



2021 Advisory Group & Neighborhood Association Annual Report

Advisory Group/Neighborhood Association

- Sustainability Advisory Board (SAB)

Group Leadership

- Co-Chair: Terence (Terry) Shumaker
- Co-Chair: Kim Bria

Meeting Times, Dates & Location –

- Sustainability Advisory Board (SAB) meets monthly, every third Thursday from 6 - 7:30 pm
- Throughout 2021, the group has conducted all of its meetings remotely
- Total number of times met during 2021: Eight. Meetings in January, February, June, and July were cancelled.

2021 Accomplishments

- Enrolled the city in the Columbia-Willamette Clean Cities Coalition
- Led the city's enrollment in the Clackamas County Leaders in Sustainability program
 - Police building certified Gold, November 2021
 - Library certified Silver, November 2021
 - City-Hall pending Silver certification as of December 2021
 - Adult Community Center pending Silver certification as of December 2021
- Completed series of three educational webinars, with a minimum of 10 participants, per event
- Completed update of the SAB content on the city website
- Provided SAB 2021 Goals and Tasks document for City Council adoption
- Presented Community Development Code Improvement Proposal to city council on December 13, 2021 under Agenda Bill 2021-12-13-04. The bill was passed with the recommendation to direct staff to evaluate potential changes to the CDC, Building Permit process, or Municipal Code.

2021 Challenges

- Staff capacity to support and advance sustainability work to accomplish the city's climate action goals. Continue advocating for council to hire city personnel focused on meeting the city's adopted climate action goals.
- Maintaining full committee participation and continuity of efforts with all seven members throughout pandemic and member turnover.
- Accurate and timely communication of SAB meeting discussion presented to council that inform council of SAB priorities. Prefer more direct communication and representation to Council throughout the year to increase accountability and direct input from Council.

2022 Council Goal Setting

- **Objective:** The City will reduce emissions through all means possible, supporting collaboration with residential and commercial partnerships that incentivize transitions and adoption of more sustainable practices.

- **Goal 1:** By March 2022, city staff will identify which Community Development Codes the SAB will review to meet Council's 2021 goals in alignment with the following subject areas. See attached Community Development Code Improvements Proposal for additional information.
 - Community Electrification
 - Resilient Landscaping
 - Tree Canopy Preservation
- **Goal 2:** By March 2022, city staff and volunteer SAB members will complete the city facilities energy audit.
- **Goal 3:** By October 2022, SAB will identify recommendations to the council which integrate staff reviews of Goal 1 and Goal 2.
- **Goal 4:** The city will continue to replace fleet vehicles, maintenance equipment and power tools with available zero-emissions products.

Any additional feedback to share with the City Council?

- The SAB requests that Council add criteria to the CAG application for new members that addresses their qualifications, commitment, and/or experience in sustainability
- The SAB requests that at least one member be a part of the selection process for new members.

Please include any additional information you would like the City Council to be aware of as they review your group's report.

Accounting of Neighborhood Association Grant Funds

N/A