

## West Linn Sustainability Advisory Board Meeting

WebEx Virtual Meeting

12/17/20, 6-7:30pm

**Attendance**    **Board:** Cindy Ellison, Kim Bria, Terry Shumaker, Greg Smith, Victoria Meier, Andra Sgailis, Karin Haag  
**Council Liaison:**  
**Staff Liaison:** Chris Myers  
**Guests:** None

**Mission**    [From the Charter \(Mission\):](#) The Sustainability Advisory Board is committed to collaborating with government and residents to improve the quality of life in West Linn by advancing stewardship of our environmental, social, and economic resources that is equitable for all present and future generations.

### Public Comment

- None

### Check-ins / Updates

- Kim: Has been looking more into the Clean Cities Coalition and the purchase of the first electric garbage truck
- Chris: City wide data breach left computers off for 18 days and still recovering
- Karin: Working on her garden and enjoying quiet time
- Victoria: Working to add natives to her yard and she got a new kitten
- Greg: Recommends the book "Ministry for the Future" by Kim Robinson. Greg announced he is stepping away from the board after one year.
- Terry: Working on his yard for Backyard Habitat Certification
- Cindy: The Backyard Habitat Certification Program is looking for more outreach in West Linn

### Review Action Items from past meeting(s)

<u>Month</u>	<u>Action Item</u>	<u>Status</u>
June/19	<b>Chris</b> will continue work on ROW, park and open space overlay map- delayed due to computer outage	Pending
June/19	<b>Chris</b> will get us a work session date with the city council in Feb '21	Pending
January	<b>Cindy/Victoria</b> to research sustainable action process guide for county and work on proposal to council about Leaders in Sustainability. New guide is out now so proposal to follow	Pending
February	<b>Chris</b> will call library director about feasibility of solar with new roof- possibility of grants available for this	Pending
February	<b>Victoria</b> to report on new Rosemont NA community garden when feasible; invited to meeting in November. Victoria to be called as advisor to the group in the future	Done
April	<b>Chris and Terry</b> to continue information gathering for SAB portion of city website.	Pending
August	<b>Chris</b> to get information on the sustainability equipment at Robinwood	Done

	station. There is some sustainable lighting equipment but most is standard.	
August	<b>Chris</b> to get information on LED lighting for city buildings: expensive to convert.	Pending
August	<b>Teri</b> to research the purchase of hybrid vehicles for the city. GO bond \$ for upgrades in sustainability.	Pending
August	<b>Chris</b> to get information on water used by city. These numbers are very high especially on Mary S Young fields that are not being used in the summer. Chris will make the information easier to read and added as new action item	Done

### Review / Approve October Meeting Notes

**Summary** Approved October Meeting Notes

**Discussion** None

### Agenda Topic 6 – Website update

**Summary** Headings approved: 1. Reduce/Reuse/Recycle  
 1. Gardening/Landscaping/Agriculture  
 2. Home Renovation and Design  
 3. Transportation  
 4. Home Renovation and Design

**Discussion** Removal of Community resources and Emergency resources-already covered in other places

### Agenda Topic 7 – Annual Report submission

**Summary** Board approved Terry's draft for submission by Saturday December 19<sup>th</sup>

### Agenda Topic 8 – Goal for 2021

**Summary** Goal 1. Lobby council and city manager for a dedicated Sustainability staff position  
 Goal 2. Research for council and propose joining the Clean Cities Coalition  
 Goal 3. Proposal for council to advise city owned offices to join the Leaders in Sustainability Program with Clackamas County  
 Goal 4. Continue working on Education opportunities for the community in 2021 - including Website revamp

**Discussion** Staff position is a high priority. We will gather more information from Lake Oswego and Milwaukee on their staff positions for council work session. Terry will resend our proposal with a new cover letter for the new council as well as a copy to the new city manager in time for the Council retreat to be held in mid-January.

## Review New Action Items

- Terry to resubmit staff position proposal to council and city manager
- Terry to submit our new Appendix of Climate Action items from the Sustainable West Linn strategic plan a few weeks after the staff proposal
- Victoria and Karin to help with city website sub headings
- Chris to rework city water usage data for board to discuss options to save water.
- Greg will pass along information on possible grants for solar roof on library
- Karin to get information from Milwaukee on Sustainability staff person
- Chris will look into the PGE program for renewable energy options concerning older facilities and battery storage
- Terry will submit SAB annual report to the city
- ALL to write to members of council in support of a Sustainability Staff position
- Cindy will email to SAB talking points from Jenny Slepian on her job as sustainability staff person for Lake Oswego.