

**Arts & Culture Commission Advisory Board Minutes**  
**Wednesday, September 3, 2025, 5:00p.m.**  
**Meeting link:** <https://youtu.be/bZ36G7b2dPw>

**Present:**

Shatrine Krake, Arts & Culture Commission chair  
Julie Matthiessen, Arts & Culture Commission co-chair  
Christine Linder, Arts & Culture Commission  
Lauren Beeney, Arts & Culture Commission  
Suzanne Wells, Arts & Culture Commission

**Also In Attendance:**

Mitzi Kugler, Local West Linn Artist

**West Linn City Staff Present:**

Megan Big John, Parks and Recreation Director  
Kristen Christnacht, Library Assistant

**Absent:** (*excused*) Charity Hudnut

**Call to Order:** Shatrine Krake, Arts & Culture Commission Chair, called the meeting to order at 5:15 pm. Due to technology issues. YouTube did not connect for live viewing.

- 1. Approval of Minutes:** Julie moved to approve; Christine seconded. Approved August minutes (08/06/25).
- 2. Public Comments:**
- 3. Shatrine Krake, Arts & Culture Commission:**

**Megan Big John:** Prepared a packet with OCGE meeting and corresponding guidelines for the Commission members. Megan emphasized that everything that is done by the commission has to be public and the meeting rules help guide us. As the commission progresses with Megan as liaison, she will walk through anything new or different we need to be doing.

**October Art Show:** The Commission used a rubric for the summited art pieces, determining which pieces will be exhibited. Each Commission member did this individually. At the public meeting those were tallied, and the group's final decision was made. The art show will be Saturday Oct. 4. Drop off Art and Hanging will be October 1. Art removal and pick up will be October 31.

**Public Art Procurement Procedures Document:** Julie put this document to a commission vote, vote was held, the document unanimously passed as standard procedures for procuring public art.

4. **Board Comments:** wondering if changing monthly meetings to a two-hour time frame with specific length of time per agenda item would be beneficial for meeting efficacy.

**Adjourn:** Shatrine Krake adjourned at 6:30 pm.

**Next meeting:** Wednesday, October 1, 2025  
**Community Room at the library**

**Respectfully submitted by:**  
**Kristen Christnacht, Library Assistant**  
**09/08/25**