



22500 Salamo Road  
West Linn, Oregon 97068  
<http://westlinnoregon.gov>

# UTILITY ADVISORY BOARD MEETING

## Summary Notes

Tuesday, February 10, 2015

6:00 p.m. – Meeting – Bolton Conference Room

---

### 1. Call to Order and Introductions

**Members Present:** Ray Kindley, Alice Richmond, Bill Frazier, Jon Miller, Edward Keonjian, Amit Armstrong, Erik Miller

**Staff/City Representatives Present:** Lance Calvert, Brenda Perry

\* Called to order at 6:00pm

### 2. Approval of January 2015 Summary Notes

- Motion to approve made by Bill and seconded by Jon. Notes were approved unanimously.

### 3. Review of 2014 UAB Goals (For new Council Liaison)

- The last recommendation (18% one-time increase) to Council by the Utility Advisory Board was made prior to the 2014 November election. This recommendation was re-affirmed towards the end of the year. Council is still charged with deciding if and when to place the recommendation on a future ballot. The group will have Richard Seals attend a future meeting to discuss the water fund.

### 4. Update on 2015 Council Goals

- Lance provided updated information on the 2015 Council Goals that were passed on 02/09/2015. The goals that fall under utilities included the approval of the Bolton Reservoir Project site, providing ongoing communication to the public about investing in our utilities infrastructure, water funding strategies/rate

#### Meeting Notes:

*The Council Chambers is equipped with an induction loop and a limited number of neck loops for the hearing impaired. Please let the City know if you require any special assistance under the Americans with Disabilities Act, please call City Hall 48 hours prior to the meeting date, 503-657-0331.*

*Please help us to accommodate citizens who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and/or similar products.*

increase recommendation, completing the Land Use approval process for Bolton, and Sewer and Stormwater Master Plan updates. Some of these (but not all) will fall under the review of UAB such as the Sewer and Stormwater Master Plan updates (this would occur within next budget cycle), communication to the public about investing in water infrastructure, and water funding strategies.

#### **5. Staff Update on Bolton Reservoir Project**

- City Council approved the existing site for the Bolton Reservoir on 02/09/2015. This has always been the preferred site, but City did do site analysis for due diligence (cost efficiency, review any critical flaws). Geotechnical Reports are under review. The City is looking at purchasing adjacent properties for the purpose of staging and reducing traffic in the area. Pre-application with Planning Dept. has taken place, submittals are under way as project will require conditional use permit. Ray inquired if and how the LOT delays will impact the construction of the Bolton Reservoir? Lance clarified that the LOT connection as far as staff has been informed (as of meeting) is available and will be available when needed. Ray also inquired if Bolton Reservoir funds will be used for sidewalk? Lance stated that the sidewalk would be funded through sidewalk SDC's and the Streets funds. Final designs are not complete.

#### **6. Other Business**

- The focus of UAB was clarified for new members. The Utility Advisory Board was created by charter to review water rates and make recommendations for future increases. Generally, the focus is water but it can vary based on City needs and specific directions provided by City Council. In the past, UAB has taken part in review of Master Plans, Bolton Site analysis, PGE franchises, etc. The City recently issued a survey to inquire about the level of support by citizens for a water rate increase to address maintenance needs for water system. There was brief discussion of LOT project and current construction schedule. City clarified there are many restrictions such as hours allowed to work, when certain components of construction can begin, as well as land use restrictions that can impact the overall construction timeline.

#### **7. Adjournment**

- Meeting adjourned at 7:12pm

#### **Meeting Notes:**

*The Council Chambers is equipped with an induction loop and a limited number of neck loops for the hearing impaired. Please let the City know if you require any special assistance under the Americans with Disabilities Act, please call City Hall 48 hours prior to the meeting date, 503-657-0331.*

*Please help us to accommodate citizens who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and/or similar products.*