WNA Minutes: December 8, 2010

Attendance: Beth Kieres Elizabeth Rocchia, Franny Heald, Shelly Wert, Julia Simpson, Tim Tofte, Pat Hanlon, Linda Neace, Rae Henry, Ruth Offer, Kevin Vandenbrink, Richard Seals, Midge Pierce, Mimi Doukas, Jim Milne, Pauline Beatty and Jerry Offer.

US Bank Account balance:$ 2924.73

In the last month, paid Yoga $343

WNA stipend balance: $938.21

**Old Business:**

WNA Banking

Issue from 11/2010 meeting: complicated banking.

1. US Bank opened 15 yrs ago with a $1500 donated nest egg.

Pros of account: No fees, checks returned.

Cons: yoga remains simple while Living History Lantern Tour (LHT) expenses are very detailed and confusing requiring more time to maintain account. Elizabeth Rocchia is only signer.

2.The city WNA stipend account at Pacific West Bank (PWB) is a debit account only; allowing account signer to use the debit card (this is Beth currently), no checks can be issued here.

Request from treasurer to separate account for LHT Revenue out of US Bank account and separate from the yoga revenue was reviewed.

Options discussed:

 1. Update US Bank account and maintain as separate. Look at options to run LHT outside this.

 2. Move all accounts to PWB and set up separate accounts.

Discussion: research needed to determine the # the US bank is currently tied to. WNA can get an IRS number for account identifier.

**Motion:** Make the LHT a separate account from WNA, seconded. Treasurer for LH account to be determined. **Amend motion** and seconded; add authority to choose bank, open accounts and move funds to Beth Kieres and Elizabeth Rocchia. **Motion and amendment passed unanimously**.

**Presentation By:** Mimi Doukas of Cardno WRG

Cardno firm is working with Tim Tofte and Pat Hamlin on their land use application for the old Willamette Christian Church building. The group presented a proposal to change use within the Willamette transitional use zone. Conditional use permit required to change from church to office. Discussion of the history of the transportation planning with proposed signal. Proposal will not be a zone change because that would require a transportation plan, without a long term plan in place, the fix for traffic issues is too big for one property.

Design changes proposed are minimal to the building-mostly interior. The only change to the site is to move the driveway on 8th further west, making the entry drive closer to the western edge of the parking lot. This change has been discussed with ODOT.

Carisbrook Technology is leasing this space when ready, this business has shifts and is a 24 hour employer. This spreads transportation trips over the 24 clock adding no change to the transportation during peak traffic hours. Pros: more users in the neighborhood, the building is active and maintained.

Comments from attendees: adds jobs, many had already heard of the proposal, owners want support.

Comments from owners: Their challenge; find use that would not increase traffic in pm peak from prior church use per ODOT and find a use for the 12,000 sq ft building. No external changes now. With this use there will be 12 employees at a time in building. Expect a 5-7 year lease. This will be the 5th or 6th largest employer in West Linn. Request WNA support for the proposal and to encourage the city to expedite the process, concern about meeting timeline for Carisbrook’s needs.

Next steps: Submit application, city will ensure complete, circulate to staff, then to Historic Review board for review w/out hearing, then a recommend to Planning Commission where it will be presented for full hearing. **Motion**; seconded. WNA supports the application presented by **WHO. Motion passed unanimously.**

**Old Business**

* Parade- LHT to walk in costume. Wardrobe available, email Beth Kieres if interested in walking with the Tour group. Plan to meet by 9:30am
* Historic Willamette Main Street working with city for Saturday, 12/11 events:

Ugly sweater dash at 9am, parade at 10am, later events: Carolers, horse drawn carriage rides, dog demo at Oregon Dog, Gingerbread decorating, fundraiser: snowflake raffle drop. Prize: gift certificates from participating merchants. HWMC is seeing added participation and increasing support for activities from the businesses.

* Signs for promotion of monthly WNA meetings; 24” X 32” permanent signs, cost= $500 from Classic Signs. Elizabeth promises to embellish the signs in a theme for the month.

**Motion**: Authorize Beth Kieres and Elizabeth Rocchia to make decisions/purchase signage that was authorized by a motion passed in 2010: use up to $500 for WNA signage. (Will say "WNA meets Wed at 7pm at PWBank"). Seconded. Discussion: Add agenda, guest speaker. Ask for 4 for the same cost. **Motion passed unanimously**.

WNA outreach to residents;

* Send agenda to chamber, add to community calendar in the dDo-it-yourself calendar in WL Tidings.
* Postcard mailing for outreach planned for January. Discussed outreach options, postcards, work with city staff. **Decision to change to mailing in Feb to avoid snow**.
* Suggestion to use a lobby or store window for display of WNA info and publicize and educate to what a NA does. Once knowledge of WNA, then look to see what people have as issues.
* Issues to explore: How to show representation is for all of the WNA. How to contact residents in multi-family housing. How to get condo leaders at our group. Email ideas for connecting to other groups to WNA.

Report from the police citizen advisory board, Midge Pierce:

Committee is looking for resident input on sites for station-has started process over since measure failed. Current plan needs a minimum 3-4 acres for a station/justice center to use the one level design. Current sites, Savannah oak –removed; Tannler West is being looked at if not developed.

Does WNA want to see it in Willamette? Yes-discussion of group encourage looking at sites in Willamette

Comments from attendees: Change design, smaller footprint, add parking underground, smaller setback for more urban part of Willamette.

Any further comments, contact Midge.

Live Christmas Trees available, contact James Manning.

Respectfully submitted,

Ruth Offer, volunteer for minutes at December WNA meeting.