



Memorandum

Date: October 26, 2017

To: West Linn City Council, Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report – October 26, 2017

Note: Having been away at the national ICMA Conference this week, there is not too much to report on.

Schedule

- As there are five Mondays in October, so your next meeting will be a work session on November 6th. The major discussion topics for that meeting include legislative updates from Senator Devlin and Representative Parrish, an update from Tualatin Valley Fire and Rescue, discussion of code amendments related to appeal hearings and lot line adjustments, and a 3rd quarter update on your Council goals for 2017.

Information Items

- West Linn GO Bond Renewal. The GO bond community survey is now closed and we received over 1,000 responses! The Citizens Budget Committee will meet on October 30th to discuss the survey results and begin deliberating toward a list of recommended projects.
- West Linn Paper Co. Closure. We are continuing to gather information about what transpired leading to the sudden closure of the mill. John Morgan has had numerous conversations with those involved and other related parties such as PGE. The closure will impact (delay) the next Waterfront Plan Open House so that we can be more responsive to the community's needs to know how the closure will affect the challenges and opportunities for the waterfront.
- Old City Hall/Police Building Use Agreement. We are waiting for a memo from Clackamas County Tourism (CCT) with information about their interest in the building and seeking a future work session with the City Council.
- ICMA Resources on Council-Manager Plan. Still working on plans for a Council training session on the council-manager form of government for November sometime. Please refer to my earlier e-mail with possible dates for this session.
- Friends of the Library Bookstore. The Friends of the Library has agreed to relinquish its inventory of books to the Library Foundation to take over the bookstore operations at the Library. The only remaining asset of the Friends is \$14,000 in proceeds from earlier book sales. There has not been a determination made about the disposition (if any) of this money.

- Status of Flooding Claim. We are still working on the claim involving the house flooding that occurred last year. Three employees, including myself, will undergo depositions next week.
- Stop Work Orders. We are contemplating measures on several home construction projects around the city, including stop work orders and/or locking water meters, as a result of developers and contractors forgoing inspection of off-site improvements. In some cases, there are residents either living in or expected to move in shortly. Staff will be meeting next week with legal counsel to address these situations and compel enforcement.

That's it for this week.

Respectfully,

Eileen