

## Art & Culture Commission Advisory Board Minutes

A hybrid meeting

Wednesday, October 4, 2023, 5:00p.m.

Link to video:

[https://us02web.zoom.us/rec/share/Y5WpDpwsK5oitUgDI7FS\\_oR9WCgjb8jzuVSBnK2m\\_cKR\\_Ke mLul1eug4BJvDLb66.ohux\\_7U88Fg9VSs6](https://us02web.zoom.us/rec/share/Y5WpDpwsK5oitUgDI7FS_oR9WCgjb8jzuVSBnK2m_cKR_Ke mLul1eug4BJvDLb66.ohux_7U88Fg9VSs6)

### Present:

Julie Matthiessen, Art & Culture Commission member  
Christine Linder, Art & Culture Commission member

### Online via Zoom:

Charity Hudnut, Art Culture Commission Chair  
Karl Turner, Art & Culture Commission member  
Scott Erwin, City Council  
Lou Groner, City Council

### West Linn City Staff Present:

Doug Erickson, Director of Library & Community Services,  
Cheryl Hill, Adult Service Librarian  
Kristen Christnacht, Library Assistant

### Absent:

Lauren Beeney (*excused*)  
Joy Mutare (*excused*)  
Susan Zundel (*excused*)

1. **Call to Order:** Julie Matthiessen, Art & Culture Commission member called the meeting to order at 5:02 pm
2. **Public Comments:** None
3. **Approval of Minutes:** Christine Linder moved & Julie Matthiessen seconded. Approved August minutes (08.02.23) with no edits or additions 4:0
4. **Julie Matthiessen, Art & Culture Commission member:**
  - a. **Update ACC Event Funding:** Doug Erickson explained the proposal he will make to City Council regarding ACC Funding. It will be recommended to Council to approve the use of funds of \$15,000 annually for programming and events facilitated by the Arts & Culture Commission from their Percentage of the Arts funds. At the end of the year, a report will be provided to City Council to summarize spending by the ACC members. This would allow for an efficient, streamlined process to plan and create art programming and cultural events without needing council approval for each program and event.

- b. ACC October Art Show:** The reception will be held at the library on Saturday, October 14th from 3:00 pm to 5:00 pm. Discussion projected attendance due to Lake Oswego and West Linn Open Studio and other conflicting city events. Next year there will be a greater attempt to prevent conflicting art and city events.
- c. ACC Brochure:** No new information about a Scavenger Hunt. Christine Linder said adding the QR on the ACC brochure will be done in the future. Brochures were taken by Christine Linder and Julie Matthiessen to distribute at City Hall and the Adult Community Center.
- d. Holiday Market:** The ACC would like to provide a child/family craft at both the Winter in Willamette Holiday Market on Dec. 9 and the Holiday Bizarre at the West Linn Adult Community Center on November 18 and 19. Christine Linder and Charity Hudnut will be talking to organizers of both events attempting to secure space.

## 5. Other Business:

- a.** Christine Linder asked if there was a more streamlined way to email/organize emails. Doug Erickson explained the new Oregon law put into effect October 1, 2023, about this topic. The new law is designed to prevent serial meetings occurring through email chains.
- b.** Charity Hudnut stated she had not procured a winery for the Art Show Event on October 14, 2023. Doug Erickson explained the city policy on the use of alcohol at a city function. Wine at this year's Art Show Event is undecided.

**Next meeting, Wednesday, November 1, 2023, in the Community Room at the library**

**Adjourn:** Julie Matthiessen adjourned at 5:49 pm.

Respectfully submitted by:

Kristen Christnacht

Library Assistant

10.04.23