

## West Linn Sustainability Advisory Board Meeting Minutes – December 11<sup>th</sup>, 2024

### 1. Call to order - 10:03

- a. Members present: Mike Carlson, Tiffany Haley, Kate Jaspers, Victoria Meier, and Greg Smith.
- b. Staff Liaison: Dylan Digby – present

### 2. Public comment - No members of the public were present.

### 3. Member check-ins - We passed on this in order to complete our business within the hour.

### 4. Minutes from November, 21 2024 - Unanimously approved.

5. Review and Finalization of 2024 Annual Report to City Council - Mike Carlson had prepared the entire Annual Report so it was ready for discussion. We discussed every point, often wordsmithing as we went, so that at the end of the hour, all were in agreement with the content and the way it is presented.

a. 2024 accomplishments - Members agreed on all points; Dylan will confirm on the renewed membership in the Columbia-Willamette CCC for grant writing services.

b. 2024 Challenges - Members agreed on two points, our membership and term limits; we moved a third, engagement with City Council, to Goals and Council Direction.

c. 2025 Council Goal-setting - Each of ten points was discussed. Some bits were edited out, some questions were answered, some statements were fleshed out, and some points were just polished up a bit.

d. 2025 Goals and Council Direction - Three points were given the same process as section 5c above.

### 6. Action Item - In our January meeting, we will focus on prioritizing the ten goals in section 5c.

### 7. The meeting was adjourned at 11:02.