

## West Linn Sustainability Advisory Board Meeting

WebEx Virtual Meeting

5/20/21, 6-7:30pm

**Attendance** **Board:** Terence Shumaker, Victoria Meier, Janice Olsen, Jen Harmon, Kim Bria, Charlie Carr  
**Council Liaison:** absent  
**Staff Liaison:** Jerry Gabrielatos  
**Guests:** None

**Mission** [From the Charter \(Mission\):](#) The Sustainability Advisory Board is committed to collaborating with government and residents to improve the quality of life in West Linn by advancing stewardship of our environmental, social, and economic resources that is equitable for all present and future generations.

### Agenda Topic 2 – Review / Approve April Meeting Notes

**Summary** Approved April Meeting Notes

**Discussion** None.

### Agenda Topic 3 – Public Comment

- None

### Agenda Topic 4 – Check-ins / Updates

- Janice Olsen: Is back in West Linn, getting involved in the community after a few years in Boise.
- Jennifer Harmon: The high school video teacher is open to student projects next year; can't do it this year.
- Victoria Meier: Took the EV to Oysterville, WA, over the weekend. It worked without a public EV charging station.
- Jerry Gabrielatos: Is in Grants Pass during this meeting, demonstrating his passion for sustainability.
- Terence Shumaker: Is keeping track of the Ridwel situation; will attend a meeting on the 24<sup>th</sup>.

### Agenda Topic 5 – Selection of co-chair

<u>Month</u>	<u>Action Item</u>	<u>Status</u>
June/19	<b>Chris/Jerry</b> Re: the work on ROW, park and open space overlay map-delayed due to computer outage: strike this for now and re-establish it later over the next year or so.	Future
June/19	<b>Chris/Jerry</b> will get us a work session date with the city council after the council's goal-setting session; <b>Mary</b> will inform us. Discussed the purpose of meeting with the council, shooting for July to introduce members to the council and emphasize our goals.	Pending? Did not discuss this.
January	<b>Victoria</b> to send to all for comments an email with the draft proposal for Leaders in Sustainability. <b>Terence</b> will send the info to Jerry & Mary because we need someone in the city to take this on.	Done

February?	<b>All</b> Moved and seconded that Kim Bria will be a co-chair for the SAB.	Done
August	<b>Chris/Jerry</b> to get information on LED lighting for city buildings. This could go on the baseline energy audit. It can take a lot of time, but it's worth the investment.	Pending? Not discussed.
December 2020	<b>All</b> to review item 5c on Agenda. Website update discussion.	Done.

### Agenda Topic 6 – Proposal to Council for Leaders in Sustainability, Clean Cities Coalition and West Coast Electric Fleets

**Summary** Have one member of the city staff be our contact person. (Or is it two: Kathy and Jerry?) We'll take the LIS proposal and add to it the Clean Cities Coalition and the West Coast Electric Fleets, costing a total of no more than \$300 to be members of all three organizations.

**Discussion** Proposal is to have one member of the – city – as a contact person. Will add Clean Cities and WC EV fleets to the LIS proposal. Will send it to Jerry and Kathy. Being members of these will give us more support.

### Agenda Topic 7 – Review of Council and SAB goals for 2021

**Summary**

**Discussion**

Council Goals  
 #2 This dovetails with the transportation advisory comm.  
 #3 Maybe not as hard as it looks  
 #4 **ALL** Need to read individually about the Comm. Dev. Code; become familiar with it. Highlight – is this something we need to become involved in? Search on the City Website; Kathy could help. (See third bullet #4 – we are asked to recommend improvements.) In short, what is guiding the city in terms of sustainable community development? a staff member could attend our next mtg in order to discuss the Dev Code  
 #5 relates to our work somewhat; is this already regulatory?

SAB Goals  
 (Goals 5-9) Discussion about what is being done in practice in the city that may not be codified; we still really need those baseline stats on how much energy the city buildings are burning; Looking at the SAB goals, which of the council's 5 sustainability goals require our input – according to the staff? Jerry can look into that, which will help us to prioritize. Otherwise, it's more than our committee can successfully manage.

### Agenda Topic 8 – List and Prioritize new SAB goals for 2021

**Summary** Yada yada

**Discussion** Talk of – since we can't afford to hire a person on staff for sustainability, perhaps in the future hiring consultants as needed. A guarded yes. There are grants out there. We really need to be members of the three organizations in Topic 6.

### Agenda Topic 9 – Review new action items

- **ALL- HOMEWORK** – 1 review Appendix C, 3 the SAB goals doc, 4 the city council goals; and 2

study the Comm Dev Code – by Thursday, June 3 by email. Jerry will check with Chris Myers for parts of the Code for us to focus on – by next week.

- **Jerry G.** has his notes

#### **Agenda Topic 10 – Items of interest from staff liaison**

<b>Summary</b>	
<b>Discussion</b>	Jerry is hoping that our next meeting will be in person!!! The library is opening; city hall is opening. OMG
<b>Meeting Adjourned at 7:29</b>	