

Library Advisory Board Minutes October 16, 2019

Present Library Advisory Board Members: Janet Dalgaard, Library Advisory Board Chair, Tom Miller, Vice Chair and Board Members; Martha Swanson, Aeris Estep, Melinda Robinson & Mary Jo Steele

West Linn Staff: Melanie Nelson, Operations Supervisor
Teri Cummings, City Councilor and Liaison to the Library

Absent: Doug Erickson, Library Director (*excused*)
Rebecca Cassidy, Board Member (*excused*)

Call to Order- Minutes review: (9-18-19) Janet Dalgaard called meeting to order at 5:51p.m.

Agenda Review: Agenda approved with no edits or additions approved 6:0.

Public Comments: None.

Minutes Review: (09-18-19) Motion to accept minutes with not edits or additions by Tom Miller motion, seconded by Martha Swanson. Minutes approved 6:0

Director's Report: Melanie Nelson, Operation Supervisor:

- Strategic Plan –Draft: Melanie Nelson, Operation Supervisor/Assistant to the Director: The Library Advisory Board members were given a draft of a diagram style Strategic Plan for 2020-2023 was presented to board members. Overall, the board felt the following changes should be made. The clouds on the right of the diagram should be lighter & the title of each area should be the only text in the cloud. Similar to the left side of the diagram, the details under the title should be changed to bullet points for ease of reading. Also suggested was to remove “Inform, Enrich and Inspire Discovery” from the title of the document centered at the top of the page. Additional edits include a larger WLPL log (possibly near the document title) and to remove the verbiage of “The Library Will...” from each cloud area. These edits will be made and the Strategic Plan will be represented at the November Library Advisory Board meeting.

Foundation Update: Martha Swanson, Library Foundation Chair: Big push for the Second Annual Dolly Parton Imagination Library (DPIL) Fundraiser at the Willamette Cider & Ale House on Thursday, October 24th. There will be eight different raffle baskets with lots of great items. \$25.00 per ticket- each ticket supports one child in the DPIL program sponsored by the West Linn Library Foundation. Please pass along info to friends & family.

Board Comments: LDAC- Aeric Estep, LDAC Rep & Library Advisory Board Member:

Aeric reported on the taskforce committee/sub committees that will be created to work with LDAC within the tax district. The committees will consist of 8 citizens from each city to include covering topics of: Library Funding, library services and administration. Aeric stated with these subcommittees additional volunteer citizens from West Linn will be needed. Councilor Cummings mentioned the city does post recruitment for citizen advisory board members.

Adjournment: Martha Swanson motioned to adjourn at 6:28pm seconded by Tom Miller.

The next Library Advisory Board meeting is scheduled for Wednesday, November 20th, 2019 in the Community Room here at the library.

Respectfully submitted,
Melanie Nelson
Operations Supervisor/Assistant to the Director
10.18.19