will see that their local government is taking climate change, the most critical issue of our time, seriously, and that the resilience of the community is regarded as a priority to their City leaders.



## 2018 Advisory Group & Neighborhood Association Annual Reports

### Transportation Advisory Board

#### Group Leadership

Craig Bell (Chair), Andrew Mallory (vice-Chair)

#### Meeting Times, Dates & Location

Bi-monthly on the 4th Wednesday at 6pm (City Hall)

#### 2018 Accomplishments

- Review of infill development requirements and recommendation to Council on possible action steps including option to create a map identifying locations not appropriate for street improvements and/or sidewalk installation. Recommendation was made and approved unanimously and provided to Council at their July 2, 2018 Work Session.
- Board passed a motion unanimously to support #4 of the West Linn Waterfront Project Traffic Circulation options with the addition of further improvements to the two left-turns at the proposed West A St. / Willamette Falls Dr. intersection.

#### 2018 Challenges

- Communication between all advisory boards and Council with regards to board priorities throughout the year.
- Clarifying the TAB's role in comparison with other advisory boards.

#### 2019 Goals

- Approach Council regarding possible formation of a task force that would include members of relevant Advisory Boards to ensure good communication and to streamline action plans for presentations to Council.
- Review and provide input on upcoming transportation related GO Bond projects.
- Continue to provide feedback to Council and staff on transportation issues related to the Waterfront Project.

Any additional feedback to share with the City Council?

None



## 2018 Advisory Group & Neighborhood Association Annual Reports

### Utility Advisory Board

#### Group Leadership

Bill Frazier - Chair

Amit Armstrong– Vice Chair

#### Meeting Times, Dates & Location

6:00 PM on the second Tuesday of alternate months; more frequently as needed. UAB meetings are held at West Linn City Hall in the Bolton Conference Room.

Meetings were held in January, March, and November of 2018. As the South Fork Water District was busy with an emergency waterline repair we did not make our annual visit.

#### 2018 Accomplishments

- Continued review and discussion of water rates in conjunction with water use and system repair/replacement needs. By fiscal year 2023 an increase of rates beyond the 5% annual increase may be needed to meet system replacement needs, including earthquake resistance upgrades. Bond and/or government help may be needed.
- Became acquainted with operations of the Water Environmental Services (WES) to understand how rates may change for W.L. service users.

#### 2018 Challenges

- Increase our understanding of Water Environment Services (WES) actions and how they may affect rates particularly for surface water and wastewater management. Thanks also to Brenda Perry (city councilor) for keeping us informed with her detailed knowledge.

#### 2019 Goals

- Continue review of water rates to determine if any future increase is necessary.
- Determine the responsibilities of the UAB with respect to other water related issues.
- Work with staff regarding updates to Surface Water and Sanitary Sewer Master Plans.



## 2018 Advisory Group & Neighborhood Association Annual Reports

Willamette Neighborhood Association

**[SEE PDF – Report not provided electronically]**

## Willamette Neighborhood Association Annual Report 2018

>Neighborhood Association = Willamette Neighborhood Assoc.

>Group leadership = Jan. – Aug. = Gail Holmes, president: Julia Simpson, vice president: Elizabeth Rocchia, treasurer: Kathie Halicki, secretary. Aug. –Mid Nov. Andrew Mallory, president: Julia, Elizabeth and Kathie remain the same. Mid Nov. – Dec. Julia Simpson, president pro-tem, Elizabeth and Kathie remain the same.

> Meeting times, dates, and location: 2<sup>nd</sup> Wed. of every month (weather/Planning Commission/holidays permitting) at 7:00 pm. At the West Linn Police Department. We met 9 times.

> 2018 Accomplishments = increased attendance, promoted businesses, Touch-A-Truck, Gail and Shannon helped Cider House (Ann Chay) navigate obstacles in city code and permits, 3 board members judged in the Old Time Fair parade, promoted GO Bond, Earth Day Willamette Falls Drive clean up, garden plots along WFD, regular board meetings, got 2 gateway signs installed (one at Field's Bridge Park and one at 10<sup>th</sup> St. and WFD), Gail and Shannon on committee for zoning change/inclusion Mixed Use for 8<sup>th</sup> St. and Ct., Gail attended all NAP meeting (became the chair, established documents/policy/by-laws), attended work sessions with the city, several WNA members are active on city/county advisory boards, resolution regarding "Haggens" empty store, resolution regarding Post Office (invite and support PO moving to "Haggens" site), resolution of support of HB2017 Transportation (Steel Interstate Coalition Highway), Gail mentoring incoming president and existing secretary, we gave West Linn Food Pantry \$1000., Main St. \$2000. (Halloween candy, Christmas wreaths and solar lights, mailing, WNA operating expenses \$380.(goodies, paper, ink, binders, etc.), put aside money to support WL Food Pantry, pay for additional Gateway signs (we have 5 gateways into WNA), pay for "yard" signs with meeting information on them, put money aside for a future bench for Blankenship bus stop, held a John Morgan workshop (also invited Bolton, Sunset, Barrington Heights) on the Waterfront Project, multiple speakers (John Morgan, John Williams, Lance Calvert, Eileen Stein, new police chief, Steve Estebon, Parks Advisory Board, West Linn/ L.O. Village Project, West Linn Alliance for Inclusion, ODOT (multiple times), Transportation board, Mayor Axelrod, for information only Wolff Co. (Senior Living), Parker representatives, Bland Circle developer (boarder).

> 2018 Challenges = many pre-apps. [multiple Tannler pre-apps, Bland Circle (boarder), multiple Bruin- 8<sup>th</sup> Ct. pre-apps., Dutch Br., Killarney partition (boarder), Blankenship patrician, Bus barn, McDonalds, Johnson Road, Rose Linn Care Center (on Debok), Jody and partner garage to studio, Lark Café, Handris (Icon WFD), remodel on 12<sup>th</sup> St. and 8<sup>th</sup> St. to name but a few], "Napkin" presentations – NA's needs a 2<sup>nd</sup> meeting when project if formalized, Summer Market ( not self-sustainable and reduces attendance at WNA meetings ), Main Street (reduces

volunteers, interest, money, co-ordination, and communication), Main St. inclusion of all businesses within their boundary, Main St. construction, 8<sup>th</sup> and 10<sup>th</sup> St. construction, Historic Main Street and 10<sup>th</sup> St. interchange/streetscape improvements, upper Willamette Falls Dr. noise, trees, screening, speed, and traffic, flower beds (existing and removal of), transition of president to short term (3 mo.) president, gas station (Stein Oil) empty bus barn, recycling center closing, **multiple businesses failing due to high rents, traffic, parking**, city website, Planning Commission meetings pertaining to WNA scheduled for the one night per month that is our meeting night, West Linn Youth Baseball (parking, traffic, noise, over running of Fields Bridge Park, access for public garden limited from March – Oct. due to games/tournaments [not necessarily West Linn nor Oregon teams], Storage Unit's "pruning" of Oak (that they were to preserve and not touch) de-limbed the entire left side of the tree = safety issue [all the weight is on one side of tree] and perhaps shock plus built a cement wall at the base with the oaks drip line that will retain water thus leading to root rot, Public Works remove the Historic Trolley Stairs with no notice – many were upset and brought this to our attention.

>2019 Goals = opening of Locks, River Walk Plan, purchase and erect more WNA gateway signs, purchase "yard" signs with WNA meeting information (date, time, place), kiosk for information, bus bench on Blankenship, donate to WL Food Pantry, increase attendance at meeting, have ODOT include Rest Stop/View Point in their upgrade, increase parking, reduce traffic, work with businesses during the Main Street 10<sup>th</sup> St. 8<sup>th</sup> St. and Ct. Willamette Falls Drive construction.

>Additional feedback to share with the City Council= questionnaire needs space for speakers and city updates. Please do not schedule Council/Commission meetings that pertain to WNA on the 2<sup>nd</sup> Wed. of the month (our meeting night).