
Meeting Minutes

West Linn TSP Update

Citizens Advisory Committee (CAC) Meeting #2

Thursday, March 5th, 2015 – 6:00 to 8:00 p.m.

West Linn City Hall – 22500 Salamo Road, West Linn, OR 97068 – Bolton Room

Attendees: Zach Pelz, Gail Curtis, Susan Wright, Matt Bell, Craig Bell, Joyce Jackson, and Kimberly Steele

Meeting Purpose: The purpose of CAC Meeting #2 was to review and receive feedback on Draft Tech Memos 6- 9 in order to determine if any discrepancies exist or any further revisions are required.

Discussion Topics and Action Items:

1. Project Updates:

- a. Presenting background information on current and forecasted needs
- b. Developing goals and evaluation criteria for selecting projects moving forward
- c. Going to lay out alternative solutions on how to address needs
- d. Then developing the Draft TSP

2. Overview of Technical Memorandum 6 – Safe Routes to School:

- a. City council for the last two or three years has been very interested in formalizing the safe routes to school element in the TSP.
- b. People move to West Linn because of the schools.
- c. SRTS improves public health, supplements daily activity, and helps improve the performance on the transportation system.
- d. The analysis looked at where there are sidewalks relative to these routes.
- e. All schools have identified SRTS, which are consistent with the walking bus and other routes.
- f. The City reviewed the sidewalks coverage and lighting on each route.
- g. Is there a model for how many kids are walking alone versus walking with parents? - There is a walking school bus. Parent's need to determine if their kids are safe to be alone or not. That's why the other E's are so important – educate on how to walk safely, encourage more people to be walking.
- h. Would like to see fundraising for SRTS to implement better cross-walks and speed signs.

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- i. Will crossings come into the SRTS analysis? Yes, that's our next step.
 - j. Enforcement – would be more effective having an officer out on the street rather than hiding and doing a speed trap. That would be more effective at slowing people down.
 - k. City is working hard to align TSP with trails plan. When the trails plan was developing, there was a strong recommendation for on-street facilities (bikes, sidewalks, wayfinding), City council asked the TAB to prioritize the improvements based on SRTS, proximity to schools, other.
 - l. The School district is planning to replace Sunset primary school.
 - m. Elementary school kids are paying more attention that the high school students who would benefit from similar measures.
3. Overview of Technical Memorandum 7 – Needs Analysis
- a. If we start with the assumption that the streets are mostly built out, what is left? Removing cul-de-sacs? The anti- cul-de-sac language could be viewed as a hot-button issue – maybe we can soften the language?
 - b. It will be important to come to terms with how to handle cul-de-sacs.
 - c. Are we going to go in and take out part of someone's yard? – No, but when properties are redeveloped we will look for opportunities to install ped/bike paths.
 - d. What is our percent built-out in West Linn? – We have about 15 years of capacity or roughly 1,500 housing units.
 - e. So are the connections we are discussing going to be local streets? – They will be a combination of local streets and/or ped/bike connections.
4. Overview of Technical Memorandum – 10th Street Interchange Area Analysis and Recommendations Report
- a. Stopping sight distance is limited at the southbound approach to 10th street along Salamo Road, especially when there is a long queue.
 - b. Is a bulk of this ODOT money? - This interchange is not a regional priority so there are not likely to fund it.
 - c. Want to identify potential improvements that are more likely to get funded.
5. Overview of Tech Memo 9 – Regulator Solutions
- a. Tech Memo 9 involves a review of the City's regulatory solutions as they relate to transportation. Specific issues to be addressed through tech memo 9 include:
 - i. Are there areas where current TSP is inconsistent with State and regional transportation plans?
 - ii. Are there any local plans that are inconsistent with the TSP?

- b. Implementation measures ensure the plan does what it is supposed to do, encourage walking, biking, transit use, and a general reduction in SOV.
- c. TSP is adopted as an element to the comprehensive plan
- d. Implementing measures are also adopted through a legislative process and will:
 - i. Make sure the metro 2040 growth map is included
 - ii. Make sure the street map/classifications are adopted into the comp plan
- e. Fee-in-lieu programs – currently discussing how to make those funds available to ped/bike improvements only.
- f. Given the topography, there are a lot of times when requirements are waived; however, want to make sure connection is still provided for ped/bike at a minimum.
- g. Town Centers/Commercial Areas:
 - i. Is the only purpose of the boundary for measurement? - For the purpose of the TSP, we need to reduce SOV trips within these areas by 45 to 55 percent
 - ii. Do they use the town centers for regional planning, such as for transit service? - Yes, region-wide they use town center to focus certain types of investments.
 - iii. It had sounded like it would be west Linn's responsibility to provide some sort of transportation system between centers.
 - iv. In the long term, a lot of what we are talking about won't be achieved in this TSP, but it will help with the longer vision of the City.
 - v. Is there anything that binds West Linn to complete the vision within the town centers first? No, developers can build where the land is available.
 - vi. Is there anything to encourage development within the town centers?
 - vii. The four commercial areas were reviewed when the city decided to complete the Arch Bridge Plan.
- h. Neighborhood plans are considered supplements to the comprehensive plans. The comp plan says the neighborhood plan should supersede the comp plan.

6. Next Steps

- a. Community open house next Tuesday along with Virtual Open House (VOH)
 - i. Advisory board members are encouraged to come
 - ii. As a reminder, anytime three or more CAC (TAB) members meet it needs to be advertised.
 - iii. Would be great to take a moment to introduce the CAC (TAB) at the open house.
- a. Next TAC/CAC meetings are on April 2nd

b. Second Community Meeting is on April 8th