

Friday-Saturday, Goal-setting, March 6-7, 2009

Purposes:

- ◆ Set Council goals for 2009.
- ◆ Review agreements on Council administrative items.

Agenda items:

- ◆ Review guidelines for Council interaction.

- ◆ 60-day update on Council goals for First 100 Days.

- ◆ Council goals for 2009. Outcome: short list of goals with 2009 milestones.
 - First 100 Days.
 - Sustainability.
 - Community outreach / public trust.
 - Historic preservation.
 - Infill.
 - Main Street program.
 - Other.

- ◆ Administrative items
 - Review December agreements:
 - Only full Council may direct staff.
 - Deadline for receiving written testimony.
 - Business meetings:
 - Set-up.
 - Order of business.
 - Adjournment time.
 - Work sessions.
 - Staff reports
 - Add: Council communication
 - With Manager.
 - Copy full Council on all but small matters.
 - Discuss personnel issues only with Manager. Do not copy full Council.
 - With staff members
 - No one below the level of department heads.
 - Only Council may give direction to employees, and only through Manager.
 - Department heads will copy Manager.
 - Discuss performance issues only with head of that department.