

Art & Culture Commission Advisory Board Minutes

A hybrid meeting

Wednesday, September 14, 2022 5:00p.m.

Rescheduled from 09/07/2022

Link to video:

<https://youtu.be/hgY8nTvU1hA>

Present: Charity Hudnut, Art & Culture Commission Co-Chair, Lauren Beeney, Carrie Gilbert & Karl Turner, Art & Culture Commission members

Also attending: Grace Cargni, local artist that participated in the Art & Culture Art show at Library

West Linn City Staff Present: Doug Erickson, Director of Library & Community Services, Melanie Nelson, Operation Supervisor/Assistant to the Director

Absent: Susan Zundel, Art & Culture Commission Co-Chair (*excused*)

Joy Mutare, Art & Culture Commission board members (*excused*)

Jody Carson, Chair of the Design Committee, Willamette Historic Main Street (*excused*)

Mary Baumgardner, City Councilor & liaison to the Art & Culture Commission (*excused*)

1. **Call to Order:** Charity Hudnut, Art & Culture Commission Co- Chair called the meeting to order at 5:05pm
2. **Public Comments:** None
3. **Approval of Minutes:** 06.01.2022 Carrie Gilbert moved to approve minutes and Lauren Beeney seconded with no edits or additions passed 4:0
4. **Charity Hudnut & Susan Zundel, Arts & Culture Commission Co-Chair:**
 - a. **Discussion of Art & Culture Show at the Library-** Discussion included:
 - August is a difficult month, summer vacations & school starting
 - The ACC had a rocky meeting schedule prior to the art show, it was agreed that a longer time frame with meetings to prepare for next art show “longer runway” was one term used
 - It was agreed it would be helpful to have more volunteers to help
 - Doug offered additional COWL staff for the next ACC Art Show
 - More of a commitment to complete tasks
 - Carrie Gilbert suggested longer window to announce events using COWL communication
 - Also be more prepared for “just in case” stuff
 - Grace Cargni shared she felt the ACC did a great job at communication & trusted loaning her artwork for display at the library. She continued to compliment the Art & Culture Commission on how the show was handled- from set up to take down.
 - Lauren Beeney moved for the Art & Culture Commission to move the ACC art show to October 2023 with a hosted reception, Carrie Gilbert seconded & passed 4:0

- b. Art Walk- Charity Hudnut:** Charity suggested an art walk along business/coffee shops/restaurants on Main Street & other locations in West Linn. Doug suggested inviting both Shatrine Krake, Executive Director, Chamber of Commerce & Rebecca Hollenbeck, Executive Director, Historic Willamette Main Street to join the Art & Culture Commission meeting in October to discuss. Doug will send an email invite to both Executive Directors.
- c. Youth Art Exhibit- Charity Hudnut:** Charity like to discuss a Youth Art Exhibit-maybe with West Linn/Wilsonville School District? Doug suggested collaborating with Wilsonville Library and/or Wilsonville Art Commission. Charity volunteered to draft a proposal to both the Wilsonville Library & Wilsonville Art Commission.
- d. Review of Board Member Expectations- Lauren Beeney:** Please see attached draft of "West Linn Art & Culture Commission member guidelines and expectations". It was also discussed to review the City of West Linn CAG's rules.

Board Comments:

The Commission welcomed newly appointed Karl Turner to the group. Karl shared he has a BA in Fine Arts and has enjoyed playing music in the past. A reminder that the Portland Open Studio is the first 2 weekends in October. Carrie Gilbert shared that the Arch Bridge will be closed from 7am to 1pm on Saturday, October 1st for the Arch Bridge Celebration. Carrie will be present to help with painting of the West Linn mural panel. Carrie encouraged citizens to stop by to participate in the painting of the mural.

Adjourn: Charity Hudnut adjourned the meeting at 6:21 p.m.

Draft minutes respectfully submitted by:

Melanie Nelson

Library Operation Supervisor/Assistant to the Director

09.19.2022

Next meeting: Wednesday, October 5th at 5:00pm in the Community Room at the Library

West Linn Arts and Culture Commission- member guidelines and expectations

ATTENDANCE

- Meetings are typically held on the first Wednesday of every month, typically 9 months out of the year. Because it's important to have a quorum (4 out of 7 members) to make decisions, members should attend a minimum of 6 meetings per year.
- If a member is unable to attend a meeting, member will provide notice to the group as soon as possible for the group to determine if a quorum can be met and a meeting held.
- If a member continuously cannot attend meetings, the group can recommend to council that they be replaced.

PARTICIPATION/ COMMUNICATION

- All members bring unique skills and experience to the commission. Members should expect to participate in some way in all events.
- Members should anticipate spending approximately [X#] hours per month, outside of the meetings, on Arts Council business/events. Some months will be more active, and some will be less, but without the participation of members, it will be more difficult to put on events.
- Members may promote local shows or events via Social Media, indicating their membership in the WLACC. However, unless it has been voted on by members, posts may not include "on behalf of." This also applies to political endorsements.

CHAIR DUTIES

- Chair (&/or co-chair) is expected to:
 - Establish monthly agendas
 - Correspond with public via email (currently Gmail, may change eventually?)
 - Run monthly meetings
 - Communicate with WL staff regarding items related to meetings