

## West Linn Sustainability Advisory Board Meeting

WebEx Virtual Meeting

4/15/21, 6-7:30pm

**Attendance**    **Board:** Kim Bria, Terence Shumaker, Victoria Meier, Jen Harmon  
**Council Liaison:** Mary Baumgardner  
**Staff Liaison:** Jerry Gabrielatos  
**Guests:** None

**Mission**    [From the Charter \(Mission\):](#) The Sustainability Advisory Board is committed to collaborating with government and residents to improve the quality of life in West Linn by advancing stewardship of our environmental, social, and economic resources that is equitable for all present and future generations.

### Agenda Topic 2 – Review / Approve December Meeting Notes

**Summary**    Approved March Meeting Notes

**Discussion**    None.

### Agenda Topic 3 – Public Comment

- None

### Agenda Topic 4 – Check-ins / Updates

- Kim Bria: Has stayed on top of business aspects of sustainability and will send us links. Wants to do a baseline audit among other things. Let's get started.
- Jennifer Harmon: About replanting West Linn, would like to focus on public areas.
- Victoria Meier: Has added more native plants to her backyard.
- Jerry Gabrielatos: Wanted a city where he wasn't the only one working on sustainability issues. Now that things have settled down a bit, he's grateful to have time to begin work on this.
- Terence Shumaker: Has added ---- to his solar panel project. ; also drove around picking up electronics to take to Free Geeks.
- Mary Baumgardner: Still and forever excited about sustainability and is happy to be the council liaison.

### Agenda Topic 5 – Review Action Items from past meeting(s)

<u>Month</u>	<u>Action Item</u>	<u>Status</u>
June/19	<b>Chris/Jerry</b> will continue work on ROW, park and open space overlay map-delayed due to computer outage; <b>Jerry</b> will check with Chris. <b>Charlie</b> is familiar with GIS and could help out with mapping. We need this map before we can continue discussion. The park system is overloaded & can't do maintenance, but it could be maintained by volunteer neighbors. Perhaps put it on hold for a few months.	Pending
June/19	<b>Chris/Jerry</b> will get us a work session date with the city council after the council's goal-setting session; <b>Mary</b> will inform us. Discussed the purpose of meeting with the council, shooting for July to introduce members to the council and emphasize our goals.	Pending

January	<b>Victoria</b> to send to all for comments an email with the draft proposal for Leaders in Sustainability. <b>Terence</b> will send the info to Jerry & Mary because we need someone in the city to take this on.	Pending
February		Pending
August	<b>Chris/Jerry</b> to get information on LED lighting for city buildings. This could go on the baseline energy audit. It can take a lot of time, but it's worth the investment.	Pending
December 2020	<b>All</b> to review item 5c on Agenda. Website update discussion.	Done.

### Agenda Topic 6 – Discussion of Goals for 2021

<b>Summary</b>	<p>a. A new City Sustainability Staff Person is critical in order to be able to do all of the other items on our list, things that are important but that this board cannot do alone.</p> <p>b. Enroll in Columbia-Willamette Clean Cities; we must find the best ways to get involved and have access to this resource; it's not very expensive. We need to look at all of our goals as we move into this year.</p> <p>c. Jerry G. to review application for Leaders in Sustainability. Work with YAB and schools to get students to create videos.</p> <p>d. Sustainability Education Series could become several instructional/informational videos posted on the SAB website.</p> <p>e. Water Usage Data – One of SAB members should go to the parks board meeting.</p>
<b>Discussion</b>	Staff position is still a high priority. We want to support the idea of a pedestrian/bike bridge between Oregon City and West Linn. A question if there's a plan for replacing the trees that were lost in the ice storm which prompted a discussion for having a fundraiser to buy trees: "Replant West Linn" was born. The idea is to have a booth at the farmers' market to advertise no more than 2-3 of our ideas. We can use pre-existing materials from the county.

### Agenda Topic 8 – Review New Action Items

- **ALL** will look over the website for errors; test the links; get your comments to Terry by April 30<sup>th</sup>.
- **Kim and Jennifer** will, by Friday, April 30<sup>th</sup>, create a list of topics for students who are interested in independently creating videos for our website. There was a suggestion of gift cards to Dutch Bros. as incentives for the teens. The goal is to get the list to the students before school is out.
- **ALL** fill out the city's survey by March 29.
- **Mary** knows Milwaukie has three people in their sustainability department and will talk with Milwaukie to see how they've done this. **Jerry** is in on this.
- **Jerry** will talk with John Williams about going over budgeting; thinks some avenues can be pursued.
- **ALL** need to support the idea of the pedestrian/bike bridge between OC and WL; First, the city needs to know the places where people are walking & biking that are not safe; use the city's survey to make recommendations. The survey is mostly about placement options for the bridge.
- **Jerry** has looked into how to start curbside recycling for compostables. It costs too much environmentally to truck the compost; there is the idea of the city providing individual compost bins, which might be cheaper. Metro is involved with that. Check their booth at OC farmers' market. Let's start with a video on the website for how to do backyard composting.
- **Kim** has contacted the manager of the farmers' market about a booth. The market board is making a decision.
- **ALL** make a list of what we can present at the market, just 2 or 3 things, and send them to Victoria to colate.
- **Jerry** will talk with Ken Warner about water usage data in the parks and identifying options to save water. Has been very busy talking about trees since the ice storm.

- **Charlie**, using GIS, will work on an overlay of the city's right of ways.
- **Mary** will look into a joint meeting with SAB and the City Council and also the conversion of city vehicles into electric vehicles.
- **Terry** to send Sustainability Staff Person proposal to SAB.
- **Terry** to send Clean Cities and Leaders in Sustainability info to Jerry and Mary.

### Agenda Topic 9 – Items of Interest From Staff Liaison

<b>Summary</b>	There's a great deal of frustration that what this board can do is so limited. Without a full-time person on the staff who can devote their time to sustainability, we will remain a city that does very little. We must have someone who can write grants as they become available and who can coordinate completing the baseline energy audit.
<b>Discussion</b>	Jerry will get the City Council's goals by sometime in May. Then we'll see how much meshes with our own goals. It all boils down to climate action plan items. We simply must get a staff person as we can only do so much as advisors. Which way should we go in terms of our goals for the next year? Work with interns? They would need guidance from someone in the city. But - We are dependent on the council's time. Regardless of our budget, we have no place to start without a completed baseline energy audit. Still, we need the city's permission to collect data. Specifically, what do we see such interns doing? Water, energy, etc, all of which would lead to savings for the city. We can't get grant money if we don't have a Plan, federal, state grants. We can do two things right away: Clean Cities for \$300-\$400; and get certified for LIS. We can find resources and funnel them to the city. This is what a full-time sustainability person could do: chase the grants. Someone prepared to write that grant right away.

**Meeting adjourned at 7:25pm**