

## REQUEST FOR PROPOSALS

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**For MUNICIPAL UTILITIES FINANCIAL SERVICES  
for the  
WATER UTILITY COST of SERVICE/RATE SETTING STUDY  
12/17/2008**

**City of West Linn  
ADVERTISEMENT**

**Announcement**

The City of West Linn requests proposals from individuals or firms for municipal utility financial services. The requested services will assist the City in the developing a rate necessary to implement the newly adopted water system master plan forecast through 2030 and associated capital maintenance and improvement project lists. The City desires review of various rate structures with recommendation of one(s) that best meet City goals.

The project scope in general includes: propose water rates, review and update miscellaneous fees, recommend a prudent reserve policy, develop a water connection “buy-in” fee for future new service locations.

Complete RFP available

Proposals must adhere to requirements set forth in the complete RFP document available upon request. Requests for the complete RFP may be directed to: Dennis Wright, Engineering Manager, City of West Linn, 22500 Salamo Rd. #800, West Linn, OR, 97068, 503-722-5514, Fax 503-656-4106, e-mail: [dwright@westlinnoregon.gov](mailto:dwright@westlinnoregon.gov) or may also be obtained on the City of West Linn website: <http://westlinnoregon.gov/publicworks/rfp-water-rate-study>

If you wish to receive any possible future addendums for this project, please email [prich@westlinnoregon.gov](mailto:prich@westlinnoregon.gov) with your name, address, phone, fax and email address or call 503-722-5501 to be placed on the RFP potential proposer list.

**Time and Place to Submit Proposals**

Five copies of the proposal must be submitted to the Engineering Division no later than 5:00 PM, January 16, 2009. Proposals submitted after the above stated time will not be considered. All proposals accepted by the City of West Linn shall remain valid for a period of 60 calendar days from the date accepted by the City.

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