

Abby West Linn Sustainability Advisory Board Meeting

WebEx Virtual Meeting

10/21/21, 6-7:30pm

Attendance	Board: Terence Shumaker, Kim Bria, Victoria Meier, Michael Carlson, Gregory Smith Council Liaison: Mary Baumgardner Staff Liaison: Jerry Gabrielatos Guests: Brenna Cruz
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Mission	From the Charter (Mission) : The Sustainability Advisory Board is committed to collaborating with government and residents to improve the quality of life in West Linn by advancing stewardship of our environmental, social, and economic resources that is equitable for all present and future generations.
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Agenda Topic 2 – Review / Approve September Meeting Notes

Summary	Approved September Meeting Notes
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Discussion	None
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Agenda Topic 3 – Public Comment

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Agenda Topic 4 – Check-ins / Updates

- Victoria Meier: Drove new electric car up I-5 and several charging stations were not working
- Jerry Gabrielatos: See Item 11
- Terence Shumaker: Will write a monthly sustainability column for the West Linn Tidings
- Kim Bria: Attended fleet event for electric vehicles at PIR. New vehicles available for city use in public works. Conflicting goals exist with fire safe landscaping and native backyard habitat.
- Michael Carlson: New member. He and wife got new ebikes.
- Gregory Smith: Oregon marine board has not taken into consideration the area from Willamette Falls to Newberg pool. Is West Linn & SAB willing to take position on heavy boats in this area?
- Mary Baumgardner: Excited about weatherization programs especially for low income residents.
- Brenna Cruz: New emergency services coordinator. Spoke of developments & buildings with emergency management perspective. Bought new Nissan Leaf & concerned about power access. Looked at PGE 100% clean energy program & will present more to group + Clackamas County climate action plan.

Agenda Topic 5 – Sustainability Education Series Update – 2022 Ideas

Summary	SAB has offered two seminars, two to go. New topics to be determined at next meeting.
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Discussion	Not well attended. Can we get more promo from city? Can we orient to kids, especially through schools? Use as credit for kids in schools. All members to send ideas for next meeting. We will choose topics at next meeting.
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Agenda Topic 6 – Clean Cities & West Coast Electric Enrollment Update

Summary	Michael Graham, Director of Policy and Communications of the Columbia-Willamette Clean Cities Coalition advised us that he can assist with grant writing and can identify grant opportunities.
Discussion	Michael Graham and will be resource for grants. Their website contains information on their subject areas.

Agenda Topic 7 – Community Development Codes Proposal Discussion

Summary	Submit proposal in present form, and if actions are to be taken by the city, the details can be worked out with staff.
Discussion	We should be more specific about residential charging stations. Our goal to get this document to council by end of month. Send to council as is. Should we add something related to use of concrete use instead of alternatives? This could be first of more proposals for CDC next year and beyond. Next proposal oriented to sustainable building materials.

Agenda Topic 8 – Sustainability Advisory Board Website Review/Revisions

Summary	Send any edits, corrections and additions to Brenna Cruz.
Discussion	Difficult to negotiate website, and lot of old and unneeded items. Needs to be cleaned up. Will be hiring a new communications staff person. Send website edits to Brenna Cruz. Is there opportunity to use internship to help with web maintenance? Haven't budgeted for internship, but can pursue it. Can a single email address be used to forward mail to SAB members? Concern expressed about city promoting private business, or listing them on our web page.

Agenda Topic 9 – Baseline Audits for Energy, Water, Chemical Use, etc.

Summary	City manager to assist in gathering data for audits.
Discussion	We need a few years of data for these areas in order to create a meaningful baseline. Use of students to do this project would save staff time. Jerry will follow up with Mike Carlson on getting this done.

Agenda Topic 10 – 2021 Annual Report

Summary	SAB members will think of challenges for 2021 and goals for 2022 and complete this document at November meeting.
Discussion	The document is almost complete. Need to add challenges and goals for 2022.

Agenda Topic 11 – Leaders in Sustainability/Clean Cities Program Report

Summary	The Adult Community Center, City Hall and Library are on track for silver. The Operations Building is just short of silver. The police station is just short of gold. We will work with Alex Mihm to finalize our applications and see if we can reach the levels that we're just short of. Jeremiah Kirk, our Facilities Coordinator, is meeting with Chris Walker, an Energy Specialist with PGE to determine if there are ways that the city's buildings can be more efficient and what avenues might be available through PGE to help us get there.
Discussion	City manager to meet with energy specialist from PGE on buildings. Helpful for SAB to restart LIS program. City manager wants to start internal newsletter for sustainability & DEI.

Meeting Adjourned at 7:31pm