CITY OF West Linn

Agenda Report 2015-08-10-01

Date: June 25, 2015

To: Russ Axelrod, Mayor
          Members, West Linn City Council

From: Dylan Digby, Public Improvement Specialist

Through: Lance Calvert, P.E., Public Works Director/City Engineer - LEC
          Chris Jordan, City Manager -KW

Subject: Contract Amendment for Bolton Reservoir Design (PW-14-06)

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Purpose
Public Works requests Council approval of an addendum to the contract with Murray, Smith, and Associates (MSA) for Bolton Reservoir Professional Design Services.

Question(s) for Council:
Should Water capital funds be spent on the Bolton Reservoir Replacement Project to address supplemental design services required by the conditional use permit process?

Public Hearing Required:
None required.

Background & Discussion:
The City advertised and performed a formal Request for Qualifications (RFQ) for design of the Bolton Reservoir Replacement Project in accordance with West Linn Local Contracting Rules. MSA was selected as the most qualified firm and a contract with MSA was approved by Council on July 14, 2014.

A contract amendment is needed to address additional sub-consultant professional services needed for the conditional use permit approval, including preparation of a certified arborist report, further geotechnical engineering, and landscape architectural design.

Budget Impact:
Original contract amount of $1,080,957. Amendment is $44,573 additional to the Water Capital Fund. Adequate funds are available in the Water Fund budget for this Amendment.

Council Options:
1. Approve the contract amendment to allow for additional consultant and subconsultant services to adequately address conditional use permit requirements.
2. Decline to approve the contract amendment.

Staff Recommendation:
Staff recommends approval of the contract amendment.

Potential Motion:
I move to authorize the City Manager to sign the "First Amendment to the Engineering Services Agreement between Murray, Smith, & Associates and the City of West Linn" for the not-to-exceed amount of $44,573.

Attachments:
None.