

Art & Culture Commission
Advisory Board Minutes 11.06.19

Present Art & Culture Commission Members: Lauren Beeney, Nancy Monson, Lorie Griffith
Carrie Gilbert, Beate Scheller, M. J. Steele

West Linn Staff Liaisons: Doug Erickson, West Linn Library Director & Melanie Nelson,
Operations Supervisor/Assistant to the Director, Councilor Teri Cummings, staff liaison

Absent: Mary Kleffner, (*excused*)
Katy McFadden (*excused*)

Call to Order: M. J. Steele called meeting to order at 5:07pm

Agenda Review: No edits or additions, agenda approved 6:0

Minutes Review: (10.02.19) Carrie Gilbert moved to approve minutes with not edits or additions,
Lauren Beeney seconded motion. Approved 6:0

Public Comments: None

Katy McFadden, Artist of “The Gathering” statutes installed at the Library (5:00pm): This discussion was tabled as Katy McFadden was unable to join the Art & Culture Commission meeting.

Shane Boyle, IT Director, City of West Linn Best practices for sharing ideas, examples or collections of Art for ACC members: (6:00pm): Shane outlined how public records and transparency for record requests work within the city. Shane indicated that the Art & Culture Commission Microsite may be enabled on the city website, which may be a useful tool. Shane will research various platforms & present at the December meeting. Carrie Gilbert motioned to have Shane return in December and provide a “hands-on” tutorial session using the mobile lab here at the library. Lorie Griffith seconded. Motion passed 6:0. The commissioners are looking for a type of on-line/cloud “catalog” Mary Jo Steele also commented that with the regulations of the city and public record requests, she does not want the staff liaison to be burdened with “uploading” all information to be contained in the “catalog. Shane indicated that working together with the Commissioners a solutions could be created.

Advisory Group Annual Reporting: DRAFT ATTACHED. With Katy McFadden unable to attend the meeting it was decided to work on the Advisory Group Annual Report until Shane Boyle was available.

Meeting adjourned at 6:59pm

Respectfully submitted by:
Melanie Nelson
Library Operation Supervisor/Assistant to the Director



2019 Advisory Group & Neighborhood Association Annual Report

Advisory Group: Art & Culture Commission

Group Leadership & Members:

M. J. Steele, Chair & Carrie Gilbert, Co-Chair

Lauren Beeney, Nancy Monson, Lorie Griffith, Beate Scheller & Mary Kleffner Art & Culture Commissioners

Meeting Times, Dates & Location:

The Art & Culture Commission meets the first Wednesday of every month from 5:00pm-7:00pm in the Community Room at the West Linn Public Library. As of 11/8/19 The Art & Culture Commission have conducted five meetings with a sixth meeting scheduled Wednesday, December 4, 2019.

2019 Accomplishments:

- Board members appointed and members elected
- Mission Statement approved by City Council
- Working on code language for percentage of the arts-**DRAFT**
- Working on Art & Culture Commission Bi-laws
- Working on Art & Culture Commission Policies & Procedures
- Commitment to support The Friends of the McLean House Art & Heritage Festival- September 2020

2019 Challenges:

- New Commission appointed in 2019

2020 Goals:

- Complete code language for percentage of the Arts
- Signage for the art installation “The Gathering” at the library
- Continue to work on Commission Bi-Laws & Commission Policies & Procedures
- Curate an event/artist at the library
- Continue community outreach and citizen involvement in events supported by the Arts & Culture Commission
- Continue working with IT Director on Microsite on City of West Linn Website