

**Call to Order:** 6:02 PM

**In attendance:** Roberto Baturoni (Co-Chair), Victoria Meier (Co-Chair), Amy Schauer, Greg Smith, Samantha Thoreson, Lou Groner (City Council Liaison), Dylan Digby (Staff Liaison).

**Absent:** Mike Carlson, Rob Kugler.

**Opening:** Co-Chair called the meeting to order. Meeting was noted as being recorded and live-streamed. A brief note was shared that Megan Big John (Parks & Recreation Director) has accepted a position in Wilsonville and will be leaving the City by end of month. Her contributions to the board's work, particularly around the community garden and tree programs, were acknowledged with appreciation.

**Public Comments:** No members of the public present.

**Member Check-In:**

**Greg** – Attended the OSU Small Farms Conference as planned. Gained useful insight on connecting small farmers with school districts and integrating local food systems into schools. Conference content not directly tied to SAB work but informative for food resilience discussions.

**Roberto** – Confirmed upcoming meeting with WLHS teachers (April 6, 10:30 AM, virtual) to continue TreePlotter program planning. Received update from Megan Big John on her departure; coordinating with Dylan to identify new Parks & Recreation contact for TreePlotter access. Obtained resources and links from the Lake Oswego watershed program (Rio) showing their tree inventory work as a model. Noted that West Linn received the Tree City USA award. Flagged concern over LiDAR data showing approximately 5–6% canopy loss since 2012; eager to see updated GIS/LiDAR data expected in April.

**Victoria** – Attended the EcoFaith “Two Weeks Ready” workshop in Canby with Greg. Actively working to establish a community host in her neighborhood. Identified 16 churches in West Linn as potential outreach partners for the program.

**Lou** – Just returned from the National League of Cities conference in Washington D.C. (four days; most of City Council and City Manager attended). Shared that Lake Oswego received a \$5 million EPA grant for brownfield cleanup and suggested West Linn explore a similar opportunity. Noted City is moving to a new website platform and raised concerns about ensuring SAB content is searchable and accessible.

**Amy** – No significant updates. Noted she may occasionally lose connection during the meeting.

**Samantha** – Busy month; no major updates to report.

**Dylan (Staff)** – Confirmed the alternative fuel/hybrid vehicle policy is back in circulation with the Public Works Director. LED upgrade program continues on an ongoing replacement basis. City Hall EV charger has been experiencing outages; the original vendor has gone out of

business, creating maintenance cost challenges (~\$14,000 to replace a unit). Library and Main Street chargers are still being commissioned. New city cloud/document system in place; Dylan offered to create a shared folder for SAB working documents. City new website under development.

**Minutes:** February 19, 2026 minutes were approved unanimously.

## **REVISIT FEBRUARY ACTION ITEMS:**

### **EV Charging Infrastructure**

Rob Kugler was absent; EV-related action items (ODOT grant monitoring, commercial landlord engagement) carried forward to April. Lou reported making calls to commercial property owners with no substantive response. City Hall charger is currently down; vendor support no longer available. Library and Main Street chargers in progress. New Operations Center is being built with conduit for future EV charging but no public charger budgeted at this time. Multi-family outreach strategy deferred pending Rob's return.

**Action Item:** Ask Rob at April meeting whether he wants to lead multi-family housing EV outreach.

### **Climate Superfund Bill – SB 1541**

Rob was absent; update deferred to April.

### **Repair & Reuse Directory**

Discussion confirmed the directory will not be posted directly on the City website due to legal concerns around neutrality and permit verification. Alternatives explored: linking to Chamber of Commerce or Metro's material search tool, or posting via the SAB sustainability Facebook page with a disclaimer. Dylan to look into whether Metro has a suitable tool to link to.

**Action Item:** Dylan to explore Metro tools and Chamber of Commerce list as potential directory alternatives.

### **Unclaimed February Action Items – Now Assigned:**

- Explore feasibility of electric equipment demo for Old Fashioned Fair – **Samantha** to coordinate vendor outreach (Greg to share Lake Oswego electric equipment fair contacts).
- Revisit multi-family EV outreach strategy – deferred to Rob.
- Invite Parks representative to future SAB meeting – deferred pending new hire; **Dylan** to speak with Megan before she leaves; **Victoria** to monitor hiring process.

## SHARED DOCUMENT REPOSITORY

Roberto proposed the SAB establish a central shared repository for working documents, grant examples, meeting materials, and transcripts rather than relying on email. Dylan confirmed the City has a new cloud document system and will create a shared folder for the board.

**Action Item:** Dylan to set up a shared folder (SharePoint or equivalent) for SAB use. Roberto to share a proposed organizational structure with Amy, who will lead the gas equipment modernization research effort.

## 2026 GOALS – PRIORITY TOPICS:

### 1. Gas-Powered Equipment Modernization (Leaf Blowers / Landscape Equipment)

Reaffirmed as the highest-priority measurable goal for the year. Discussion reinforced the modernization framing: encouraging replacement of gas equipment with electric at end-of-life rather than pursuing a ban. Two audiences identified: commercial landscapers operating in West Linn and individual homeowners. A county-level fund to help offset costs for commercial operators was discussed as a key strategy.

Amy volunteered to lead action items 1 and 2 (regional collaboration and Clackamas County funding mechanism). Greg expressed interest in co-leading item 2 with Amy, particularly around engaging county commissioners. Agreed that Amy and Greg may meet outside the full board as a subcommittee to develop strategy and make initial contacts, then report back.

#### Action Items:

- **Amy** – Lead outreach to Lake Oswego, Oregon City, Gladstone re: gas equipment collaboration (item 1).
- **Amy & Greg** – Develop strategy for approaching Clackamas County for funding mechanism (item 2); may meet as informal subcommittee.
- **Roberto** – Share repository structure with Amy to organize funding/grant examples (item 3).

### 2. Recycling & Composting Education

Victoria and Samantha are coordinating on composting/vermiculture education, including visiting each other's worm bins as a first step. Samantha still working on OSU Extension outreach for a composting workshop. Dylan noted the City already fulfills a substantial list of DEQ-required recycling education activities through the County, including new customer outreach and newsletter and print media requirements.

#### Action Items:

- **Samantha** – Continue OSU Extension outreach for composting workshop.

- **Victoria & Samantha** – Visit each other’s composting setups.

### **3. Old Fashioned Fair – Electric Equipment Demo**

Samantha agreed to lead vendor outreach for an electric lawn equipment demonstration at the July Old Fashioned Fair. Greg to share contacts from Lake Oswego’s prior electric equipment fair. Two Weeks Ready program materials will also be promoted at the fair.

#### **Action Items:**

- **Samantha** – Research and contact electric lawn equipment vendors for demo.
- **Greg** – Share Lake Oswego electric equipment fair vendor recommendations with Samantha.
- **Victoria** – Bring Two Weeks Ready materials to Old Fashioned Fair for community outreach.

### **REGIONAL SUSTAINABILITY UPDATES:**

#### **Vision 43 & Waterfront**

Public input phase for Vision 43 has concluded. Work is now in the nuts-and-bolts zoning stage with no current opportunity for SAB input. Victoria will continue monitoring. The waterfront plan is also largely decided; Greg noted city goals published in the paper indicate continued interest in advancing the waterfront project. W3 Watershed update is pending; Roberto to follow up now that Megan is departing.

Lou raised that Lake Oswego secured a \$5 million EPA brownfield cleanup grant and suggested West Linn explore a comparable opportunity, potentially through a conversation between a City Council member and Lake Oswego’s Mayor.

#### **Action Items:**

- **Lou** – Reach out to Lake Oswego Mayor to learn details of EPA brownfield grant.
- **Roberto** – Follow up on W3 Watershed collaboration status through the watershed group directly.

#### **Two Weeks Ready – Emergency Preparedness**

Victoria and Greg attended the EcoFaith workshop in Canby and returned with materials including the Two Weeks Ready toolkit. The program is a statewide initiative coordinated by Dylan as the City’s Emergency Manager. Key strategy: recruit community hosts from churches and neighborhood groups to facilitate small group preparedness meetings. West Linn has 16 churches identified as potential partners. Victoria is working on a neighborhood host in her area. Greg is exploring outreach to churches.

Lake Oswego's April programming (referenced in the West Linn Review / former Tidings) was noted as a model, with a full month of earthquake preparedness events including author talks, youth activities, and a presentation on using fire hydrants for emergency water access.

**Action Items:**

- **Victoria** – Scan and email Two Weeks Ready Lake Oswego calendar to SAB members; include link to program website in minutes.
- **Greg** – Continue church outreach strategy for community hosts.
- **Dylan** – Continue recruiting community hosts; resources available including PowerPoints and Jeopardy-style activity.
- **All members** – Consider becoming a community host in your own neighborhood or congregation.

**TREE INVENTORY & CANOPY MAPPING (Goal 15)**

Roberto confirmed an April 6 virtual meeting (10:30 AM) with WLHS teachers Caitlin, Eileen, and Megan Mendel to advance the TreePlotter academic integration program. Amy offered to attend and assist with curriculum framing based on her science education background. Victoria also expressed interest in attending.

Key concern raised: potential Emerald Ash Borer (EAB) infestation. Lou noted that Megan Big John had flagged the potential removal of potentially thousands of trees in West Linn due to EAB. Lake Oswego has already inventoried ash trees. Roberto flagged LiDAR data showing 5–6% canopy loss since 2012 and noted updated federal LiDAR data expected in April.

With Megan's departure, the Parks & Recreation liaison for TreePlotter access needs to be re-established. Tara (Parks volunteer coordinator) identified as a possible interim contact.

**Action Items:**

- **Roberto** – Share April 6 meeting link and background notes with Amy and Victoria.
- **Amy** – Attend April 6 WLHS teacher meeting to assist with academic program framing.
- **Dylan** – Speak with Megan before her departure to identify new Parks liaison for TreePlotter.
- **Roberto** – Share EAB and tree canopy materials in shared repository once established.

**CITY COORDINATION UPDATES:**

**Alternative Fuel / EV Vehicle Policy**

Dylan confirmed the Parametrix-recommended alternative fuel and hybrid vehicle purchase policy has been reactivated with the Public Works Director and is in circulation for review.

## Facilities & LED Upgrades

LED replacements are ongoing under a standard replacement-as-needed policy. The new Operations Building is targeting LEED objectives but formal LEED certification was deemed cost-prohibitive. Conduit for future EV charging has been installed at the Operations Center.

## Conservation Pricing / Water Rates

UAB is handling water rate discussions. SAB does not need to take action at this time; will revisit when UAB advances a proposal.

### ACTION ITEMS SUMMARY:

- **Amy** – Lead regional gas equipment collaboration outreach (LO, OC, Gladstone) and co-develop Clackamas County funding strategy with Greg.
- **Amy & Greg** – Meet as informal subcommittee to develop gas equipment modernization outreach strategy.
- **Roberto** – Share repository structure with Amy; follow up on W3 Watershed; share EAB/canopy resources; send April 6 meeting info to Amy and Victoria.
- **Amy** – Attend April 6 WLHS TreePlotter meeting with teachers.
- **Samantha** – Research electric equipment vendors for Old Fashioned Fair demo; continue OSU Extension composting outreach.
- **Greg** – Share Lake Oswego electric fair vendor contacts with Samantha; continue church outreach for Two Weeks Ready.
- **Victoria** – Email Two Weeks Ready calendar to SAB; promote program at Old Fashioned Fair; monitor Vision 43 and W3 updates.
- **Lou** – Contact Lake Oswego Mayor re: EPA brownfield grant details; continue commercial landlord EV outreach.
- **Dylan** – Set up shared SAB folder; speak with Megan re: Parks liaison transition; explore Metro repair tool/Chamber link; invite Waste/Recycling provider for future meeting.
- **All members** – Consider becoming a Two Weeks Ready community host.

**Next meeting:** Thursday, April 16, 2026 – Virtual. In-person meeting tentatively planned for May 21, 2026.

**Meeting Adjourned:** 7:16 PM