RESOLUTION NO. 2016-XX

A RESOLUTION ESTABLISHING UPDATED BYLAWS FOR THE

WEST LINN COMMITTEE FOR CITIZEN INVOLVEMENT

WHEREAS, citizen involvement and two-way communication with residents is a West Linn priority;

WHEREAS, State law requires the City maintain a citizen involvement program that ensures the opportunity for citizens to be actively involved in the land use process;

WHEREAS, Goal 1 of Oregon's Statewide Planning Goals & Guidelines states that governing bodies shall adopt and publicize a program for citizen involvement that clearly defines the procedures by which the general public will be involved in the on-going land-use planning process;

WHEREAS, effective citizen involvement is essential to good government and responsible land use decisions;

WHEREAS, the following guiding principles are the cornerstones to West Linn's citizen involvement program:

* We believe active citizen involvement is essential to the future of West Linn.
* We respect and consider all citizen input.
* We encourage involvement opportunities that reflect our diversity.
* We promote participation, based on citizen involvement opportunities, of individuals and of community, business, and special interest groups.
* We provide communications to encourage citizen participation in city processes that are understandable, timely and broadly distributed.
* We organize involvement activities to make the best use of citizens' time and effort.
* We assure that citizens feel valued and respected through the process.
* We strive to achieve the highest value and efficient use of taxpayer dollars;

WHEREAS, prior to 2008 there are no City records indicating that the City Council of West Linn delegated the duties of the City's Committee for Citizen Involvement (“CCI”) to any body; and

WHEREAS, the City Council recognized the West Linn Planning Commission as the City's Committee for Citizen Involvement in September 2008 thereby delegating the duties of complying with Goal 1 to the Planning Commission; and

WHEREAS, the City Council reevaluated its program for citizen involvement at the beginning of 2014; and

WHEREAS, the City Council decided that the importance of citizen involvement required a broader cross-section of interests be represented on the CCI, and

**WHEREAS,** the City Council adopted Resolution 2014-17 on August 11, 2014 which establishes Bylaws for the Committee for Citizen Involvement, and

**WHEREAS,** new bylaws are needed to better establish the purpose and work of the Committee for Citizen Involvement,

NOW, THEREFORE, THE CITY OF WEST LINN RESOLVES AS FOLLOWS:

SECTION 1. Resolution 2014-07 is repealed.

**SECTION 2** The City of West Linn formally recognizes the Committee for Citizen Involvement in accordance with Attachment A, the City of West Linn Committee for Citizen Involvement Bylaws.

SECTION 3. The City of West Linn Committee for Citizen Involvement Bylaws are adopted.

This resolution was PASSED and ADOPTED this XXXX day of XXXX, 2016, and takes effect upon passage

Russell B. Axelrod, Mayor

ATTEST:

Kathy Mollusky, City Recorder

APPROVED AS TO FORM

City Attorney

ATTACHMENT A

BYLAWS FOR A COMMITTEE FOR CITIZEN INVOLVEMENT FOR  
THE CITY OF WEST LINN, OREGON

ARTICLE I - NAME

The name of this organization shall be the Committee for Citizen Involvement of West Linn, Oregon; hereinafter called the CCI.

ARTICLE II - PURPOSE

The CCI is a watchdog and advocate for citizen involvement. It is responsible for advising the City Council and other bodies on the development, implementation, and evaluation of a Citizen Involvement Plan that:

1. Promotes and enhances citizen involvement in land use planning;
2. Evaluates the citizen involvement process; and
3. Makes recommendations to the City Council to improve the citizen involvement process.

ARTICLE III-MEMBERSHIP

The committee shall consist of two members of the City Council, the appointed chair of the Planning Commission, the appointed chair of the Historic Review Board, two citizens appointed at large, a business community member appointed at large, the chair of the Neighborhood Association Presidents Committee, and a member of the West Linn Chamber of Commerce recommended by the Chamber Board. If the chair of the Planning Commission and/or Historic Review Board is unable to serve their respective body will then select a member to serve in their place.

All members of the CCI are appointed by the City Council.

ARTICLE IV - TERM OF OFFICE

The membership term shall be for the duration of the term of service on the City Council, Planning Commission, Historic Review Board or as the Neighborhood Association President Committee Chair for such members. The two at large citizen members, at large business community member, and the Chamber of Commerce representative shall serve a two year term.

ARTICLE V-VOTING

A quorum shall be a majority of the current CCI members. A vote shall be decided by a majority of the CCI members present at a meeting at which a quorum is present.

ARTICLE VI-MEETINGS

Meetings of the CCI shall be publicized in advance of the meeting date and conducted in accordance with applicable state and local law. The CCI shall have a regularly scheduled meeting each month at a designated time and place.

ARTICLE VII - PRESIDING OFFICER

The Chair and the Vice Chair of the CCI shall be elected from its membership as soon as practicable each calendar year. The Chair, and when appropriate the Vice Chair, will preside over all CCI meetings.