

West Linn Library Advisory Board Minutes

Tuesday, March 21, 2023

West Linn Public Library in person in the Community Room & Zoom a hybrid meeting

Link to video:

<https://us02web.zoom.us/rec/share/lv1segXyiIvQu2NYPboTF2f8DLhMWZYsJCwLiDQAwjHCGVoDZI4HfXQLR0E2FN5N.VP8wJQJJP-Op9Vwp>

Present members: Library Advisory Board (LAB) members: Janet Dalgaard, Emily Hogan, Stephanie Hastings, Amy Porter, Matt Brown & Martha Swanson

Absent: Councilor Rory Bialostosky, Liaison to the Library Advisory Board (*excused*)
Rachael Hyde, Library Advisory Board member (*excused*)

Staff present: Doug Erickson, Director of Library & Community Services
Melanie Nelson, Library Operations Supervisor/Assistant to the Director
Sarah Flathman, Youth Services Library Manager &
Rebecca Mayer, Circulation Supervisor

Call to order: Janet Dalgaard called the meeting to order at 5:03 p.m.

Minutes review: 01.17.2023 Emily Hogan moved to approve & Stephanie Hasting 2nd.
Minutes approved with no edits or changes. 5:0

Agenda review: No additions or edits to agenda

Public Comment: None

Library Update: Doug Erickson, Director of Library & Community Services:

- Library Updates:
 - Equity Summit- Doug Erickson
 - State Library Report & Circulation Policy- Rebecca Mayer
 - Circulation Stats- Rebecca Mayer
 - Food for Fines February 2023- Melanie Nelson

Equity Summit & DEIB updates: Doug discussed the City of West Linn's participation in the Equity Summit with West Linn Library & the West Linn/Wilsonville School District Middle Schools. The summit discussion included author, Kwame Alexander. Other DEIB initiatives include City staff training with Chemeketa Community College, Bilingual Storywalk at Field's Bridge Park & link on both the City & Library websites.

The second annual Juneteenth Celebration is currently being planned with city staff & various community members to include: WLHS Black Student Union, Building Bridges, West Linn Alliance & Historic Main Street. There will be music, vendors & artists. This year, the celebration will be on Saturday, June 17th at the Willamette Garage. Celebrating on Saturday reduces the need of county permits for food & beverages by hosting at the food carts, allows performers/vendors to participate without a conflict of celebrations on June 19th the Food carts are closed on Mondays (6/19).

State Library Report, Circulation Stats & Circulation Policy: Rebecca Mayer shared that the State Library Report this year has requested a link from each library on their circulation policy. We have a current circulation policy; it is in need of updating. A draft will be presented to LAB to include a “credit” on a patron’s WorkFlows (LINCC catalog) when they return & pay for a lost item that is found within 6 months. Rebecca also shared some stats on new library cards & number of registered borrows. On average, there are 150-200 new cards per month and 12-14K registered users per month. Rebecca also shared other stats that were sent out on an info graphic (attached).

Food for Fines February: Melanie reported that the library collected 1857 pounds of food for the West Linn Food Pantry during the month of Food for Fines 2023.

Foundation Update: Doug reported the Library Foundation has approved funding for the 2023 Summer Reading Program. Also shared the City of West Linn is now managing the McLean House, as the Friends of McLean House have retired their organization. Ken Warner, Director of Parks & Rec, Doug and city staff to curate city events at the McLean House going forward. This group have been working on ideas for small events with both Parks & Rec and the Library Foundation. There was also an update on the Memory Garden on the North side of the library. The overgrown area has been cleared by city landscapers. Tim Walker with the Library Foundation has spear headed this project. Plans are to replace benches, level out the ground & create a quiet place to reflect.

Board Comments: The board welcomed new Library Advisory Board Member, Amy Porter. Members and staff introduced themselves and Amy shared a little bit of information about herself

Adjourn: Stephanie Hastings moved to adjourn & Emily Hogan seconded. Meeting adjourned 5:49 pm.

Respectfully submitted,
Melanie Nelson
Library Operation Supervisor/Assistant to the Director
03.23.2023

Next meeting Tuesday, May 16th at 5:00pm
In person at the West Linn Library in the Community Room with a hybrid option

FEBRUARY 2023 WEST LINN LIBRARY STATS



Total Checkouts:
35,566

Adult materials: 12,923
Teen/YT materials: 3,086
Childrens materials: 14,101

New Library Cards:

154



Total Items Added:
483

Holds Placed:

7,947



**Total Libby eBook
& Audiobook Checkouts:**

5,456

Random Fact

Number of
Items Returned
to the
Circulation
Desk:
12,095



West Linn
Public Library