



Arts & Culture Commission Advisory Board AGENDA

Wednesday, August 26, 2026, 5:00p.m.-6:00p.m.

Rosemont Conference Room City Hall

YouTube Viewing Link: <https://youtube.com/live/bcy-JnrFGr0?feature=share>

- **Call to Order** [5:00 pm/2min]
- **Approval of Minutes** [5:05 pm/3 min]
- **Public Comments** [5:10pm/10 min]

The purpose of Public Comment is to allow the community to present information or raise an issue regarding items that do not include a public hearing. All remarks should be addressed to the Art and Culture Commission as a body. This is a time for Art and Culture Commission to listen, they will not typically engage in discussion on topics not on the agenda. Time limit for each participant is three minutes, unless the Chair decides to allocate more or less time. Designated representatives of Neighborhood Associations and Community Advisory Groups are granted five minutes.

- **Commission items** [5:20pm/30 min]
 - 2026 Fall Into Art
 - Announce Results of Commission voting/selection of pieces to be featured in 2026 show
 - Review Dates for show
 - August 15 – Deadline for submissions
 - August 26th – Artwork selections announced
 - September 4th – Deadline to notify artists
 - October 1st (Thursday)
 - 10am-2pm – Art drop-off
 - 10am-6pm – Show Set up (Christine)
 - October 3rd (Sat)
 - 3pm-5pm – Reception
 - 2pm-5:30pm – Set up & Clean up time
 - Reception Planning – Next Steps/Assign Responsibilities.
 - Supplies (cups, napkins, plates, sparkling water) - work with Doug/Mel who will coordinate/pay w/P-card
 - Charcuterie Platter - work with Doug/Mel who will coordinate/pay w/P-card
 - Tablecloths
 - Music/Bluetooth Speaker
 - Wine & Spirits Vendors
 - Design/Print Art Show Flyer - work with Doug/Mel to print copies at Library
 - Design/Print Artwork Wall Labels (get to Christine before 10/1)

- Sign-up sheet for interest in displaying artwork in City Hall Council Chambers throughout year
- Awards (confirm & discuss selection process)
 - Mayor's Choice
 - People's Choice
- **Additional Commission Updates** [5:50pm/10min]
 - Holiday Craft Fair
 - Willamette Art Corridor Update
- **Meeting adjourned** [6:00pm]

Next Regularly scheduled Meeting: TBA

The Arts & Culture Commission will be conducted in a hybrid format with some members, staff, presenters, and members of the public attending remotely and others attending in person. The City abides by Public Meetings law. If you believe a violation has occurred, please click [here](#) to inform the staff of your concern.

1. *Submit written comments by email to Arts & Culture Commission at artsandculturecommission@westlinnoregon.gov. We ask that written comments be provided before noon on the day of the meeting to allow the Commission members time to review your comments.*
2. *To attend and/or speak in person, please come to the Community Room at the West Linn Public Library (1595 Burns St). The meeting location is accessible to persons with disabilities.*
3. *To speak virtually during the public comments portion of the meeting, please submit a request to kchristnacht@westlinnoregon.gov before 4:00 pm on the day of the meeting.*
4. *Attendees are asked to follow the [Guidelines for Civil Discourse](#).*
5. *To simply join and listen to a meeting, please use the YouTube link posted at the top of the agenda. This will be a livestream and viewers will not be able to comment.*
6. *To request an interpreter or other communication aids, please contact Kristen Christnacht at 503-742-6157*

