



When an alteration project to an affected building affects the usability of an **area of primary function**, the path of travel to the altered area must be made accessible, unless the additional work is **disproportionate** to the overall alteration to the primary function area. Oregon Revised Statute (ORS) 447.241 defines "**disproportionate**" as when the cost exceeds 25% of the alteration to the area of primary function, and defines "path of travel" as the elements listed and prioritized in ORS 447.241(4).

To be considered in the disproportionate cost calculation, an alteration or the portion of a larger renovation project, must affect usability of the **area of primary function**. Such alterations include remodeling, renovation, rearrangements in structural parts, and changes or rearrangements of walls and full height partitions. Customer service areas and employee work areas should be included. The following are not considered by the state or the U.S. Department of Justice as alterations that affect usability, unless the project involves alteration to elements required to be accessible:

Normal maintenance; reroofing; painting; wallpapering; asbestos, lead, or other hazardous material removal; automatic sprinkler retrofitting; and changes to electrical, mechanical and plumbing systems.

Please provide a valuation below for the work involved in the project that affects the usability of an area of primary function. Fill out the 25% box adjacent and utilize that number as the determinant of if additional work is disproportionate to the overall alteration.

Valuation: 25%:

Permit Number:

Applicant Name:

In choosing which accessible elements to provide under ORS 447.241, priority shall be given to those elements that will provide the greatest access. Elements shall be provided in the following order:

1. Parking (requires a site plan at application)
2. An accessible entrance
3. An accessible route to the altered area
4. At least one accessible restroom for each sex or a single unisex restroom
5. Accessible telephones
6. When possible, additional accessible elements such as storage

Check one of the following:

- The altered area is fully compliant. The altered area has been assessed by the applicant to Chapter 11 of the OSSC and found to be compliant, including items 1-6 noted above.
- The altered area is not compliant and the following barriers will be removed:

1.
2.
3.
4.

Signature:

Date: